



Visvesvaraya Technological University

“JNANA SANGAMA”, BELAGAVI - 590 018

REGISTRAR

Phone:(0831)2405468

Fax :(0831)2405467

Ref no: VTU/BGM/SAP/CW5/T-370 /2017-18/ 11420

Date: 10-03-2018

TENDER NOTIFICATION

Sealed Tenders in Duplicate, are invited by the the Registrar, VTU, Belgaum, from Competent Printing Agencies, for the following work, subject to the Terms and Conditions mentioned below:

1	Name of Work	Tender for Comprehensive Service maintenance contract (CSMC) of Tohisba Photocopier Machines Various Section of VTU, Belagavi, VTU PG Centre, Kalaburgi & Regional Office Bengaluru on Annual Rate Contract Basis.
2	Approximate Value of Work	Rs4,77,368/-
3	Earnest Money Deposit (EMD)	Rs. 12,000/-
4	Tender Documents Available for download	12-03-2018 to 10-04-2018 up to 12.30 p.m.
5	Last date of receipt of Tenders through E-portal	10-04-2018 up to 2.30 p.m.
6	Opening of Tenders	12-04-2018 @ 4.00. p.m.
7	Availability of Tender Documents	Rs.500/- (if tender forms are required through courier of Post Rs.100/- extra . i.e. Rs.600/-) DD should drawn in favour of Finance Officer, VTU, Belagavi.

Terms and Conditions:-

1) Eligibility Criteria:-

A) Statutory Requirements:-

1. The Tenderer should furnish GST Registration Certificate.
2. The Tender should have registered with Municipal Corporation/Registration of Societies/Companies/Director of industries and principal place of business of the Company or firm or partnership, as the case may be.
3. IT returns for the past 3 years (Assessment year-2014-15, 2015-16 & 2016-17) and VAT returns for 2014-15, 2015-16 & 2016-17.

B) Technical requirements:-

- a. At least 03 years experience / expertise in the successful execution of similar works tendered and the cost of such works should be not less than 80% of estimated amount in any State Central Govt. or Quasi Govt. Dept. of Undertaking/Universities, Engg. Colleges etc.
- b. Competence / Expertise of the Bidder in the execution of the tendered work if awarded.
- c. Adequate resources for the execution of the tendered work if awarded.

C) Financial / Commercial Requirements:-

- a. Completion of at least One work of Similar nature for a minimum value of 80% la of the tendered Value of the work in the last 3 financial years.
- b. A turn-over of at least 80% of the tendered value during the last 3 financial years.
- c. PAN Card Photocopy.
- d. Audited accounts statements and reports certified by CA for 2014-15, 2015-16 & 2016-17.

D) General Terms & conditions for CSMC:-

- 1) The earlier CSMC rate per copy was 36 paise (executive price) including all spares and consumables like logic board, systems board, image PCB, power supply unit, gears, motors, sensors, step to motor, chargers and toners, Drum Kit, Fuser Kit and Service Support.
- 2) The Contract covers routine Service and break down services.
- 3) Maintenance Services shall consist of preventive and corrective maintenance of the photocopier which include supply and replacement of parts (Removed spare parts are to be handed over to the office).
- 4) The Services include free replacement of defective/ worn out parts with new parts. Only the genuine spare parts should be used.
- 5) Break down service should be made available within the 4 hours of intimation regarding the breakdown. Failure to offer the service within the stipulated time will attract penalty.
- 6) Routine services include routine inspection, Checking & servicing of the photocopier once in every quarter spaced out as evenly as possible.
- 7) Transportation Cost, if any, of photocopier, to and from office, incase repair is carried out in your service station, is to be borne by the service provider.
- 8) CSMC amount will be paid in monthly payment.
- 9) Prorata deductions towards delayed services in a quarter will be made from the ensuing monthly payment.
- 10) The user reserves the right to cancel the CSMC without assigning any reason and the service provider shall effect a prorata refund for the unexpired part of the contract to the user.
- 11) Any other stipulations agreeable by both the parties.
- 12) Standby system shall be provided in case a faulty system is not brought to working condition within 24 hours of reporting the fault.

- 13) On the expiry of the contract, the firm shall handover photocopier machines in perfect working condition, failing which liquidated damages will be deducted from the service provider.
- 14) If photocopier machine is disposed off, the CSMC amount will be reduced to that extent.
- 2) The Bidders should obtain/download the tender document as stated above, through the Stores and Purchase Section, VTU, Belagavi, on payment of requisite tender fees as prescribed by SAP. For further any information, contact undersigned during office hours of working days.

***The Registrar,
Visvesvaraya Technological University
"Jnana Sangama",
Belagavi – 590 018.***

- 3) 2. The Tender Document may be obtained from Special Officer Stores & Purchase Section, VTU, Belgaum by paying Rs.500/- through DD Name in Favor of Finance Officer, VTU, Belgaum, issued by Nationalised Banks, along with their application, and postal charges are extra, and addressed to the Registrar, VTU Belgaum
3. Rs.12,000/- EMD in the form of DD drawn in favour of Finance Officer, VTU, payable at Belgaum, issued by Nationalised Banks, shall be enclosed to the completed tender. The EMD of the successful Bidder will be retained till the satisfactory completion of the contract period.
- 4) The Registrar, VTU, reserves the right to accept / reject any or all the tenders without assigning any reasons, whatsoever.

Sd/-
REGISTRAR

Copy to:-

1. District Tender Bulletin Officer and Deputy Commissioner, Belagavi Dist., Belagavi for information & necessary action.
2. The Finance Officer, VTU, Belagavi, for information.
3. The Secretary to VC, VTU, Belagavi, for information
4. The Private Secretary to the Registrar, VTU, Belagavi, for information.
- 5.
6. The Special Officer, CNC Department, VTU, Belagavi for information to publish the notification in the Website.
7. All notice boards of all the Offices in VTU Campus.
8. Office Copy