

## List of Documents to be submitted (in the form of Annexure - I) during the LIC Visit

1. Compliance for the generated deficiency.
2. AICTE approval letters.
3. VTU Affiliation Notifications
4. Accreditation letters
5. Appointment order of Principal.
6. Principal's Credentials (UG, PG, Ph.D. Certificates, Publications, Patents and, etc).
7. Copies of Minutes of GC Meetings held during last Academic Year.
8. Balance Sheet for previous 3 years.
9. Audit report of Last financial year.
10. Budget for the current financial year.
11. Copy of previous 3 months Aquittance Register
12. Department wise Laboratory details in the format

Sl.No.	Name of Laboratory	Carpet Area(Sq.mt)	Major Equipments	Total Investment till Date
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13. Department wise and Program wise (UG/PG separately) Faculty details in the format

Sl.No.	Name	Qualification			Designation	Experience		
		UG	PG	Ph.D.		T	R	I

14. Department wise Non-Teaching Staff details in the format

Sl.No.	Name	Qualification	Designation	Experience

15. Details of Administrative Staff in the format

Sl.No.	Name	Qualification	Designation	Experience

16. Details of Grants received