



Visvesvaraya Technological University

Belagavi – 590 018, Karnataka State, INDIA

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Date : 21 JUN 2017

CIRCULAR

Sub: Submission of Internal Assessment Marks in respect of 5th and 7th Semester Crash course students – reg.

The Internal Assessment (IA) Marks in respect of Crash Semester semester 2017 are to be submitted through email. The details of which are listed as under:

1. Excel files for the submission of IA marks are prepared and mailed to the principals of respective institutions to their email id in the VTU domain (i.e. regioncode+collegecode.principal@vtu.ac.in).
2. Semester wise and branch wise excel files have been prepared for all colleges based on the examination application forms submitted for crash semester examinations.
3. These files contain details of all the candidates applied for crash semester examinations.
4. Colleges need to verify the eligibility of the candidates for 5th or 7th semester.
5. Internal Assessment marks of only eligible candidates need to be entered in the excel files sent through email.
6. For the ineligible candidates, mark the IA marks field as "NE".
7. If any additions are to be made, create additional excel file in the same format and enter the requisite data.
8. All the files are to be placed in a folder and made into a single ZIP file and the same is to be mailed to data.vtuexam@gmail.com on or before 30th June 2017.
9. Please verify the entire file and take a final printout before submission.
10. Once the files are submitted, no corrections will be entertained.
- 11. DO NOT SEND MULTIPLE EMAIL FOR THIS PURPOSE.**

The Principals of constituent and affiliated engineering colleges are requested to bring the contents of this circular to the notice of all the concerned.

Sd/-

REGISTRAR (EVALUATION)

To, The Principals of Constituent and Affiliated Engineering colleges

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. To VC, VTU Belgaum, for information.
2. The Registrar, VTU Belgaum, for information.
3. The Incharge Regional Directors of VTU Regional Offices, for information & needful.

Annigeri
21/6/17

REGISTRAR (EVALUATION)