

Training Program Proposal for VTU Consortium

(To be printed on Institution/organization letter head / Office seal. To be signed by Head of Institution/Organization / Authorized Signatory / Government Department in-charge)

To,
The Registrar,
Visvesvaraya Technological University,
Jnana Sangama,
Belagavi-590018.

Sir,

Sub: Proposal to host/organize the training program of VTU Consortium in our college-reg.,

With reference to the above mentioned subject, we intend to host and organize VTU Consortium training program at our college. Our college is having the following facilities to conduct the training program.

I. Administrative contact details:

- Name of the Principal:
- Phone Number:
- Email ID:

II. Program Coordinator contact details:

- Name of the Coordinator (Librarian):
- Phone Number:
- Email ID:

III. Infrastructure details:

- Auditorium (State of the art facility) Available - Yes/No

If 'Yes' Seating capacity.....

- Computer Lab (minimum 50 seating capacity) - Yes/No
- Internet speed (10 mbps) - Yes/No
- Wi-Fi facility - Yes/No
- Residential facility for resource persons and participants - Yes/No
- Transport facility for resource persons and participants - Yes/No
- Our College will bear the expenditure, If, exceeds VTU financial assistance (Rs. 25,000/-) - Yes/No

IV. Declaration:

This is to declare that the above furnished information is correct and we will submit the receipt of financial assistance of Rs.25,000/- immediately to the University. The program report and fund utilization certificate will be submitted within one week of the program day. In this regard, we will abide by the decision of the University.

Thanking you,

Yours faithfully

Principal
(seal with signature)