



# Visvesvaraya Technological University

“JNANA SANGAMA”, BELAGAVI - 590 018

**REGISTRAR**

Phone:(0831)2405468

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Ref no: VTU/BGM/SAP/CW3/09/T-391/2018-19/ 2214

Date: 15-06-2018

## **SHORT TERM TENDER NOTIFICATION**

Sealed Tenders in Duplicate, are invited by the the Registrar, VTU, Belgaum, from Supply of Memento Agencies, for the following work, subject to the Terms and Conditions mentioned below:

1	Name of Work	Tender for Procurement and Supply of Garlands-Sandalwood (Big & Small Size) and Mysuru Peta to Registrar Section, VTU, Belagavi
2	Approximate Value of Work	Rs.2,82,500/-
3	Earnest Money Deposit (EMD)	Rs. 7,100/-
4	Tender Documents Available for download	15-06-2018 to 21-06-2018 up to 12.30 p.m.
5	Last date of receipt of Tenders through E-portal	21-06-2018 up to 2.30 p.m.
6	Opening of Tenders	22-06-2018 @ 4.00. p.m.
7	Availability of Tender Documents	Rs.500/- (if tender forms are required through courier of Post Rs.100/- extra, i.e. Rs.600/-) DD should drawn in favour of Finance Officer, VTU, Belagavi.

### **Terms and Conditions:-**

#### **1) Eligibility Criteria:-**

##### **A) Statutory Requirements:-**

1. The Tenderer should furnish GST Registration Certificate.
2. The Tender should have registered with Municipal Corporation/Registration of Societies/Companies/Director of industries and principal place of business of the Company or firm or partnership, as the case may be.
3. PAN Card Photocopy

##### **B) Technical requirements:-**

At least 03 years experience / expertise in the successful execution of similar works of Stationery/General Items/Food Items of tendered.

Further conditions and sample incorporated in tender document are binding on all the bidders.

##### **C) Financial / Commercial Requirements:-**

- a. A turn-over of not less than 80% of estimated cost for at least one years, in any of last 3 financial year. As proof, Profit & Loss Account statement, Balance Sheets and audited reports certified by CA.

- 2) The Bidders should obtain/download the tender document as stated above, through the Stores and Purchase Section, VTU, Belagavi, on payment of requisite tender fees. For further any information, contact undersigned during office hours of working days.

***The Registrar,  
Visvesvaraya Technological University  
“Jnana Sangama”,  
Belagavi – 590 018.***

- 3) The Tender Document may be obtained from office of the Special Officer, Stores & Purchase Section, VTU, Belgaum by paying Rs.500/- through DD Name in Favor of Finance Officer, VTU, Belgaum, issued by Nationalised Banks, along with their application, and with Rs.100/- postal charges extra, and addressed to the Registrar, VTU Belgaum
3. Rs.7,100/- EMD in the form of DD drawn in favour of Finance Officer, VTU, payable at Belgaum, issued by any Nationalised Banks, shall be enclosed to the completed tender. The EMD of the successful Bidder will be retained till the satisfactory completion of the contract period.
- 4) The Registrar, VTU, reserves the right to accept / reject any or all the tenders without assigning any reasons, whatsoever.

Sd/-  
**REGISTRAR**

**Copy to:-**

1. District Tender Bulletin Officer and Deputy Commissioner, Belagavi Dist., Belagavi for information & necessary action.
2. The Finance Officer, VTU, Belagavi, for information.
3. The Secretary to VC, VTU, Belagavi, for information
4. The Private Secretary to the Registrar, VTU, Belagavi, for information.
5. Special Officer, CNC Department, VTU, Belagavi for information to publish the notification in the Website.
7. All notice boards of all the Offices in VTU Campus.
8. Office Copy