



**Visvesvaraya Technological University
TEQIP CELL**

11th Mentor's Meeting

Date: 31.08.2020

Time: 02:30 p.m.

Through online Meet

AGENDA

1. Confirmation of minutes of the previous Mentor's Meeting.
2. Action taken report on the previous meeting.
3. Procurement status
4. Academic Expenses report of 3.5 cr.
5. Re-appropriation of IOC to Academic
6. Plan of action for Additional Funds
7. Any other matter with the permission of the chair.



Visvesvaraya Technological University TEQIP CELL

Minutes of 11th Mentor Meeting held on 31-08-2020 at 2.30 pm through Janna samvada video Conference platform, VTU Belagavi.

The following members were present.

1. The Hon'ble Vice Chancellor, VTU Belagavi.
2. The Registrar, VTU, Belagavi.
3. The Finance Officer & TEQIP Nodal Officer Finance, VTU, Belagavi.
4. Dr. N.C. Shiva Prakash, IISc, Bengaluru, TEQIP Mentor.
5. Dr. Meghana Kulkarni, TEQIP Nodal Officer Academic, VTU, Belagavi.
6. Dr. Nagaraj Patil, Environmental Co-coordinator, VTU, Belagavi.
7. Sri. M. Raghunath, TEQIP Nodal Officer Procurement VTU, Belagavi.
8. Dr. S. L. Deshpande, TEQIP Coordinator, VTU, Belagavi.

Prof. S. L. Deshpande, TEQIP Coordinator, welcomed the members to the meeting.

Agenda 1: Confirmation of the minutes of the previous mentor's meeting

The previous mentor's meeting held on 28-07-2020 & the minutes were approved by the members.

Discussion: The minutes were prepared and circulated amongst all the members, also the suggestions were incorporated.

Resolution: The committee resolved to confirm the minutes of 10th mentor meeting held on 28-07-2020.

Agenda 2: Action taken report on the previous meeting.

Action Taken Report (10th Mentor Meeting)

Discussion: The action taken report against each decision was presented by the TEQIP Coordinator, the details are given in Annexure-I



Visvesvaraya Technological University

TEQIP CELL

Annexure-I

Agenda No.	Minutes of Meeting	Action Taken
3	<ul style="list-style-type: none">The Committee resolved remaining workshop need to be conduct to via online platform.	<ul style="list-style-type: none">Workshop for lab instructors successfully conducted online. Only waiting for bills.
4	<ul style="list-style-type: none">Committee resolved that all the payments should be completed before 31ST august 2020; and, in case of shortage fund in the head of procurement, the committee approved to re-appropriate from the available fund under the head of IOC.	<ul style="list-style-type: none">Payments completed.
5	<ul style="list-style-type: none">Committee resolved that everything should be settled before 31 august 2020 and regarding scrutiny of E-content committee is to be framed to evaluate the proposals.	<ul style="list-style-type: none">As per the discussion in the review meeting with Registrar scheduled on 28th August, 2020, it was decided that the committee shall be framed on the release of additional grant, since all faculty members are busy with examination and evaluation related work (this is not included in the academic activities budget)
6	<ul style="list-style-type: none">The committee resolved that in view of COVID 19, the scanned copies of bills maybe submitted by colleges to facilitate processing of files. However, original bills maybe posted by respective colleges so as to reach VTU at the time of making payment.	<ul style="list-style-type: none">Soft copies are received from participants. So file is under process.(Rs 9.6 L has been sent to finance for approval)Special approval has been obtained by Honorable Vice chancellor form CRS fund.Rs 5.4 L bills will be processed in a couple of days.
7	<ul style="list-style-type: none">The Committee resolved that identifying slow learner's subjects and plan for remedial classes through online.	<ul style="list-style-type: none">Due to Pandemic it is not taken up.
8	<ul style="list-style-type: none">EMF	<ul style="list-style-type: none">Out of Rs 3.5 L only Rs 1.25 L has been utilized.
9	<ul style="list-style-type: none">Twinning activities are planned to conduct online.	<ul style="list-style-type: none">VTU Faculty members are involved in syllabus for M-Tech Program Nano Technology at AKU.Planned to conduct webinar in September based as per the requirement of the AKU
10	<ul style="list-style-type: none">Committee suggested planning for various webinars that should help for students and Faculty members to improve skills.	<ul style="list-style-type: none">Mentor has agreed to deliver a talk on Challenges in good learning and assessment, NEP 2020 Role of VTU and Institutions.Training program for VTU and constituent colleges is being planned and will be executed by IIT'S and Researchers.

Resolution: The committee approved the ATR on the decision taken in the 10th mentor meeting.



Visvesvaraya Technological University

TEQIP CELL

Agenda 3: Procurement Status

Discussion: Rs 2.8 cr. has already spent in procurement and all the items information should be entered in stock register book.

Resolution: The committee resolved that all information regarding consumables need to be entered in stock register book of TEQIP CELL.

Agenda 4: Academic Expenses report of Rs 3.5 Cr.

Discussion: As on today from Rs 3.5 Cr already Rs 2.97 Cr spent in academic remaining Expenditure details listed below.

TEQIP Expenditure Details

Sl. No	Head of Expenditure	Amount allocated in Cr(Rs)	Amount spent in Cr(Rs)
1	Procurement	2.8	2.80
2	Academic	3.5	2.97
3	IOC	0.7	0.73

Expenditure under pipeline for Academic

Sl. No	Name of activity	Amount (Rs)	Status
1	NESSRA Muddenhalli	148553	Payment Done
2	MVJ Bangalore (NBA)	194225	Payment Done
3	Job Fair 2020	503835	Payment Done 3L from TEQIP Cell
4	AMC College Financial assistance	100000	Payment Done
5	Avishkar Travel bills	300000	Payment under process in Finance section 106050/- Rupees
6	Lab Instructor	200000	100000/- Rupees payment Done
7	Competitive research Funding	2332000	From 48,30,000/- Rs the settlement amount is 35,32,536/- and Refund



Visvesvaraya Technological University

TEQIP CELL

8	COVID-19	1516664	amount is 12,97,464/- Rs 9,21,775/- Rs Payment done and waiting for one document for remaining bill 2,05,901/- Rs
9	MESSAGE 2019	397828	75438/- Rs waiting for original bond to process payment
Total		5189270	Left Over

Expenditure under pipeline for IOC

Sl. No	Activity	Amount(Rs)	Status
1	Reforms and Governance	2403091	Payment is done
2	Research and Development	853398	Payment is done
3	Nitrogen Cylinder	14278	Payment is done
Total		3270767	Left Over

Resolution: Committee resolved that all the payments should be completed as early as possible.

Agenda 5: Re-appropriation of IOC to Academic

Resolution: Re-appropriation of IOC to Academic is suggested

Agenda 6: Plan of action for additional funds

Discussion: Additional Fund plan for Academic and procurement is listed below.

Plan for additional Funds Procurement 28.00L

Sl. No	Procurement	Amount(Rs)	Status
1	Already spent COE in Robotics Centre	2000000	Already spent
2	Science Lab	800000	Needs approval



Visvesvaraya Technological University TEQIP CELL

Plan for additional Funds Academic Rs 35.00 L.

Sl. No	Activity	Amount(Rs)
1	Women Cell	1.00
2	Start Up contest	15.00
3	E Content Development of Research coursework	8.00
4	Training of NEP implementation	1.00
5	Consumables and Contingency	10.00

Resolution: E-content, Remedial classes for slow learners and EMF activities are planned to continue in additional grants.

The Meeting ended with vote of thanks from Dr. S. L. Deshpande

TEQIP Co-ordinator:

Registrar:

The Hon'ble Vice Chancellor: