



Visvesvaraya Technological University

Belagavi - 590 018, Karnataka State, INDIA

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Registrar (Evaluation)

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Ref. No.VTU/BGM/Reg(E)/PS/2018-2019/ 1118.

Date : **15 DEC 2018**

CIRCULAR

**Sub: Conduct of Practical Examinations for III Sem.
MCA Dec. 2018/ Jan 2019 - reg.**

The Principals of Constituent and Affiliated Engineering Colleges are requested to note the following in respect of Conduct of Practical Examinations for MCA III Semester Dec. 2018/Jan 2019.

SCHEDULES:

Event	Dates
• Uploading Batch lists through web interface and approval of batches by the Principals of respective institutions :	17.12.2018-19.12.2018
• Zone creation and approval by the Incharge Regional Directors	20.12.2018 - 21.12.2018
• Allocation of Examiners by the BoE Coordinators	22.12.2018 - 24.12.2018
• Date of Practical Examinations for III Sem. MCA.	31.12.2018 - 04.01.2019

ROLES AND RESPONSIBILITIES: As detailed under Notification No. Ref. No.VTU / BGM /Reg(E)/PS/2018-2019/974, dated 14.11.2018 shall be followed.

Please Note:

Detailed instructions for the submission of batch lists and workflow is given in the user manual displayed with the application.

For any queries and clarifications please contact: 0831-2498254 and 2498130, or send an email to prexam@vtu.ac.in.

The contents of this circular must be brought to the notice of all the concerned.

Sd/-

REGISTRAR (EVALUATION)

To, The Principals of Constituent and Affiliated engineering colleges.

Copy FWCs to:

1. Hon'ble Vice-Chancellor, through the Sec. to VC, VTU Belgaum, for information.
2. The Registrar, VTU Belgaum, for information
3. Incharge Regional Directors of VTU Regional Offices, for information and needful.
4. Incharge Director, ITISMU, VTU Belagavi, for information and needful.

REGISTRAR (EVALUATION)