



Visvesvaraya Technological University

Belagavi - 590 018, Karnataka State, INDIA

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Date : 18 APR 2019

NOTIFICATION

Sub: Submission of online Application Forms for All Semesters (**Excluding 2nd Semester 2018 admitted students and their 1st Sem. Backlog subjects**) B.Arch. /B.E. /B.Tech. /B.Plan./MBA /MCA /M.Tech. /M.Arch. Examinations to be held during May/June/July 2019 by the **ELIGIBLE** students.

Filing of Online Application Forms for All Semesters (**Excluding 2nd Semester 2018 admitted students and their 1st Sem. Backlog subjects**) B.Arch. /B.E. /B.Tech. /B.Plan./MBA /MCA /M.Tech. (part time and full time) /M.Arch. Examinations to be held during May/June/July 2019 by the **ELIGIBLE** students is scheduled as per the dates given below.

: SCHEDULE OF EVENTS:

EVENT	LAST DATE
Starting of date for filing of applications	22.04.2019
Last date for filing of applications	30.04.2019
Starting of date for filing of applications with penalty of Rs.500	02.05.2019
Last date for filing of applications with penalty of Rs.500	04.05.2019
Generation of Hall Ticket	17.05.2019
Last date for making online payment of fee collected and submitting consolidated list	Will be informed later

The Principals of constituent, affiliated and autonomous engineering colleges are requested to bring the contents of this circular to the notice of all the concerned.

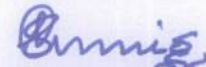
Sd/-

REGISTRAR (EVALUATION)

To, The Principals of Constituent and Affiliated and Autonomous Engineering colleges

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. to VC, VTU Belagavi, for kind information.
2. The Registrar, VTU Belagavi, for information.
3. The Finance Officer, VTU Belagavi, for information.
4. The Incharge Regional Directors of VTU Regional Offices, for information & needful.


REGISTRAR (EVALUATION)

Encl:

1. Eligibility chart and Fee Structure - Annexure I
2. Procedure for filing Examination Application form - Annexure II
3. Important Instructions (including OTES Registrants) and Activities to be considered under penalty clause Annexure III

**TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR
EXAMINATIONS MAY/JUNE/JULY 2019
UG PROGRAMS REGULAR STUDENTS**

Year of Admission	Remarks	Fee
2003-2008	The students who have completed the entire course and applying for only backlog papers are eligible to apply	<ul style="list-style-type: none"> ➤ Examination Application Fee Rs.20/- per candidate, ➤ Rs.2000/- per subject with a maximum of Rs.6000/- per semester, ➤ Marks Card Fee of Rs. 75/- per semester
2009	Under Extension	
2010		
2011	Within duration	<ul style="list-style-type: none"> ➤ Application Fee Rs. 20/- per candidate, ➤ Examination Fee Rs.1200/- for Regular semester irrespective of number of subjects and ➤ Arrear Examination Fee Rs.150/- per subject for arrear semester to the maximum of Rs.1200/- per semester ➤ Marks Card fee Rs.75/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 75/- Per candidate
2012		
2013		
2014		
2015		
2016		
2017		
2018		

UG PROGRAMS LATERAL STUDENTS

Year of Admission	Remarks	Fee
2003-2008 and 2010	The students who have completed the entire course and applying for only backlog papers are eligible to apply	<ul style="list-style-type: none"> ➤ Examination Application Fee Rs.20/- per candidate, ➤ Rs. 2000/- per subject with a maximum of Rs.6000/- per semester, ➤ Marks Card Fee of Rs. 75/- per semester
2009	Under Extension	
2011		
2012		
2013	Within duration	<ul style="list-style-type: none"> ➤ Application Fee Rs. 20/- per candidate, ➤ Examination Fee Rs. 1200/- for Regular sem. irrespective of number of subjects and ➤ Arrear Examination Fee Rs.150/- per subject for arrear semester to the maximum of Rs.1200/- per semester ➤ Marks Card fee Rs.75/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 75/- Per candidate
2014		
2015		
2016		
2017		
2018		

**MBA AND M.TECH. REGULAR STUDENTS ELIGIBLE TO APPLY FOR EXAMINATIONS
MAY/JUNE/JULY 2019**

Year of Admission	Remarks	Fee
2012-2014	The students who have completed the entire course and applying for only backlog papers are eligible to apply	<ul style="list-style-type: none"> ➤ Examination Application Fee Rs.20/- per candidate, ➤ Rs. 2000/- per subject with a maximum of Rs.6000/- per semester, ➤ Marks Card Fee of Rs. 75/- per semester
2015	Regular students	<ul style="list-style-type: none"> ➤ Application Fee Rs. 20/- per candidate, ➤ Examination Fee Rs. 1500/-, for Regular semester irrespective of number of subjects and ➤ Arrear Examination Fee Rs.300/- per subject for arrear semester to the maximum of Rs.1500/- per semester ➤ Marks Card fee Rs.75/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 75/- Per candidate
2016		
2017		
2018		

**TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR
EXAMINATIONS MAY/JUNE/JULY 2019**

MCA REGULAR STUDENTS

Year of Admission	Remarks	Fee
2013	Within Duration	<ul style="list-style-type: none"> ➤ Application Fee Rs. 20/- per candidate, ➤ Examination Fee Rs. 1500/-, for Regular semester irrespective of number of subjects and ➤ Arrear Examination Fee Rs.300/- per subject for arrear semester to the maximum of Rs.1500/- per semester ➤ Marks Card fee Rs.75/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 75/- Per candidate
2014		
2015		
2016		
2017		
2018		

:PROCEDURE FOR ONLINE FILING OF EXAMINATION APPLICATIONS:

1. URL: <http://prexam.blr.vtu.ac.in> - for Bangalore Region (where the college code starts from A to M (For Ex: 1AA to 1MV)
2. URL: <http://prexam.blr1.vtu.ac.in> - for Bangalore Region (where the college code starts from N to Y (For Ex: 1NH to 1YD)
3. URL: <http://prexam.vtu.ac.in> - for Belagavi, Kalaburagi and Mysuru Region colleges.
4. Examination application form can be submitted through Departmental Login and Multiple login facility is provided.
5. Principals of respective institutions shall identify a coordinator for each branch to enter applications received from the students.
6. The coordinators shall follow the instructions issued in the User Manual available online.
7. After completion of data entry of examination application form, **student must be given a print copy of the application which must be signed by the student** and a copy of the same must be retained.
8. Any modification in the already submitted application can be done with the edit option before the last date.
9. Printout must be given to the students on every edit. After withdrawing the previous printout, which must be retained with the college.

:IMPORTANT INSTRUCTIONS:

1. Student must be informed to verify subject codes, backlog subjects, electives and open electives before submitting the data.
2. If offered open elective subject is a core subject in the same branch, students are not permitted to register for such subject as an open elective.
3. **In the past, there have been requests from colleges to enter data of exam forms previously submitted by the students and not entered by the colleges. Principals must ensure that, data submitted by the students must be entered without fail.**
4. **Students must be instructed to necessarily obtain a print of the application, verify for correctness and sign the print copy.**
5. The information in respect of Application Printouts, Report Generation, etc., are made available in the user manual, available for download in the dashboard.
6. Consolidated list of applications shall be submitted to the office of the undersigned on or before 10th May 2019.
7. Do not allow any candidate who is not eligible to apply for the examination to submit his/ her application.
8. Every college has to start the application entry on the starting day, without fail.
9. No extension of dates will be granted.
10. The application shall be filled meticulously.
11. For any queries please send an email to prexam@vtu.ac.in

INSTRUCTIONS IN RESPECT OF OTES STUDENTS

12. No students shall be permitted to file their examination application form without verifying maximum duration clause of Regulations.
13. The Regular and Lateral Entry students of 2008 and earlier batches are not permitted to file examination application form for regular semesters.

Regular Students (admitted to 1st Semester B.E. and continued)

14. 2009 batch regular students are permitted to apply for 8th semester, provided they have appeared up to 7th semester examinations at least once during or before Dec. 2018/ Jan 2019 Examinations.
15. 2010 batch regular students are permitted to apply for 6th and higher semesters, provided they have appeared up to 5th semester examinations at least once during or before Dec. 2018/ Jan 2019 Examinations.

Lateral Entry Students (admitted to 3rd Semester B.E. and continued)

16. 2009 batch Lateral Entry students are permitted to apply for 8th semester, provided they have appeared up to 7th semester examinations at least once during or before Dec. 2018/ Jan 2019 Examinations.
17. 2010, 2011 AND 2012 batch Lateral Entry students are permitted to apply for 6th and higher semesters semester, provided they have appeared up to 5th semester examinations at least once during or before Dec. 2018/ Jan 2019 Examinations.

General Instructions for all students

18. The students registered under OTES and become eligible to 5th/7th/9th semester after the results of Dec. 2018/Jan 2019 examinations are permitted to apply for 5th/7th/9th semesters, subjected to the conditions under point number 12 to 17 above.
19. For any reason no student shall be permitted to appear for more than one regular semester during May/June/July 2019 Examinations.
20. Students are required to appear for examinations sequentially.
21. No candidate is permitted to apply for examination without eligibility.
22. If a student is eligible to appear for 5th Semester Examination now, he/she shall be permitted to appear only for 5th semester and backlog subjects of 3rd and 4th semester examinations during May/June/July 2019.
23. If a student is eligible to appear for 7th Semester Examination now, he/she shall be permitted to appear only for 7th semester and backlog subjects of 5th and 6th semester examinations during May/June/July 2019.
24. If a B.Arch. student is eligible to appear for 9th Semester Examination now, he/she shall be permitted to appear only for 9th semester and backlog subjects of 7th and 8th semester examinations during May/June/July 2019.

ACTIVITIES TO BE CONSIDERED FOR IMPOSING PENALTY

1. Applications submitted during the penalty period
2. If the submitted application is edited during the penalty period will attract penalty.
3. Requests for editing exam form after the closing date will attract additional penalty.
4. Applications submitted and every edit of application will be logged. Every request for change will be verified.