



# VISVESVARAYA TECHNOLOGICAL UNIVERSITY

"Jnana Sangama", Belagavi- 590018

## Application for issue of Ph.D/M.Sc(Engg) Degree Certificate (Convocation) issued by VTU

### POINTS TO NOTE

- Pay online only by SBI Payment link <http://vtu.ac.in/online-fee-payment> and enclose Online Receipt of fees paid
- DDs are not accepted
- Fee paid once cannot be refunded

**DC**

**By Post**

Name of Student  
(As on Marks Cards)

University Seat Number

Degree for which applied  
(Tick the appropriate)

Ph.D

M.Sc (Engg.)

Integrated Degree  
(M.Tech+Ph.D)

Integrated Degree  
(M.Sc +Ph.D)

### Details of Fee

Choose Category "F – Fees to be paid by student" – Examination

Choose one of the following options

<input type="checkbox"/>	Degree Certificate Fees ₹ 2500 + ₹ 200 penalty per each year <b>For Indian nationals</b>	₹ 2500 + (200x No of years)
<input type="checkbox"/>	Degree Certificate Fees USD 500 + USD 100 penalty per each year <b>For Foreign nationals</b>	USD 500 + (USD 100x No of years)

Fee paid: ₹ \_\_\_\_\_ Payment ID: \_\_\_\_\_

Date: \_\_\_\_\_

### Degree Certificate Particulars

Name: \_\_\_\_\_ Year of passing : \_\_\_\_\_ Faculty: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Candidate's Signature: \_\_\_\_\_ Mobile: \_\_\_\_\_

#### Application by Post

Send the filled and signed application form and online receipt of fees paid to the following address:

**Registrar (Evaluation)**  
**Visvesvaraya Technological University**  
**Jnana Sangama, BELAGAVI- 590018**

#### Application by Hand(In person at VTU Belagavi)

- Second and Fourth Saturdays of the month are holidays, other Saturdays are full working days.

### DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby solemnly declare and promise that, if admitted to the \_\_\_\_\_ degree, for which I have been recommended, I shall, in my daily life and conversation, conduct myself, as befits a member of this University; that I shall, to the utmost of my capacity and opportunity, support the cause of morality and sound learning and that, as far as in me lies, I shall uphold and advance the social order and the well-being of my fellowmen. I shall faithfully and carefully fulfill the duties of the profession to which I may be admitted by virtue of my degree; that I shall, on all occasions maintain its purity and reputation and I shall never deviate from the straight path of their honourable exercise by making my knowledge subservient to unworthy ends.

Place: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of the candidate

For Office Use Only

Case Worker: \_\_\_\_\_

Special Officer: \_\_\_\_\_

Registrar (Evaluation): \_\_\_\_\_

### To Be Filled By Applicant In BLOCK Letters

**POSTAL ADDRESS TO WHICH DC IS TO BE SENT** (This portion will be cut and pasted on envelope. Check for correctness)

**Note: Postage fee of ₹ 2000-00 to be added to the fees for addresses outside India**

Name

USN:

Address

PIN

Certified that the above candidate is /\*\* was a bonafide student \_\_\_\_\_ of \_\_\_\_\_ college during \_\_\_\_\_ to \_\_\_\_\_.



Signature of the Principal / \*\* Gazetted officer with Date & seal.

Name of Research Scholar in "Kannada"	
Supervisor Name in "Kannada"	
Thesis Title (As approved by VTU) in English	
Thesis Title in "Kannada"	

<b><u>To Be Filled By Applicant In BLOCK Letters</u></b>	
POSTAL ADDRESS SAME AS MENTIONED ON OVERLEAF ( Check for correctness)	
	USN:
PIN	Mobile:

**NOTE**

1. Convocation Application shall be filed along with the final semester examination Application. No enclosures are required along with the application form.
2. THE CANDIDATE SHALL INTIMATE THE CHANGE IN MAILING ADDRESS, IF ANY, BEFORE THE DATE OF CONVOCATION WITHOUT FAIL.
3. For such candidates who fail in the final examination or who remain with arrear subjects, the convocation fee will be adjusted with effect to that.
4. The exact date of convocation will be notified by the University from time to time.
5. Doctorates, Gold Medalists / First Rank Holders and the Prize Winners will receive degree certificates in person at the convocation. All others will be awarded the Degree in absentia and the Degree Certificate will be dispatched by SpeedPost or courier to the address given in this application form. **Take care to check the address, it will be cut from the application and pasted on the envelope at the time of dispatch.**
6. Candidates applying for convocation during subsequent years of graduation may apply directly to the office of the Registrar (Evaluation), VTU, Belagavi -590018. Such applications shall be attested by the HoD/ Gazetted Officers and Convocation fee shall be paid through online payment option - <http://vtu.ac.in/online-fee-payment>

The Principals are requested to send all the duly filled convocation applications along with details of fee paid (paid through online) directly to the office of the Registrar (Evaluation) before May 31, every year.

**\*\* FOR THOSE FILLING APPLICATION DURING SUBSEQUENT YEARS OF COMPLETION OF GRADUATION.**