



VISVESVARAYA TECHNOLOGICAL UNIVERSITY

ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

"Jnana Sangama", Belagavi - 590 018, Karnataka State, INDIA

Phone : (0831) 2405468
Fax : (0831) 2405467
Email : registrar@vtu.ac.in
website : www.vtu.ac.in

Dr.H.N. Jagannatha Reddy, B.E., M.E., Ph.D.

Registrar

Ref: VTU/BGM/Aca-OS/Affln/2018-2019/ 8870

Date : 22 DEC 2017

To,
The Principals
of all affiliated colleges
of VTU Belagavi

Sir/Madam,

Sub: Commencement of LIC Visits for the academic year 2018-19 – reg

With reference to the above, the Local Inquiry Committee (LIC) visits for the affiliation of colleges (Temporary / Permanent) and New Research Centers for the **academic year 2018-19** will commence from **1st week of January, 2018**.

The following documents can be downloaded from the VTU website www.vtu.ac.in for information:

1. Affiliation for 2018-19 : VTU Standards and Norms
2. Regulations Governing Recognition of Research Centers & Research Guides
3. List of Documents to be placed before the LIC Team.
4. List of Documents to be submitted (in the form of Annexure –I) during the LIC visit.
5. Check List.



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Further, the Principals are required to note the following points:

1. Permanently affiliated Courses, if any, will also be inspected along with the regular inspection as per the affiliation application of the college for the academic year 2018-19.
2. The Council Chairman / the Secretary of the Trust / Society shall be present during the visit.
3. The College shall present a PPT to the LIC team (Not exceeding 20 minutes).
4. The balance fee payable to the University, if any, shall be paid immediately, failing which NO LIC Visit will be conducted.
5. The arrangements for video recording of the visit and handing over of the CD/ pen drive to the Member Convener of the visiting team is also to be made by the College.
6. You are requested to kindly co-operate with the LIC team during the visit.
7. You are requested to kindly make sure that, discussion, if any, related to visit shall be arranged in the Principal chamber only.
8. Under No circumstances, the Institute/ its representative or any other person associated with the Institute shall make any arrangements for travel, lodging and local transportation for the visiting team. VTU will take care of all such arrangements.
9. The College or its representatives or any other person associated with the college shall NOT meet the members of the LIC team outside the College premises or visit them at the place of their stay.
10. No gifts in cash / kind shall be offered to the LIC team.
11. No special function / tour / entertainment programme shall be arranged for the LIC team.

Thanking you,

Yours faithfully,
Sd/-
REGISTRAR

Encl: As above

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi.
2. The Regional Directors (I/C) of all VTU's Regional Offices.
3. The Special Officers of Academic Section, VTU, Belagavi.
4. The Case-workers of Academic Section, VTU, Belagavi.
5. The CNC Section, VTU, Belagavi

REGISTRAR

Judy
21.12.17