



VISVESVARAYA TECHNOLOGICAL UNIVERSITY

ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

"Jnana Sangama", Belagavi - 590 018, Karnataka State, INDIA

Phone : (0831) 2405468
Fax : (0831) 2405467
Email : registrar@vtu.ac.in
website : www.vtu.ac.in

Dr.H.N.Jagannatha Reddy, B.E., M.E., Ph.D.
I/c.Registrar (Evaluation)

Ref. No.: VTU/Exam/PS /2016-17/991

Date: - 5 DEC 2016

CIRCULAR

Sub: Dispatch of Answer scripts of the candidates appearing the University Exams Dec. 2016/Jan 2017 on the basis of Court order.

Some of the candidates, who are not eligible to appear for the Dec.2016/Jan.2017 examinations as per the provisions of University regulations, have been allowed to appear for the examinations on the basis of the Order of Hon'ble High Court of Karnataka.

The Principals of affiliated engineering colleges of VTU are hereby informed to note that the Answer Scripts of such of the candidates have to be sent directly to the office of undersigned in a sealed cover superscribing 'Court Case' and 'CONFIDENTIAL', and it should not be sent to the Scanning/Collection Centres.

The above instructions will not be applicable for the students who are taking examinations under the benefit of Notification No. VTU/Aca/2016-2017/5659, dated 27th October 2016.

The contents of this circular must be brought to the notice of all the concerned.

Sd/-

I/c. REGISTRAR (EVALUATION)

To, The Principals of all Engineering colleges.

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. To VC, VTU Belgaum, for information.
2. The Registrar, VTU Belgaum, for information.
3. The Special Officers of VTU Regional Offices, for information & needful.

I/c. REGISTRAR (EVALUATION)



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CIRCULAR

Sub: Submission of Internal Assessment Marks through web interface – reg.

Online submission of Internal Assessment Marks will be enabled through web based application and the same is available on <http://examform.vtu.ac.in> from the dates given hereunder.

Sl. No.	Course	IA Marks Entry Schedule	submission of printouts to ROs
01	All Semesters B.E./B.Tech./B.Arch. III and V Semester MCA III Sem. MBA III Sem. M.Tech.	7 th to 17 th December 2016	23 rd December 2016
02	III Sem. M.Arch.	30 th and 31 st December 2016	4 th January 2017
03	I Sem. MBA/MCA/M.Tech.	26 th to 30 th December 2016	4 th January 2017
04	I Sem. M.Arch.	9 th to 11 th January 2017	13 th January 2017

The Principals of Affiliated Engineering Colleges are requested to instruct the teachers to submit the IA marks of the subject taught by them through the above portal by following the procedures given hereunder:

1. Login with ID provided for the college for EMS activities (exam application form filing),
2. Multiple login facilities are available,
3. A teacher after logging on to the portal has to select Examination menu and then select IA marks Entry,
4. Fill the requisite fields with the help of available dropdown menu,
5. **MARK ABSENT** for the students detained due to shortage of attendance,
6. Save the entered marks,
7. Once the marks are freezed no changes can be made at the college end,
8. Take a printout of finalized (freezed) report, and
9. Finalized (freezed) report is to be signed by Subject Teacher, Head of the Department and the Principal along with their name and mobile numbers and submit the same to the respective Regional Offices on or before the last date cited above.

Please Note: Request for correction of IA marks once submitted to the University will not be entertained.

For any clarifications: send mail to iamarkquery@vtu.ac.in

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