



# Visvesvaraya Technological University

Belagavi - 590 018, Karnataka State, INDIA

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## CIRCULAR

### **Sub: Conduct of University Examinations - reg.**

It is brought to the notice of the undersigned that, some of the faculty members are using news papers/ books/electronic gadgets while executing their assigned examination duties. Hence, following directions are issued for strict compliance:

1. QPDS room must be adjacent to the Principal Chamber with single entry point and must be under CCTV Surveillance. The footage of CCTV surveillance must be made available as and when instructed by the University.
2. The Chief Superintendent and Deputy Chief Superintendent (External) are permitted to carry their mobiles into QPDS room and mobile numbers must be registered with QPDS for password transaction purpose.
3. During the examination, Chief Superintendent and Deputy Chief Superintendent (External), Deputy Chief Superintendent (Internal) are permitted to carry their mobile and they shall not use the same while taking rounds in examination blocks. If any communication is required to be made they shall come out of examination hall and communicate.
4. Room Superintendents, Relieving Superintendents and other staff members assigned with the examination assignments are not permitted to carry any material like News Papers, Books, Novels, MOBILES, Tablets and any other electronic gadgets or materials except those necessary to conduct examinations.
5. Chairman and Members of Squad team and other members visiting examination centres on the Instructions of the University are permitted to use mobiles when necessary. In order avoid inconvenience to the students the said members shall also try to avoid using mobiles in examination hall.

**Violation to the above directions will be viewed seriously.**

The contents of this circular may be brought to the notice of all the concerned.

Sd/-

**REGISTRAR (EVALUATION)**

To, The Principals of Constituent / Affiliated Engineering Colleges

Copy FWC's to: Hon'ble Vice-Chancellor, through the Sec. to VC, Registrar & Finance Officer, VTU for information and Incharge Regional Directors of of VTU RO's for information & needful

**REGISTRAR (EVALUATION)**