



# Visvesvaraya Technological University

Belagavi - 590 018, Karnataka State, INDIA

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## CIRCULAR

### **Sub: Submission of data in respect of Chief Superintendent**

Submission data in respect of Chief Superintendent of June/July 2018 is enabled through web based application and the Principals of respective institutions are requested to submit the data in respect of Chief Superintendents of their examination centres.

#### **Procedure:**

The Principals of respective institutions need to submit the data in respect of Chief Superintendent and dates of duty through the Principal Login at:

**<http://csdcs.vtu.ac.in> for all regions**

This procedure has to be followed when

1. Principal himself is Chief Superintendent or
2. While nominating any other senior Professor as Chief Superintendent .

User manual for the same is available in the application as ready reference.

The Principals of constituent, affiliated and autonomous engineering colleges are requested to bring the contents of this circular to the notice of all the concerned.

Sd/-

**REGISTRAR (EVALUATION)**

**To, The Principals of Constituent and Affiliated Engineering Colleges**

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. to VC, VTU Belagavi, for kind information.
2. The Registrar, VTU Belagavi, for information.
3. The Finance Officer, VTU Belagavi, for information.
4. The Incharge Regional Directors of VTU Regional Offices, for information & needful.

*Bunnig* 23/5/18

**REGISTRAR (EVALUATION)**