

- b) If there is no Dean appointed for a Faculty, the Vice Chancellor may nominate one among the other Deans to be the Chairperson of the Admissions Committee for that Faculty.
- c) The Admissions Committee shall be responsible for :
  - (i) Identification and notification of intake
  - (ii) Getting the eligibility test conducted
  - (iii) Getting the merit list(s) prepared
  - (iv) Interview for candidates organized
  - (v) The Reservation Policy followed
  - (vi) Pre-registration interview facilitated
  - (vii) Conducting such other tasks connected with the admission of the candidates for the Ph.D. programme.
- d) The tenure of the Committee shall be three years and the constitution of the Committee shall be aligned with the academic year at the University. The Committee shall meet as often as required.

**Ph.D.-3.1.2 Doctoral Committee**

- a) The Head of the Institute shall propose a Doctoral Committee to be constituted by Vice-Chancellor for each candidate with the following composition:
  - 1. Head of the Institute -Chairperson  
(or his/her Nominee)
  - 2. Head of the Research Centre/Department -Member
  - 3. Two domain experts, (at least one expert external to the Research Center in the same domain) both identified jointly by the Head of the Research Center & Research Supervisor -Members
  - 4. Research Supervisor -Member Convener
  - 5. Co-Supervisor (if any) -Joint Member Convener
- b) The Doctoral Committee shall be responsible to review and monitor the progress of the candidate in Ph.D. research work from its commencement until submission of the Thesis. The Committee shall meet as often as required, but at least once in every six months before forwarding the Six-Monthly Progress Report of the candidate to the University.
- c) If the Head of the Institute/Research Centre is also the Research Supervisor of the candidate concerned, the VC shall appoint an alternate Chairperson/Member from the same institute for this Committee.
- d) Also, the Committee shall have the same composition for all the candidates registered under one Research Supervisor.
- e) The VC shall appoint alternate domain expert(s) on the Committee in consultation with the Head of the Institute, if any of the appointees is unable to attend the deliberations of the Committee for more than two half-year periods at a time.
- f) All the expenses related to the functioning of the Doctoral Committee shall be met by the institute concerned.