



# Visvesvaraya Technological University

Belagavi - 590 018, Karnataka State, INDIA

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**Registrar (Evaluation)**

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Ref. No.VTU/BGM/Reg(E)/PS/2018-2019/ **1245.**

Date : **16 JAN 2019**

## CIRCULAR

### **Sub: Submission of Internal Assessment Marks in respect of Odd semester 2018-2019 for 2018 batch PG students - reg.**

The Principals of Constituent / Affiliated Engineering Colleges are requested to make arrangements for the submission of Internal Assessment Marks in respect of Odd semester 2018-2019 for 2018 batch MBA/MCA/M.Tech./M.Arch., students through online web portal.

#### **Prerequisites for the submission of IA marks**

1. Faculty mapping must have been completed.
2. Principal approval must be done for the faculty data.

**Procedure for the submission of IA marks :** All the procedures detailed under Notification No. Ref. No.VTU/BGM/Reg(E)/PS/2018-2019/1009, dated 24.11.2018 shall be followed.

#### **Schedule for submission of IA marks**

Sl. No.	Semester	Schedule		
		Online submission	Hardcopy print of IA marks (scheme and semester wise)	Submission of printouts to respective Regional Offices
1	<b>I Sem.</b> MBA/MCA/M.Tech./M.Arch.,	05.02.2019 to 08.02.2019	11.02.2019	13.02.2019

#### **Please note:**

1. **All Internal Assessment marks are to be submitted through online only and no manual hard copies will be entertained.**
2. Submit the printouts (hard copies) of IA marks with the signature of the concerned faculty, Head of the Department and Principal to the respective Regional Offices on or before the last dates shown above.

The Principals of constituent and affiliated engineering colleges are requested to bring the contents of this circular to the notice of all the concerned.

Sd/-

**REGISTRAR (EVALUATION)**

**To, The Principals of Constituent and Affiliated Engineering colleges**

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. To VC, VTU Belgaum, for information.
2. The Registrar, VTU Belgaum, for information.
3. The Incharge Regional Directors of VTU Regional Offices, for information & needful.
4. The Incharge Director, ITISUM, VTU Belagavi, for information & needful.

**REGISTRAR (EVALUATION)**