



Visvesvaraya Technological University

Belagavi – 590 018, Karnataka State, INDIA

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Registrar (Evaluation)

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Ref. No/VTU/Exam/Ph.D/2018-2019/ 898

Date : **23 OCT 2018**

NOTIFICATION

By the directions of the Hon'ble Vice-Chancellor, the Course Work examinations of Ph.D. & M.Sc. (Engg.) by Research will be held in the month of November 2018.

In light of the above, online applications are invited for the Course Work Examinations from the Registered Research Scholars (Registered for Ph.D. and M.Sc. (Engg.) by Research Programs).

SCHEDULE OF FILING EXAMINATION APPLICATION FORM

SL. NO.	EVENTS	DATES
01	Starting of online submission of examination application form	25.10.2018
02	Last date for submission without penalty	29.10.2018
03	Last date for submission with penalty of Rs.500/-	31.10.2018

PROCEDURE FOR FILING ONLINE APPLICATIONS

1. The Heads of Research Centres are to identify a coordinator for filing examination application forms.
2. The coordinator shall send an email requesting for a User ID and Password to research@vtu.ac.in along with name, designation and mobile number and e-mail ID.
3. User ID and password will be provided to the coordinator through e-mail.
4. Visit <http://preexam.vtu.ac.in> and select Ph.D Application. Login with the user ID and password provided by VTU.
5. Coordinator can download the user manual for ready reference.

FEE STRUCTURE

Application Fee	Exam Fee	Grade Card Fee
Rs.20/- per student	Rs.1000/- per subject	Rs. 100/- per student

Batches Permitted to appear for Examinations:

1. 2015 i.e. USNs like XXX15XXXXX with a penalty of Rs.3000/- per student
2. 2016 i.e. USNs like XXX16XXXXX
3. 2017 i.e. USNs like XXX17XXXXX

Request for Change of Course work subject in examination form should be submitted to the office of the undersigned before 27th October 2018, with copy of approval obtained from the Registrar, VTU Belagavi. **Requests without proper approval will not be entertained.**

COMMENCEMENT OF EXAMINATIONS - The Examinations will commence from 13th November 2018

EXAMINATION CENTERS

- 1) BMS Institute of Technology, Bengaluru,
- 2) Acharya Institute of Technology, Bengaluru,
- 3) East West Institute of Technology, Bengaluru,
- 4) St. Joseph Engineering College, Mangaluru,
- 5) VTU PG Centre, Belagavi,
- 6) VTU PG Centre, Kalaburagi,
- 7) VTU PG Centre, Mysuru and
- 8) UBDTCE, Davangere

INSTRUCTIONS TO CANDIDATES

1. Only permitted batch of research scholars are eligible to apply.
2. Candidates should thoroughly check their details like USN, Course Work Subjects, etc. before applying.
3. If there is any discrepancy with respect to change of course work subject and research centre, contact the office of the undersigned with approval letter before the last date for filing examination application form.
4. Keep ready all the information required for filing examination application form along with the syllabus copies of your course work subjects.
5. Keep ready the soft copy of your photo to upload to examination application form and the size of the same shall not be more than 20 KB.
6. Approach the designated coordinator of your research centre to file the examination application form along with required documents.
7. Take two print copies of application and Hall ticket from the Coordinator and put your signature and get the signature of the Guide and Head of Research Centre.
8. It is the responsibility of the candidate to ascertain the correctness of the application and the hall ticket. In case of any discrepancy, the same must be immediately reported to the Registrar (Evaluation), in writing, forwarded through the guide and head of concerned research centre.
9. **For any queries in respect Application filing, please send an email to cwexam@vtu.ac.in**

INSTRUCTIONS TO COORDINATORS

1. Only permitted batch of research scholars are eligible to apply
2. Candidates shall approach the coordinator for filing examination application form along with requisite information viz., softcopy of photo, fee receipt and hard copies of the syllabus, etc.
3. Coordinators shall collect all the information from the candidate and file the examination application form, after ascertaining the eligibility of the candidate.
4. Provide two print copies of the application and Hall Ticket (student copy) to the candidate to get the signature of the Guide and Head of Research Centre.
5. Collect duly signed two copies of the application and Hall Ticket (Research Centre Copy and University Copy) from the candidate.
6. Retain one copy with the research centre and submit remaining copies to the office of the Registrar (Evaluation), VTU Belagavi.
7. Enclosures to be submitted:
 - a. One Copy of the Examination application.
 - b. One Copy of the Hall Ticket
 - c. **Online fee receipt for the consolidated fee payment**
 - d. Syllabus for the courses for which the examination application form is submitted
8. **Last date for submission of above documents in Hard copy by the research centers is 3rd November 2018 along with the fee paid by the research scholars.**

The contents of this notification may be brought to the notice of all the concerned.

Sd/-

REGISTRAR (EVALUATION)

To, The Heads of VTU Research Centers and RRC.

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. To VC, VTU Belagavi, for kind information.
2. The Registrar, VTU Belagavi, for information.
3. Finance Officer, VTU Belagavi, for information.
4. The Incharge Regional Directors of VTU Regional Offices, for information & needful.
5. The Incharge Director ITISMU, VTU Belagavi, for information and needful.

REGISTRAR (EVALUATION)