



VISVESVARAYA TECHNOLOGICAL UNIVERSITY

"Jnana Sangama", Belagavi- 590018

Application for the Attestation of Documents Issued by VTU

POINTS TO BE NOTED

- Pay online only by SBI Payment link <http://vtu.ac.in/online-fee-payment> and enclose Online Receipt of fees paid
- DDs are not accepted
- Fees paid once cannot be refunded.
- Attested documents will be sent in sealed envelopes, with a seal of the Registrar (Evaluation) on the outside of the envelope.
- Enclose required number of sets of photocopies of all semester marks card (No colour copy) & PDC/Degree Certificate, along with self address envelop cover.

ATT

By Post	By Hand	Token No.

Name of Student
(As on Marks Cards)

University Seat Number

Old USN (if USN changed)

Details of Fees

Choose Category "F – Fees to be paid by student" – Examination

Choose one of the below options:

<input type="checkbox"/>	Single marks card / Degree certificate (or PDC)	300-00
<input type="checkbox"/>	One set of 8 marks cards and 1 degree certificate (or PDC)	300-00
<input type="checkbox"/>	One set of 9 to 19 marks cards (including arrears semester marks cards) + 1 degree certificate (or PDC)	600-00
<input type="checkbox"/>	One set of 20 or more marks cards (including arrears semester marks cards) + 1 degree certificate (or PDC)	900-00

No. of sets

Fee per Set

Fee paid: _____

Payment ID: _____

Date: _____

CHECKLIST

- I declare that I have not a studied in an Autonomous college
- Online receipt of fees paid
- Copies of marks cards and Degree Certificate (or PDC)
- Send self addressed envelopes, large enough to hold all documents, in which attested documents are to be returned

Name: _____

Mobile: _____

Date: _____

Candidate Signature: _____

Applying by Post

Send the filled and signed application form and online receipt of fees paid to the following address:

Registrar (Evaluation)
Visvesvaraya Technological University
Jnana Sangama
Belagavi- 590018

Applying by Hand (In person at VTU Belagavi)

Apply before 12:30 pm. Documents will be issued on the same day after 4:30 pm on all working days. Second Saturday of the month is a holiday, other Saturdays are full working days.

Check VTU website <http://www.vtu.ac.in> to verify if document issue is not available on certain days.

For Office Use Only

Case Worker: _____

Special Officer: _____

POSTAL ADDRESS TO WHICH ATTESTED DOCUMENTS ARE TO BE SENT
(Note: Postage fee of 1500-00 to be added to the fees to be paid, for addresses outside India)

Name

USN: _____

Address

PIN

Mobile: