



"Jnana Sangama", VTU-Campus, Belagavi-590018

CODE OF CONDUCT for Hostel

1. All residents are required to maintain standards of behavior expected of students of a prestigious institution of national repute. They are expected to behave courteously and fairly with every one inside and outside the University campus.
2. All residents are required to always carry their valid Identity Cards issued to them by the VTU Hostel.
3. The rooms, common areas and surroundings of the hostel should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
4. Rooms are allotted to each student on his/her personal responsibility. He/she should see to the upkeep of his/her room, hostel and its environment.
5. Residents should bring to the notice of the Warden any pending maintenance work (Civil, Carpentry, Electrical, Sanitation) to be carried out in rooms, corridors, toilets or other areas in hostel premises.
6. The resident of a room is responsible for any damage to the property in the room during his / her occupancy of that room and will be required to replace/repair at their own cost the damage, if any.
7. In case of damage to or loss of hostel property the cost will be recovered from the students responsible for such damage or loss, if identified, or from all the students of the wing/hostel, as decided by the Wardens.
8. The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the Warden, failing which he/she will be charged a penal rent as decided by the Wardens.
9. The resident shall not remove any fittings from any other room or common area and get them fitted in his/her room.
10. Ragging of students admitted to the VTU Hostel is totally banned. Any violation of this by the students will be dealt with very severely as per the University norms and guidelines issued from time to time by the competent authorities.
11. Residents should report incidents of ragging immediately. Those who do not do so even when being witnesses or victims, will be considered to be part of this practice, and will also be punished accordingly.
12. All resident, are required to sign an Anti-Ragging Undertaking form as per UGC guidelines and submit to Warden. In the hostel premises following are strictly prohibited –

- Smoking, Gambling, Cooking in room
 - Consumption of alcoholic drinks/drugs
 - Intimidation or violence, Willful damage to property
 - Entering the hostel premises in intoxicated state
 - Shouting and using abusive language in their own hostel or in other hostel premises and campus
 - Employing unauthorized persons for personal work such as washing cloths, etc
13. Room services are strictly prohibited. However, sick diet may be served in room after taking permission from Warden.
14. Residents should not participate in any anti-national, antisocial or undesirable activity in or outside the campus.
15. The use of electrical appliances such as immersion heaters, electric stove / heaters are not allowed in the rooms. Such appliances, if found will be confiscated and a fine will also be Imposed.
16. The uses of audio systems which may cause inconvenience to other occupants are not allowed. The students should not view objectionable videos.
17. When the resident go out of their room they should switch off all the electrical / electronic appliances, and keep it locked. Violation will attract suitable penalty and punishment asdecided by authorities.
18. In case any resident has to stay out of hostel for a day or more for any reason, he has to inform the Hostel Manager and take his permission.
19. Resident must make entry in the in-out register available with security guard, if they leave or enters into the hostel after main gate is closed.
20. The hostel main gate will be closed as per the following time.
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|------------------------------|-----------------------------|
| Girls Hostel: 6:30 pm | Boys Hostel: 9:30 pm |
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21. If a resident needs to stay out of the hostel after 7.30 pm due to any reason, he/she has to apply for and take prior written permission from the Hostel Manager. Violation of this rule may lead to disciplinary action including expulsion from the hostel.
22. Use of two wheelers is strictly prohibited.
24. Roll call will be taken every day and action will be taken on unauthorized absentees.
Roll off should be given by the student physically.
25. Outside food articles will not be allowed in the Hostel premises.

16.1.2023
REGISTRAR
Visvesvaraya Technological University
BELAGAVI.


Chairperson


MESS RULES AND REGULATIONS

- All boarders of the hostel shall automatically be members of the respective hostel mess.
- Joining the hostel mess is mandatory for all boarders.
- Meals shall be served in the dining hall of the hostel during the scheduled hours as notified from time to time. No meal or refreshments shall be served to boarders outside the dining hall except with the permission of Warden in case of emergency.
- Boarders are **not allowed to take the mess utensils** out of the dining hall, failing which a **fine of Rs.500** will be imposed. However in case of emergency, boarders may allowed to take utensils but the boarder or her roommates are also liable to pay the same fine, if utensils are not returned immediately.
- Boarders shall refrain from entering the dining hall without being appropriately dressed. They should tie their hair properly for entering into the dining hall.
- All boarders shall pay their mess bill of 11 Months for the amount to be decided by the University authorities.
- Guest of a boarder or other guest may be allowed to take meal in the mess by payment of a daily charge fee determined from time to time by the Mess Committee. The mess manager should be informed of the matter at least five hours earlier or one day before.
- Mess timing must be **strictly** followed by the boarders

MEALS	Timings
➤ BREAKFAST	07.45am-09.00am
➤ LUNCH	12.45pm-2.30pm
➤ TEA	05.00pm-6.00pm
➤ DINNER	08.00pm-09.15pm

- **## Dining rooms will be locked after the schedule timings.**


16-1-2020
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CHAIRPERSON
Dept. of CSE
VTU, Belagavi