

INTERNSHIP / PROFESSIONAL PRACTICE

Course Code	MINT481	CIE Marks	50
Number of contact Hours/Week	-	SEE VIVA Marks	50
Credits	12	TOTAL	100

Course objectives:

Internship/Professional practice provide students the opportunity of hands-on experience that include personal training, time and stress management, interactive skills, presentations, budgeting, marketing, liability and risk management, paperwork, equipment ordering, maintenance, responding to emergencies etc. The objective are further,

To put theory into practice.

To expand thinking and broaden the knowledge and skills acquired through course work in the field.

To relate to, interact with, and learn from current professionals in the field.

To gain a greater understanding of the duties and responsibilities of a professional.

To understand and adhere to professional standards in the field.

To gain insight to professional communication including meetings, memos, reading, writing, public speaking, research, client interaction, input of ideas, and confidentiality.

To identify personal strengths and weaknesses.

To develop the initiative and motivation to be a self-starter and work independently.

Internship/Professional practice: Students under the guidance of internal guide/s and external guide shall take part in all the activities regularly to acquire as much knowledge as possible without causing any inconvenience at the place of internship.

Seminar: Each student, is required to

- Present the seminar on the internship orally and/or through power point slides.
- Answer the queries and involve in debate/discussion.
- Submit the report duly certified by the external guide.

The participants shall take part in discussion to foster friendly and stimulating environment in which the students are motivated to reach high standards and become self-confident.

Course outcomes:

At the end of the course the student will be able to:

- Gain practical experience within industry in which the internship is done.
- Acquire knowledge of the industry in which the internship is done.
- Apply knowledge and skills learned to classroom work.
- Develop a greater understanding about career options while more clearly defining personal career goals.
- Experience the activities and functions of professionals.
- Develop and refine oral and written communication skills.
- Identify areas for future knowledge and skill development.
- Expand intellectual capacity, credibility, judgment, intuition.

Acquire the knowledge of administration, marketing, finance and economics.

Assessment Details (CIE AND SEE)**CIE for 50 marks**

A daily log submitted by the student and a work log signed by the office principal where the student has interned will be considered towards the CIE marking.

Semester End Examination marks for the internship report (60 marks), and question and answer session (40 marks) shall be awarded (based on the quality of report and presentation skill, participation in the question-and-answer session) by the examiners appointed by the University reduced to **50 marks**