



Visvesvaraya Technological University
"Jnana Sangama", Belagavi - 590 018, Karnataka State

Dr. Satish Annigeri
REGISTRAR (I/C)

Phone : (0831) 2498100

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Ref : VTU/BGM/Aca-OS/UG -Elg/2019-20/1998

Date : 25 JUN 2019

CIRCULAR

Sub: Single Application Format for Readmission- reg...

With reference to the above, please find enclosed herewith the APPLICATION FOR READMISSION FOR B.E. /B.TECH. / B.ARCH./B.Plan.

This Single application format shall be submitted for :

1. Shortage of Attendance
2. Rejection of results
3. Temporary Discontinuation
4. Readmission to I semester with revised USN (if not gained eligibility to join III semester after three years from date of first admission).

Submission of applications:

1. Completed Format (enclosed)
2. Fee for category 1 to 3 above: Rs. 5,000/- (to be paid online through VTU payment gateway)
3. Fee for Category 4 above : Rs. 5,000 + Registration and other fee
4. Date of submission:
 - a) Without late fee: The Applications complete in all respect shall be submitted to the University within 10 days from commencement of respective odd semester as notified by the University.
 - b) With late fee of Rs. 5000/- per student: within 15 days from commencement of respective odd semester as notified by the University.
5. If more number of students are applying for readmission, the consolidated list bundled separately for each category (Shortage of Attendance/ Rejection of results/ Temporary Discontinuation/ Readmission to I semester with revised USN) along with requisite fee and documents shall be submitted.
6. No student / parent shall be sent to University after due date.

Encl: As above

BY ORDER,

Satish Annigeri

REGISTRAR(I/C)

To,
The Principals of All Engineering Colleges (Autonomous, Affiliated, Constituent)
under the ambit VTU, Belagavi

25/6/19

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi for kind information
2. The Registrar (Eval.), VTU, Belagavi
3. The Finance Officer, VTU, Belagavi
4. The Director, Computer Network centre, VTU, Belagavi
5. The Regional Directors (I/C) of all the Regional Offices of VTU to intimate
6. The Concerned Special Officers of Academic / Examination Section, VTU, Belagavi
7. The Secretary to Registrar, VTU, Belagavi
8. The Case workers of Academic Section, VTU, Belagavi



Visvesvaraya Technological University

"Jnana Sangama", Belagavi - 590 018, Karnataka State

APPLICATION FOR READMISSION FOR B.E. /B.TECH. / B.ARCH./B.Plan

(Single application for Shortage of Attendance/ Rejection of results/ Temporary Discontinuation/ Readmission to I semester with revised USN (if not gained eligibility to join III semester after three years from date of first admission))

PART I: STUDENT APPLICATION

1. Name of the Student :
2. University Seat Number :
3. Name of the College :
4. Branch :
5. Readmission Category :
 - a) Shortage of Attendance : Yes / No
 - b) Temporary Discontinuation : Yes / No
 - c) Rejection of Results : Yes / No
6. Readmitting to : _____ Semester
_____ Year
7. Applied for readmission during the academic year :
8. Payment of Prescribed Fee : To be paid through online payment (Refer- www.vtu.ac.in/online-fee)
 - a) Fee :

Shortage of Attendance/ Rejection of results/ Temporary Discontinuation/	5,000
Readmission to I semester with revised USN (if not gained eligibility to join III semester after three years from date of first admission)	5,000+ Registration & other fee
 - b) Transaction ID :
 - c) Date of transaction :

Contd...2

9 Required Documents to be Enclosed :

1. Fee receipt (as per 8 above)
2. Copy of list of Candidates detained due to shortage of attendance sent by the Registrar(Eval.) duly signed by the Principal **OR** Permission letter for temporary discontinuation issued by Principal/ University (put V mark on applicable)
3. Not eligible to apply under rejection of results, if readmitted once under rejection of results.

I know the VTU regulations with respect to B.E/B.TECH./ B.ARCH. This readmission does not entitle me any special provision. On my own wish and will I am applying for readmission.

I declare that the information given by me is true to the best of my knowledge and belief.

Date of Application to the College:

Place:

**Signature of Parent/ Guardian
(With name & Relation to the student)**

Signature of Student

**PART II: VERIFICATION BY THE PRINCIPAL OF THE COLLEGE AND SUBMISSION TO THE UNIVERSITY
WITH REQUEST FOR THE NECESSARY ACTION**

This is to certify that the above information is checked and found correct, I request you to kindly give permission to readmit the above candidate as a repeater to _____ semester _____ years for the academic year _____

Encl: Date forwarded to the University:

Signature of Principal and seal

PART III : FOR UNIVERSITY OFFICE USE ONLY

Permitted

Not permitted

Case Worker:

Special Officer:

Office Superintendent :

Registrar:
