



Visvesvaraya Technological University TEQIP CELL

Minutes of Sixth Mentor Meeting

Proceeding of the Sixth Mentor Meeting held on 22-07-2019 at 2.00 pm in VC's Conference Hall.

The Following Members were Present.

1. Hon'ble Vice Chancellor, VTU, Belagavi.
2. Registrar, VTU, Belagavi.
3. Finance Officer, TEQIP Nodal Officer Finance, VTU, Belagavi.
4. Dr. N.C. Shivaprakash, IISc, Bengaluru, TEQIP Mentor.
5. Dr. Meghana Kulkarni, TEQIP Nodal Officer Academic, VTU, Belagavi.
6. Dr. Nagaraj Patil, Environmental Co-ordinator, VTU, Belagavi.
7. Sri. M. Raghunath, TEQIP Nodal Officer Procurement VTU, Belagavi.
8. Prof. Sathogowda Patil, EAP Co-ordinator, VTU, Belagavi.
9. Dr. Dinesh Rangappa, Professor of Nano Technology, VTU, Belagavi.
10. Dr. S. L. Deshpande, TEQIP Co-ordinator, VTU, Belagavi.

Prof. S. L. Deshpande, TEQIP Co-ordinator, welcomed to all Present Members.

Agenda 1: Confirmation of minutes of the previous mentor's meeting.

The action taken report was presented of the previous mentor meeting.

Agenda 2: Action taken report on the previous meeting.

Discussion:

- MOOC's Proposal were 257 received and scrutinized of these 227 were sanctioned and are ready for payment.
- VTU lecture series is available on elearning.vtu.ac.in and the 17 colleges are identified as nodal centers and a total of 12000 students shall undergo the employability test by in the month of August.
- Internal auditors are identified and audit is done successfully and reports are submitted to NPIU as well as SPIU.
- TEQIP website is uploaded on VTU website. (Link as vtu.ac.in->TEQIP@VTU)



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- Among 55 affiliated colleges 29 colleges are conducted the workshop till July, remaining 22 colleges will conduct the workshop in the month of Aug, Sept, Oct n Dec as per the scheduled date. And 4 colleges are not conducted the workshop.
- 70% of MIS Data entry is completed till July. MIS data entry will complete by Aug 20.
- The amount spent of Rs. 2 Cr. till July.

Resolution:

The committee resolved that the MOOC's payment should be done. And the total expenditure should be up to Rs. 5 Cr. till September 2019.

Agenda 3: Presentation on the activities during last 3 month and the next 3 months

i) TEQIP Co-ordinator

Discussion:

- MOOCs proposals were 257 received and scrutinized of these 227 were sanctioned and are ready for payment.
- The 17 colleges are identified as nodal centers and a total of 12000 students shall undergo the employability test in the month of August.
- Internal auditors are identified and audit is done successfully and reports are submitted to NPIU as well as SPIU.
- Among 55 affiliated colleges 29 colleges are conducted the workshop till July, remaining 22 colleges will conduct the workshop in the month of Aug, Sept, Oct n Dec as per the scheduled date and 4 colleges are not conducted the workshop.
- A Meeting about employability of the current engineering students was conducted on 6th July at Bangalore and the action plan is made ready.
- There are 4 Research Hubs have been identified as Artificial Intelligence and Light weight Materials for these two the equipment is received and in the month of August workshop will conduct. And for Micro-irrigation the PO has been sent and for Nanotechnology the enquiry has been sent.
- MIS data entry to be completed by Aug 20.
- Expected to complete 80 % of overall PLA.
- Two joint national conferences shall be conducted by Aug 2019
- Student exchange program is expected to be over by Sept 1st week
- 15 programs are scheduled by Sept 2019



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- A joint BOG is planned to be scheduled in Aug 2019.
- Student employability test is scheduled.
- Planning for a project competition for students as a part of social responsibilities with funding.

Resolution:

The Committee resolved that to make the payment of MOOC's, and MIS data entry to be complete.

ii) **Academic Nodal Officer**

Discussion:

- Faculty Development Programs, Student Development Programs at various PG Centers are conducting the workshop and among 55 Affiliated Colleges from those 32 colleges are conducted the workshops at various colleges.
- Activities scheduled in August, September, October as Faculty Development Programs, Student Development Programs at various PG Centers and from Affiliated Colleges 03 workshops are in August, 02 workshops are in September and 02 workshops are in October.
- Employability Test has been scheduled in August 2019 at 17 Nodal Centers.
- Activities to be planned in the month of August, September, October as planning to invite proposals from NBA accredited Colleges, to conduct the training on accreditation and help colleges to prepare SAR.

Resolution:

The Committee resolved that the bills of workshop have been conducted by affiliated colleges should be done within one month after their submission of the billing documents.

iii) **Procurement Nodal Officer**

Discussion:

- Procurement of 5 packages from these 4 packages related to TEQIP Cell 21.72L has been initiated. And from these 3 packages 13.77L is completed.



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- Procurement of 3 packages on Light Wt Materials from these 2 packages 69.30L has been initiated.
- Procurement of 3 packages COE that on Data Science Techniques 2 packages 44.39L has been initiated. And only 1 package 31.86L is completed.
- Procurement of 4 packages on Nanotechnology 78.75L has been initiated.
- Procurement of 3 packages COE that on Smart irrigation 45.74L has been initiated.
- Any new COE proposal to be accommodated in place of any delay in completing existing packages or any additional fund likely to be granted.

Resolution:

The Committee resolved that the procurement of initiated packages shall be expedited to an expenditure of 100% project allocation for procurement i.e. 2.8 Cr. Within 15th Sept. 2019 & provision shall be made for any new COE proposal in place of any delay in completing existing proposal or under additional grant likely to be allocated in future.

iv) **Finance Nodal Officer**

Discussion:

- The total expenditure for the year 2018-2019 is Rs. 1.07 Cr.
(Procurement Rs. 0. Academic Rs. 1 Cr. and Operating cost Rs .7 lakhs)
- For the month 1st April 2019 to 30th June 2019 (Quarter I) allotted amount for Procurement, Academic and Operating cost is Rs. 4.14 Cr. and spent amount as on 1st Quarter 2019 Rs. 76 Lakhs.
- From 1st July 2019 to 21st Sept. 2019 (Quarter II) allotted amount for Procurement, Academic and Operating cost is Rs. 2.56 Cr. and spent amount Quarter II till the date 21-07-2019 Rs. 2.87 Lakhs.
- Cumulative target for 30th Sept 2019 is expected to be 75% of total PLA. But we achieved only 26.74 %.

Resolution:

The committee resolved that the target i.e. 75% required to be completed as per PLA till September 2019.



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v) EAP

Discussion:

- Activity as to identify students requiring academic support for this daily minimum of 4 tests on English, Mathematics, Basic sciences, general awareness. This activity is only for students securing less than 40%.
- To improve soft skills and enhance level of confidence of the students and for this activity time will be every month two hours.
- Enhancing group participation and invigorating team spirit should be once in a week.
- Improving teacher's effectiveness in vacation period.
- Innovation and Idea generation workshop for faculty shall be once in a semester.
- Implementation arrangements and monitoring and evaluation during semester on every week.

Resolution:

The committee resolved that the activities under EAP should be implemented till September.

vi) EMF

Discussion:

- Segregation of solid waste has as bio-degradable and non- bio-degradable waste has to be done at the source in the campus.
- Fire safety measure has to placed in all the laboratories of the university
- Occupational Health and Safety (OHS) should be done in Laboratory.
- Energy Conservation measures has to done by implementing the solar panels, LED lighting and their fixtures, Auto shutoff switches in rooms, corridors as well as in common areas.
- Waste Water from the STP should be used.



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Resolution:

Following resolution were made in the regards

- Resident engineer office is informed to separately collection dry and wet waste. Notice has to issued in the campus in the regard.
- Resident Engineer office is informed to place the Fire safety measures in the campus (covering all classrooms, Laboratories, hostel and canteens). For this completion period is 4 months.
- Resident Engineer office is informed to place Occupational Health and Safety measure in the campus and complete the process has to be within the period of 4 months.
- Resident Engineer office is informed to install Energy Conservation measures in the campus, with installation period of 4 months.
- Waste Water treated from the STP should be used for the gardening purpose. Necessary infrastructure has to implement by the Resident Engineering Section.

vii) **MIS Officer presentation**

Discussion:

70% of MIS Data entry is completed. And the remaining entries will complete by the month of Aug.

Resolution:

The committee resolved that to appoint a New MIS Officer and related MIS data will be provide by exam section as per required.

Agenda 4: Employability –interventions Finalization

Discussion:

For Employability Test there are 167 colleges are from various regions, from those 17 colleges are selected as Nodal centers. The circular and guidelines has been sent to the principals of 167 colleges and the test is scheduled in the month of



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August and September. For this Employability Test per student fee is Rs. 177/-. It is intended to collect Rs. 100/- from each participating student and Rs. 77/- to be contributing from TEQIP funding. In this connection, it is proposed to test 60 final year UG students from each college. We have mailed them the scheduled dates of Employability Test. And we are collecting the DD of Rs. 6000/- from each college from the name of Finance Officer, VTU Belagavi.

Resolution:

The committee resolved that Employability Test per student fee is Rs. 177/-. It is intended to collect Rs. 100/- from each participating student and Rs. 77/- to be contribute from TEQIP funding. In this connection, it is proposed to test 60 final year UG students from each college.

Agenda 5: Preparation for Performance audit – presentation by TEQIP Co-ordinator

Discussion:

The two Performances audit are done by Prof. D. S. Chuahan and those performance audit reports has been submitted to NPIU and SPIU.

Resolution:

The committee resolved that the next Performance audit is should be done in the month of September.

Agenda 6: Twinning Activities

Discussion:

- The long term and short term twinning plan available and implemented on VTU Students, AKU Students and faculty exchange.
- Credit transfer facility is created with 1.3 ATU through amendments in ordinances and vice versa.
 - Some courses can be conducted through E-learning platform - lectures, video lectures, internship and mini projects or MOOCs. Authority can take decision to consider credit and transfer the same.



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- Organized depending on the student's availability should enroll students from various streams of the respective Universities in August-October 2019.
- Assistance provided by 1.3 ATU in formulating statute for autonomy
 - Autonomy Statute and Guidelines have been shared with Mentee Universities.
 - Support to attaining autonomous status of few Mentee University Affiliated colleges will be provided through VTU Autonomous college experts.
 - Sharing best practices in Academic Leadership Administration and Good Governance on August 5-6th AKU and BPUT .
 - One or two members from the EC, AS and BOS Chairman to visit each university can be decided by consulting the same and visit will be arranged in July-August.
- No. of students of affiliated institution attended course/s at 1.3 ATU affiliated institution under credit transfer facility and vice versa.
 - Students exchange and attend the courses conducted through E-learning platform - lectures, video lectures, and internship and mini projects. This can be planned in discussion with respective coordinator of the identified college.
 - 6 Faculty and 10 students from each department are planned for exchanged in August and September 2019.
 - Access has been provided to VTU E-Learning Website elearning.vtu.ac.in to access Video lectures, Internship, MOOCs
- No. of trainings conducted for 1.2 ATU functionaries on governance by 1.3 ATU and vice versa (Min 1 per program per year):
 - Planned to take 4 experts in the area (including former Registrar Evaluation, FO or special officers of VTU and other University from A/C, HR, Exam section will be visiting each university for one Day in August-Sept. 2019.
 - Training for Non-Teaching staff of the VTU and other Universities will be organized in order to build the competence and empower them for the smooth administration and movement of the files. Retired Govt. officials from HR and Finance sections will be invited and involved in the same.
- Participation of 1.2 TU functionaries in management Council/ Senate/ BoS of 1.3 ATU statutory bodies (at least 1 per day) 2-3 Members (one from each body) will be requested and involved in the workshop and training exercises. About this dates to be confirmed by Mentee Universities.
- No. of seminars/conferences/conclaves and academic meeting conducted by 1.3 ATU (Min 1 per year):
 - Two days Workshop on outcome based education and NBA on 20-21st July, 2019 at BPUT.
 - Planned Seminars/workshop at AKU.



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No.	Topic/Activities	Timeframe
1	Fundamentals of Effective Teaching, Learning and Assessment in Higher Education (5 days)	23-27 July, 2019
2	Outcome Based Education and Accreditation (2 days)	26-27 July, 2019 and 30-31 July, 2019
3	Leveraging ICT for Effective Teaching and Learning (2 days)	28-29 July, 2019
4	Performance Assessments and Rubrics (2 days)	1-2 August, 2019
5	Coordinators Meeting (1 day)	3 August, 2019
6	Sharing Best Practices in Academic Leadership, Administration and Good Governance (2 days)	5-6 August, 2019
7	Training of faculty mentors from affiliated private institutes for conduct of student induction program (3 days)	7-8-9 August, 2019
8	Mentoring/OBE Workshop Follow up visit to Institutions (1 day)	10 August, 2019

- National/International conference (At least one in each University) (July-December 2019) On September 9th One Day International Conference is planned. During this Japanese Collaborator will visit.
- Interactive meetings (2 or 3 during the visit of VTU faculty and students in the month of July) to be conducted in August.
- Group Discussions (2 or 3 during the visit of VTU faculty and students in the month of June-July)
- Number of seminars and learning forums conducted by 1.3 ATU on governance practices. University management, academic and non-academic reforms (Min 1 per year)
 - 2 experts from Universities, BOS former Registrar Evaluation, FO or special officers of VTU and other University from A/C, HR and Exam section will be visiting each university for one Day.

Resolution:

The committee resolved that the Twinning Activities under should be implemented till September.

The Meeting was adjourned with a thank note from Prof. S. L. Deshpande.

TEQIP Co-ordinator: