



Visvesvaraya Technological University

"Jnana Sangama"

Belagavi - 590 018, Karnataka State

Dr. K.E. Prakash, B.E., M.E., Ph.D.

REGISTRAR

Phone : (0831) 2498100

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Ref: VTU/Gen(4)/2015-16/ 9873

Date : 18 FEB 2016

CIRCULAR

Sub: Retension of Original Documents & confiscating the fees - reg...

- Ref: 1. UGC Public Notice F.No. 1-3/2007 (CPP-II) dt: 23-04-2007
2. UGC Communciation via D.O. No. F.1-3/2007 (CPP-II) dt: 11-01-2016
3. This office circular No. VTU/Gen(3)/2015-16/6427 dt: 16-10-2015

With reference to the above, please find enclosed herewith the copies of the following

1. UGC Public Notice F.No. 1-3/2007 (CPP-II) dt: 23-04-2007
2. UGC Communciation via D.O. No. F.1-3/2007 (CPP-II) dt: 11-01-2016
3. This office circular No. VTU/Gen(3)/2015-16/6427 dt: 16-10-2015

Hence, you are once again informed to abide by the instructions issued by UGC in the public interest.

Encl: As above

BY ORDER

REGISTRAR

To,
The Principals of All Engineering Colleges (Affiliated, Constituent, Autonomous) under VTU,
Belgaum

Copy for information to:

1. The Chairman, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi -002
2. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belgaum
3. The Special Officers of all Regional offices of VTU
4. The Case-workers of Academic Section, VTU, Belgaum
5. The CNC, VTU, Belgaum for uploading on website



ज्ञान-विज्ञान विप्लव

UNIVERSITY GRANTS COMMISSION
NEW DELHI

F.No.1-3/2007 (CPP-II)

23rd April, 2007

PUBLIC NOTICE

1. It has come to the notice of the University Grants Commission that Institutions and Universities including institutions deemed to be universities are admitting students to various programmes of studies long before the actual starting of academic session; collecting full fee from the admitted students; and, retaining their schools / institutions leaving certificate in original. The Institutions and Universities are also reportedly confiscating the fee paid if a student fails to join by such dates.

2. The Commission is of the view that the Institutions / Universities, by way of retaining the certificate in original, force retention of admitted students which limits the opportunities for the candidates from exercising other options of joining other institutions of their choice. However, it would not be permissible for Institutions and Universities to retain the School / Institution Leaving Certificate, mark sheet, caste certificate and other documents in original.

3. The Ministry of Human Resource Development and University Grants Commission have considered the issue and decided that the Institutions and Universities, in the public interest, shall maintain a waiting list of students / candidates. In the event of a student / candidate withdrawing before the starting of the course, the waitlisted candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (one thousand only) shall be refunded and returned by the Institution / University to the student / candidate withdrawing from the programme. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the Institution must return the fee collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable.

4. The Universities / Institutions are requested to abide by the instructions issued by the UGC. The UGC, shall on its own or on receipt of specific complaints from those affected, take all such steps as may be necessary to enforce these directions.

5. Institutions / Universities are also required to convey these instructions to the colleges affiliated to them.


(Tilak R. Kem)
Secretary

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास विभाग, भारत सरकार)
(Ministry of Human Resource Development, Gov. of India)
बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
Ph.: 011-23239337, 23236268
Fax: 011-23238858, email: jsandhu.ugc@nic.in

प्रो. (डी.) जसपाल एस. सन्धु
सचिव

Prof. Dr. Jaspal S. Sandhu
MBBS, MS (Ortho), DSN, PAIS, FASM, FAFSM, FFIMS, FAMS
Secretary

By Speed Post

D.O.No. F. 1-3/2007(CPP-II)

11th January, 2016

Dear Sir/Madam,

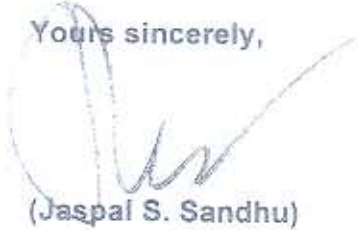
This is in reference to the Public Notice issued by the UGC on 23rd April, 2007 regarding non-refund of fees and retention of original certificates of the students who opt out after taking admission (copy enclosed as Annexure – I).

The Commission is still receiving complaints from students / parents regarding non refund of fees by universities / colleges / institutions which are collecting full fee from the admitted students; retaining their schools / institutions leaving certificates in original, confiscating the fee paid if a student fails to join within specified date.

You are requested to kindly abide by the instructions issued by UGC in the Public Notice referred to above and ensure compliance of these instructions by your University as well as all the colleges / institutions affiliated to your university. This may be treated as 'important'.

With kind regards,

Yours sincerely,



(Jaspal S. Sandhu)

The Vice Chancellor
Visveswaraiyah Technological University,
"Jnana Sangama", Belgaum-590 018,
Karnataka.





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"Jnana Sangama"

Belagavi - 590 018, Karnataka State

Dr. K.E. Prakash, B.E., M.E., Ph.D.

REGISTRAR

Ref: VTU/Gen(3)/2015-16/ 6427

Phone : (0831) 2498100

Fax : (0831) 2405467

Date : 17 OCT 2015

CIRCULAR

Sub: Return of Original Documents and fee to the students who allotted seats to other courses by KEA -2015- reg...

Ref: 1. Communication from Karnataka Lokayukta vide no. COMPT/UPLOK/Misc/1601/2015 dt: 14-10-2015
2. Hon'ble Vice-Chancellor's order dated 14-10-2015

Hon'ble Justice Upalokayukta vide his letter dated (ref(1)) reported to the University that that some of colleges are not returning the original markcards and other documents submitted by the students who are allotted seats by KEA while seeking admission to Engineering Colleges, when these students are allotted seats in other courses. Further, they are demanding additional fees w.r.t. to the same

Further, Hon'ble Justice Upalokayukta has directed the University to Circular to all such Engineering Colleges and take necessary action in this regard.

Therefore, in view of the directions issued by the Hon'ble Justice Upalokayukta, this circular is being issued informing the colleges to return the original marks cards and other original documents to the students, if they are allotted a seat by KEA in any course and not to demand any additional fee for the same.

If the violation of the above is reported to the University or has been observed by the University, suitable necessary action will be taken against the colleges.

BY ORDER

REGISTRAR

To,

1. The Principals of All Engineering Colleges (Affiliated, Constituent, Autonomous) under VTU, Belgaum
2. The Special Officers of all the Regional Offices of VTU

Copy to:

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