



# Visvesvaraya Technological University

"Jnana Sangama", Belagavi - 590 018, Karnataka State

Dr. K. E. Prakash,  
Registrar

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Ref. No: VTU/Aca./2014-15/A-9/ 11059

Date: 31 JAN 2015

## CIRCULAR

Sub: VTU-VGST-Faculty Development Programmes 2014-15 reg.,

With reference to the above subject, the applications are invited from affiliated colleges of VTU, Regional Centres and constituent Colleges of VTU to conduct the VTU-VGST-Faculty Development Programmes 2014-15, in the thrust areas that represent latest technology/research trends which are of national/international importance, in which your college has expertise to conduct such programmes.

The Principals of the Colleges are hereby informed to scrutinize the proposals submitted by the faculty of your College and recommend to **send only one proposal** to the following addresses on or before **16<sup>th</sup> February, 2015**.

To, The Registrar, Visvesvaraya Technological University, Jnana Sangama, BELAGAVI- 590 018.	Cc. to, The Executive Secretary, Vision Group on Science and Technology, Department of IT, BT and S & T, Government of Karnataka, Room No. 702, 7 <sup>th</sup> Floor, 4 <sup>th</sup> Gate, M. S. Building, Dr. Ambedkar Veedhi, BENGALURU - 560 001.
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The Faculty Development programmes should be organized on or before 31<sup>st</sup> May 2015 for Engineering faculty members in collaboration with Industries. The maximum budget allowed for one FDP is ₹2.00 Lakhs. The breakup of the total expenditure (Annexure-2) and the formats for the proposal for FDP 2014-15 are displayed on VTU website: [www.vtu.ac.in](http://www.vtu.ac.in) and also in the VGST website: [www.vgst.in](http://www.vgst.in)

  
REGISTRAR

To,  
The Principals of all colleges affiliated to VTU, Regional Centres and constituent Colleges of VTU.

Copy to:

1. The Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi for kind information.
2. The Finance Officer, VTU, Belagavi for kind information.
3. The Special Officers, Academic Section, VTU, Belagavi.
4. The Executive Secretary, Vision Group on Science and Technology, Department of IT, BT and S & T, Government of Karnataka, Room No. 702, 7<sup>th</sup> Floor, 4<sup>th</sup> Gate, M. S. Building, Dr. Ambedkar Veedhi, BENGALURU - 560 001.
5. CNC incharge to upload a circular with annexures in the website.
6. Special Officers of all Regional Offices to circulate it through fax/e-mail immediately.

Proforma for submission of proposal under

**INDUSTRY-ACADEMIA FACULTY DEVELOPMENT PROGRAMME**

**DETAILS OF THE ACADEMIC PARTNER**

Name of the Institute	
Address of the Institution	Email: Telephone: Fax:
Title of the FDP	
Focus of FDP	
Broad Area of the FDP	
Name of the Program Coordinator (only one person)	
Designation	
Department	
Research Area and Specializations	
No. of Publications/Patents	
Teaching Experience	
Industrial Experience, If any	
Duration of the Program	
Sessions per day	
Proposed dates for the program (Provide 3 different dates)	
Total number of participants	30
Signature of the Program Coordinator	

### DETAILS OF THE INDUSTRIAL PARTNER

Name(s) of the Industry	
Address	Email: Telephone: Fax:
Website Address	
Name(s) of the Contact Person	
Designation	
Technical Expertise	
Financial Commitment, if any	
Role of the Industrial Partner(s)	

\*Attach copy of letter(s) received from participating industry showing intent / financial commitment etc.

#### Specific Field of the Proposal

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#### Brief Summary of the Proposal

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Add rows as required

#### Objective

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Add rows as required

#### Project Impact - Expected outcome

New experiments/Demonstration of new technology/other

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#### Level of activity (Regional / National / International) and target audience

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Add rows as required

### Concepts expected to evolve for Project Proposal Development

Add rows as required

#### Programme details

Date	Time	Activity	Venue	Infrastructural requirements and availability
		Lecture by / Demonstration / Industry visit / Poster presentation/ other		

Add rows as required

#### Resource Persons expected to participate

Name	Designation	Organization	Activity
			Keynote address / Charing sessions / Speaker / Advisors / Sponsorer

Add rows as required

#### Similar event organized by the Institute earlier, if any.

Title of the activity	Subject	Date from- to (Latest first)	Level ( Regional / National / International )	Name of by external body involved, if any.	Grant received by funding agency (Rs.)

Add rows as required.

#### Budget Estimates

Head of expenditure	Anticipated expenditure	Budget by parent organization	External Sponsorships	Assistance requested from VTU
Stationery, printing, Pre-event expenditure etc.				
Travel, Stay and DA				
Other				
<b>Total</b>				

Add rows as required.

**Details of earlier grants awarded to the Institute**

(Give details of grants received in last three years)

Scheme	Name of the coordinator	Amount sanctioned	Sanctioned letter details	Funds Utilization position as on today	Utilization Certificate details/ Reason for non- submission of Utilization Certificate

Add rows as required

By signing this certificate, I/We undertake to

- Abide by all the rules / regulations regarding utilization of amount that may be granted to the Institute.
- Submit detailed reports about grant utilization.
- Submit utilization certificate duly authenticated by CA at the time of submitting the report.
- Return full/partial unutilized grant amount to VTU.

Project forwarded to VTU

Signature of Head of the Institution

Date :

Institute Seal

**SCHEDULE OF "FACULTY DEVELOPMENT PROGRAMME FOR ENGINEERING COLLEGE (FDP-ENGG)" DURING THE YEAR: 2014-15**

**Day 1:**

**Topic:** **Venue:** Organizing Engineering College

TIME	PROGRAMME
10.00 – 11.30 am	Inauguration
11.30 am – 1.00 pm	Lecture 1 by Resource Person
<b>1.00-2.00 pm Lunch Break</b>	
2.00 – 3.30 pm	Lecture 2 by Resource Person
3.30 – 5.00 pm	Lecture 3 by Resource Person

**Day 2:**

**Topic:** **Venue:** Organizing Engineering College

TIME	PROGRAMME
10.00 – 11.30 am	Lecture 4 by Resource Person
11.30 am – 1.00 pm	Lecture 5 by Resource Person
<b>1.00-2.00 pm Lunch Break</b>	
2.00 – 3.30 pm	Lecture 6 by Resource Person
3.30 – 5.00 pm	Lecture 7 by Resource Person

**Day 3:**

**Topic:** **Venue:** Industrial Visit / Lab Session

TIME	PROGRAMME	
10.00 – 11.30 am	Visit to nearby Industries / Factories, R & D Institutions : The timings of lecture, lunch break etc., can be fixed based on the convenience of the organizing Industries Institutions.	
11.30 am – 1.00 pm		
<b>1.00-2.00 pm</b>		
2.00 – 3.30 pm		
3.30 – 5.00 pm		

**Day 4:**

**Topic:** **Venue:** Organizing Engineering College

TIME	PROGRAMME
10.00 – 11.30 am	Lecture 8 by Resource Person
11.30 am – 1.00 pm	Lecture 9 by Resource Person
<b>1.00-2.00 pm Lunch Break</b>	
2.00 – 3.30 pm	Lecture 10 by Resource Person
3.30 – 5.00 pm	Valedictory Function

**VTU-VGST – FDP ENGG: 2014-15**  
**ESTIMATE OF EXPENDITURE**

Sl. No.	Particular/Head	Amount
1	a) Travelling Allowance for outstation participants (to and fro) @Rs. 1000/- per participant b) Transpiration Charges for Local participants @Rs. 400/- for two days	Rs. 25,000/-
2	Lodging & Boarding for 30 participants @Rs. 400/- per day (4 days)	Rs. 48,000/-
3	Travel allowance, Lodging & Boarding expenses @Rs. 3000/- for 12 Resource Persons per day	Rs. 36,000/-
4	Honorarium/Training Fee to Experts @Rs. 2000/- x 12 Resource Persons per day	Rs. 24,000/-
5	Folders, Pens, Work books, Stationary, Badge, Brochures, Certificate, Resource Material for 30 Persons + additional 10 persons @Rs. 200 per person	Rs. 8,000/-
6	Inauguration, Valedictory function: Banner, Invitation, Publicity, Media, Courier, Postal, Telephone, Documentation & Coordination Expenses.	Rs. 20,000/-
7	Contingency fund	Rs. 10,000/-
8	Local transport to Industrial Visit & Coordination	Rs. 15,000/-
9	Honorarium to support Staff @Rs. 500/-day for 3 persons for 4 days (500x3x4 days)	Rs. 6,000/-
10	Honorarium for the Chief Co-ordinator of FDP	Rs.8,000/-
<b>TOTAL AMOUNT ALLOCATED FOR ORGANIZING 4 DAYS FDP</b>		<b>Rs. 2,00,000/-</b>

**PS:**

- (1) Amount indicated for Sl.No. 1 (a) & (b) is Rs.25,000/-. This amount may vary depending the number of local participants and outside participants.
- (2) Only 10% of re-appropriation in the Estimated Expenditure under each Head is allowed by VGST to organizing FDP smoothly.
- (3) Air fare fare for Resource persons is not allowed.