



Visvesvaraya Technological University

Belagavi - 590 018, Karnataka State, INDIA

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Ref. No.VTU/BGM/Reg(E)/PS/2018-2019/ 10.

Date : **5 APR 2018**

CIRCULAR

Sub: Dispatch of Answer Scripts of 5th/7th/9th Sem. B.E./B.Tech./B.Arch. April 2018 University Examinations for Eligible Registrants of OTES- reg.

The Chief Superintendents of VTU Examinations Centres are hereby requested to send the day to day Answer Scripts of 5th/7th/9th Sem. B.E. / B.Tech. / B.Arch. courses of One Time Exit Scheme Examinations to the VTU Digitization centres as stated below. **The Incharge Regional Directors of respective Regional offices will arrange for the collection and shifting of answer scripts to the respective VTU Digitization centres:**

Colleges	Chief coordinators of Centres
<p>➤ All the scripts generated at the colleges coming under Bangalore Region.</p> <p>➤ All the scripts generated at the colleges situated at: Mysore, Chickmagalore, Shravanabelagola, Ponnampet, Chamarajnagar, Hassan Krishnarajapete, Kushalnagar, Bharathinagara, Mandya.</p>	<p>Dr. K Gayatri Reddy Chief Coordinator, VTU Digitization Centre, VTU Regional Office, RHCS Layout Annapurneshwari Nagar, Nagarbhavi, Bangalore- 91</p>
<p>➤ All the scripts generated at the colleges coming under Gulbarga Region.</p> <p>➤ All the scripts generated at the colleges coming under Belgaum Region</p> <p>➤ All the scripts generated at the colleges situated at Davangere, Shimoga, Chitradurga, Bhatkal, Karwar, Moodbidri, Mangalore, Bantwal, Sullia, Kundapur, Udupi, Nitte, Beltangadi, Ujire and Puttur.</p>	<p>Dr. L V Appasaba, Chief Coordinator, VTU Digitization Centre, "Jnana Sangam", Belagavi - 590 018</p>

- ✓ Superscribe the bundle with **"ONE TIME EXIT SCHEME ANSWER BOOKLETS - SUB CODE"**
- ✓ Prepare single bundle for a subject irrespective of court cases and **do not separate court cases and regular OTES students.**
- ✓ Answer Scripts are to be submitted on every Monday to the respective scanning/collection centres. The answer scripts of the examinations conducted on Saturday are to be kept in the safe custody of Chief Superintendent at Strong Room. Separate instructions if any, will be issued by the Incharge Regional Directors of respective Regional Offices.
- ✓ Answer scripts are to be bundled semester-wise, subject-wise, USN-wise and sent along with A & B Forms and question paper without fail. Use thin plastic covers to protect the answer scripts from the rain and better quality cloth to bundle the answer script.
- ✓ Submit the consolidated Absentees list semester-wise, subject-wise, USN-wise to the respective valuation centres with a copy to the collection centers along with A & B forms.
- ✓ Submit Forms A & B to the collection centres **after the completion of all theory examinations (arranged semester-wise, subject-wise & bound).**

Sd/-

REGISTRAR (EVALUATION)

To, The Chief Superintendents of VTU Examination Centers.

Copy FWCs to: Hon'ble Vice-Chancellor, through the Sec. to VC, VTU Belgaum, the Registrar, VTU Belgaum, for information and the Incharge Regional Directors of VTU Regional Offices, for information and needful.

REGISTRAR (EVALUATION)