



# Visvesvaraya Technological University

“JNANA SANGAMA”, BELAGAVI- 590 018

**Registrar**

**Phone:(0831)2405468**

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**Ref no: VTU/BGM/SAP/CW4/22/2017-2018/T-364-2<sup>nd</sup> call/ 10963**

**Date:24/02/2018**

## **SHORT TEARM - TENDER NOTIFICATION**

Sealed Tenders are invited by the Registrar, VTU, Belagavi from Competent Agencies, for the following work, subject to the Terms and Conditions mentioned below:

1	Name of Work	Tender for Procurement of Printing and Supply of PVC ID Cards of Research Scholars Ph.D Students,VTU Staff and VTU Students (VTU All Regional Centers) VTU Belagavi.
2	Approximate Value of Work	Rs. 3,22,500/-
3	Earnest Money Deposit (EMD)	Rs. 8000/-
4	Tender Documents Available for Purchase	26/02/2018 to 13/03/2018
5	Last date of receipt of Tenders	13/03/2018 up to 5.00 p.m.
6	Opening of Tenders	04/03/2018 at 11.00 a.m
7	Cost of Tender Forms	Rs.500/- (if tender forms are required through courier of Post Rs.100/- extra. i.e. Rs.600/-)

### **Terms and Conditions:**

#### **1) Eligibility Criteria:**

##### **A. Statutory Requirements:**

1. The Tenderer should furnish GST Registration Certificate.
2. The Tenderer should have registered with the Concerned Statutory Authorities like Municipalities/Corporation/Registrar of Societies/ Companies/ Director of industries etc., as applicable and Dept of labour.
3. The Tenderer shall furnish copies of IT returns for 2014-15/2015-16/2016-17 Vat returns filed for 2014-15/2015-16/2016-17 Tax sales Tax Clearance Certificate.
4. Copy of PAN Card.

##### **B) Technical requirements:**

- a) At least 03 years experience / expertise in the successful execution of similar works tendered and the cost of such works should be not less than 50% of estimated amount in any State Central Govt. or Quasi Govt. Dept. or Undertaking/Universities, Engg. Colleges etc.
- b) Competence / Expertise of the Bidder in the Execution of the tendered work are awarded.
- c) Further conditions and details of tenders incorporated in tender document are binding on all the bidders.

##### **C) Financial / Commercial Requirements:**

- 1) A turn-over of not less than 50% of estimated amount during 3 years, in the last 5 financial years.
- 2) Audited reports & Financial Statements for 2014-15/2015-16 and 2016-2017 Certified by CA.
- 3) The Bidder shall enclose the cost of tender documents as indicated above through DD, drawn in favour Finance officer, VTU payable at Belagavi issued by Nationalized Banks, along with their application, addressed to the Registrar , VTU, Belagavi. The applications with DD Shall be sent to the following address.

**The Registrar,  
Visvesvaraya Technological University,  
“Jnana Sangama”,  
Belagavi– 590 018, Karnataka**

- 4) EMD in the form of DD Drawn in favour of Finance Officer .VTU .Payable at Belagavi, issued by Nationalized Banks, Shall be enclosed to the completed tender. The EMD of the successful bidder will be retained till the satisfactory completion of the contract period.
- 5) The sealed tender covers should be super scribed as “Tender for Procurement of Printing and Supply of PVC ID Cards of Research Scholars Ph.D Students,VTU Staff and VTU Students (VTU All Regional Centers) VTU Belagavi.
- 6) If the Government Holiday is declared on any of the above mentioned dates, the next working day will be considered.
- 7) If the tender is cancelled due to unforeseen reasons, the cost of the tender form will not be refunded.
- 8) Further details of work can be obtained from the Registrar, VTU, Belagavi during working Days/hours.
- 9) The Blank Tender Documents can be had in person from this office on indicated dates during working hours. They can be had through Post/ Courier subject to the condition, that, VTU will not be responsible for the delayed receipt of non – receipt of the blank tender documents by the bidder.
- 10) Completed Tender either by Post/ Courier will be accepted, Subject to the condition, that , VTU will not take any responsibility for delayed receipt of non – receipt of the completed tender from the Bidder.
- 11) The Registrar, VTU, reserves the right to accept/reject any of all the tenders without assigning any reasons, whatsoever.

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**REGISTRAR**

**Copy to:**

1. The Deputy Commissioner, Belagavi Dist., Belagavi for kind information.
2. The Finance Officer, VTU, Belagavi, for information.
3. The Secretary to VC, VTU, Belagavi, for information.
4. The Special Officer, Regional Offices at Bengaluru,Mysuru & Kalaburgi, to display the Tender notification in their notice boards.
- 5.The Stores and Purchase Officer, VTU, Belagavi, for information & necessary action.
6. The Private Secretary to the Registrar, VTU, Belagavi, for information.
7. The Special Officer CNC Dept, VTU, Belagavi for information to publish the notification In the Website
8. The PG Co-ordinator, VTU PG Centre, Belagavi for information & needful.
9. The Special Officer, Regional Offices at Bengaluru, Mysuru & Kalaburgi, for information & needful .
10. The Notice boards of all the offices in VTU Campus.