



Visvesvaraya Technological University
"Jnana Sangama", Belagavi - 590 018, Karnataka State

Dr. A S. Deshpande B.E. M.Tech., Ph.D.,
REGISTRAR

Phone : (0831) 2498100

Fax : (0831) 2405467

Ref: VTU/BGM/Aca/COB/2019-20/ 3761

Date : 29 AUG 2019

CIRCULAR

Sub: Change of College for **B.E. 5th and 7th SEMESTER** for the academic year 2019-2020- reg...

Ref: Hon'ble Vice-Chancellor approval dated :
for issue of Notification

With reference to the above, the Principals of all colleges (Constituent, Affiliated, Autonomous) under VTU, Belagavi are informed to follow the norms / guidelines given below for permitting Change of College for B.E. **5th and 7th semester for the year 2019-20.**

Norms to be followed:

1. Any student seeking change of college for 5th & 7th semester shall continue in the scheme only as applicable to them (please refer circular VTU/BGM/Aca-OS/Gen-Cirs/2019-20/2813 dt: 25-07-2019)
2. Backlog papers if any, shall be cleared in the admitting college.
3. The Principals of both admitting college and relieving college shall verify and confirm the eligibility of student w.r.t. vertical progression as per applicable University regulations
4. In case of candidates migrating in the following category shall not have any backlog papers from in all preceding semesters

a) Other Universities to VTU affiliated colleges b) Other Universities to VTU Autonomous colleges c) VTU Affiliated colleges to VTU Autonomous colleges d) VTU Autonomous colleges to VTU affiliated colleges e) VTU Autonomous colleges to VTU Autonomous colleges	change of college is permitted only 5 th semester level only
f) VTU affiliated colleges to VTU affiliated colleges	change of college is permitted at 5 th and 7 th semesters levels

5. **The students admitted in Second Shift and SNQ quota are not eligible for Change of College (Govt. Order ED 21 TEC 2015 , dt: 31-5-2016).**
6. The procedure and norms for Change of College is as per Annexure - I

7. The process must be completed within 10 days from the date of announcement of results of respective even semesters

8. Issuing NOC :

- a. Both the colleges shall issue NOCs (as per enclosed format) after the date of notification from the University/ after announcements of results of the respective semesters.
- b. The NOC issued by admitting college shall clearly indicate the Scheme applicable to student
- c. The NOC issued after the last notified date will not be considered by the University.

9. University Fees :

- a) Change of College – VTU affiliated colleges :**Rs. 5,000/-**
- b) Migration from other University to VTU and Autonomous to VTU: Syllabus Equivalence Rs. . **10,000/-** and Rs. **5,000/-** i.e. **Total, 15,000**
- d) Migration from Other University to Autonomous College : Clearance Certificate : **Rs. 5,000** and Rs. **5,000/-** i.e. **total: 10,000**

10. Payment of Fee:

The fee payable to the University will be accepted **ONLY through SBI Online/PayUmoney**. The University will not accept collection of fee in the form of CASH/ Cheque/ Demand Drafts. For more information kindly visit VTU website www.vtu.ac.in

Further, the Principals of Engineering Colleges Constituent/ Affiliated to / Autonomous under VTU are hereby requested **not to allow** any students from other Colleges / Universities to seek admission or to attend classes **without prior approval of VTU, Belagavi.**

The Principals of the Colleges are requested not to forward the cases which do not fall within the prescribed rules/ norms of the University

Encl: As above

BY ORDER,


**REGISTRAR,
VTU, BELAGAVI**

To,

The Principals of All Engineering Colleges (Constituent/Affiliated/Autonomous) to VTU, Belagavi

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi – for kind information
2. The Registrar (Eval.), VTU, Belagavi
3. The Regional Directors (I/c) of all the Regional Offices of VTU
4. The Special Officer of Academic Section, VTU, Belagavi
5. The Concerned Case-workers of Academic Section , VTU, Belagavi
6. The Circular file at Dispatch section
7. The Computer Network Centre, VTU, Belagavi

CHANGE OF COLLEGE

ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ: ಬಿಡುಗಡೆ ಮಾಡುವ ಕಾಲೇಜು

_____ನೇ ಸೆಮಿಸ್ಟರ್ ನಲ್ಲಿ ಒಂದು ಕಾಲೇಜಿನಿಂದ ಮತ್ತೊಂದು ಕಾಲೇಜಿಗೆ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಅಥವಾ ಕೋರ್ಸ್ ಬದಲಾವಣೆಯೊಂದಿಗೆ ಕಾಲೇಜು ವರ್ಗಾವಣೆ ಬಯಸಿದ ವಿದ್ಯಾರ್ಥಿಯು ಬಿಡುಗಡೆ ಹೊಂದುವ ಇಂಜಿನಿಯರಿಂಗ್ ಕಾಲೇಜು ನೀಡಬೇಕಾದ ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ.

ಕುಮಾರ/ಕುಮಾರಿ _____ರವರು ಈ ಕಾಲೇಜಿನ _____
ಕೋರ್ಸಿನಲ್ಲಿ ಲೋಯರ್ ಫೀ/ಹೈಯರ್ ಫೀ/ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್ ಫೀ ಕೋಟಾದಲ್ಲಿ ಪ್ರವೇಶ ಪಡೆದು _____
ಸೆಮಿಸ್ಟರ್‌ನಲ್ಲಿ ವ್ಯಾಸಂಗ ಮಾಡುತ್ತಿದ್ದಾರೆ. ಇವರು ಈಗ _____

_____ ಕಾಲೇಜಿಗೆ ವರ್ಗಾವಣೆ ಕೋರಿದ್ದಾರೆ. ಇವರನ್ನು ಈ
ಕಾಲೇಜಿನಿಂದ ಬಿಡುಗಡೆ ಮಾಡಲು ಅಭ್ಯಂತರವೇನು ಇರುವುದಿಲ್ಲ. ಸದರಿ ಕೋರ್ಸಿನ ಪ್ರವೇಶ ಮಿತಿ _____
ಪ್ರವೇಶವಾಗಿರುವ ಸ್ಥಾನಗಳು _____ ಮತ್ತು ಖಾಲಿ ಇರುವ ಸ್ಥಾನಗಳು _____

ಸದರಿ ವಿದ್ಯಾರ್ಥಿಯು 1) SNQ/II Shiftನಲ್ಲಿ ಪ್ರವೇಶ ಪಡೆದಿರುವುದಿಲ್ಲವೆಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ.

2) ವಿಶ್ವವಿದ್ಯಾಲಯದ Vertical Progressionನ ಅನ್ವಯ _____ ಸೆಮಿಸ್ಟರ್‌ಗೆ ಪ್ರವೇಶಪಡೆಯಲು
ಅರ್ಹತೆಯನ್ನು ಪಡೆದಿರುತ್ತಾರೆ.

3) MPC : ಅನ್ವಯವಾಗುವುದಿಲ್ಲ/ ಶಿಕ್ಷಾವಧಿ ಪೂರ್ಣಗೊಂಡಿರುತ್ತದೆ.

4) ವಿತಾವಿಯ ಪ್ರಸಕ್ತ ನಿಯಮಾವಳಿ/ ಸುತ್ತೋಲೆಗಳ ಅನ್ವಯ _____ Schemeನ್ನು
_____ Semester/year ನಲ್ಲಿ ಮಹಾವಿದ್ಯಾಲಯ ತರಗತಿಗಳನ್ನು ನಡೆಸುತ್ತಲಿದೆ.

ದಿನಾಂಕ:

ಪ್ರಾಂಶುಪಾಲರ ಸಹಿ ಮತ್ತು ಸೀಲ್

ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ : ಪ್ರವೇಶ ನೀಡುವ ಕಾಲೇಜು

_____ನೇ ಸೆಮಿಸ್ಟರ್‌ನಲ್ಲಿ ಒಂದು ಕಾಲೇಜಿನಿಂದ ಮತ್ತೊಂದು ಕಾಲೇಜಿಗೆ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಅಥವಾ ಕೋರ್ಸ್ ಬದಲಾವಣೆಯೊಂದಿಗೆ ಕಾಲೇಜು ವರ್ಗಾವಣೆ ಬಯಸಿದ ವಿದ್ಯಾರ್ಥಿಯನ್ನು ಪರಿಗಣಿಸುವ ಕಾಲೇಜು ನೀಡಬೇಕಾದ ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ.

ಕುಮಾರ/ಕುಮಾರಿ _____ರವರು _____
ಕಾಲೇಜಿನಲ್ಲಿ _____ ಕೋರ್ಸಿನಲ್ಲಿ _____

ಸೆಮಿಸ್ಟರ್‌ನಲ್ಲಿ ವ್ಯಾಸಂಗ ಮಾಡುತ್ತಿದ್ದು, ನಮ್ಮ ಕಾಲೇಜಿನಲ್ಲಿ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಪ್ರವೇಶ ಹೊಂದಲು ಸಂಬಂಧಪಟ್ಟ
ಕಾಲೇಜಿನಿಂದ ಆಕ್ಷೇಪಣಾ ರಹಿತ ಪ್ರಮಾಣ ಪತ್ರ ಸಲ್ಲಿಸಿದ್ದಾರೆ. ಇವರನ್ನು ನಮ್ಮ ಕಾಲೇಜಿನಲ್ಲಿ ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಪ್ರವೇಶ
ನೀಡಲು ಅಭ್ಯಂತರವೇನೂ ಇರುವುದಿಲ್ಲ. ವರ್ಗಾವಣೆ ಮೇರೆಗೆ ಇವರಿಗೆ ಪ್ರವೇಶ ನೀಡಿದಾಗ ಲೋಯರ್ ಫೀ/ಹೈಯರ್
ಫೀ/ಮ್ಯಾನೇಜ್‌ಮೆಂಟ್ ಫೀ ಕೋಟಾದಲ್ಲಿ _____ ಕೋರ್ಸಿನಲ್ಲಿ ಇನ್‌ಟೆಕ್‌ಗಿಂತ ಹೆಚ್ಚುವರಿ
ಪ್ರವೇಶವಾಗುವುದಿಲ್ಲವೆಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ. ಸದರಿ ಕೋರ್ಸಿನಲ್ಲಿ ಮಂಜೂರಾತಿ ಸ್ಥಾನಗಳು _____ ಸದರಿ
ಕೋರ್ಸಿನಲ್ಲಿ ಪ್ರವೇಶವಾಗಿರುವ ಸ್ಥಾನಗಳು _____ ಸದರಿ ಕೋರ್ಸಿನಲ್ಲಿ ಖಾಲಿಯಿರುವ ಒಟ್ಟು ಸ್ಥಾನಗಳು _____

ಸದರಿ ವಿದ್ಯಾರ್ಥಿಯು 1) SNQ/II Shiftನಲ್ಲಿ ಪ್ರವೇಶ ಪಡೆದಿರುವುದಿಲ್ಲವೆಂದು ಪ್ರಮಾಣೀಕರಿಸಲಾಗಿದೆ.

2) ವಿಶ್ವವಿದ್ಯಾಲಯದ Vertical Progressionನ ಅನ್ವಯ _____ ಸೆಮಿಸ್ಟರ್‌ಗೆ ಪ್ರವೇಶಪಡೆಯಲು
ಅರ್ಹತೆಯನ್ನು ಪಡೆದಿರುತ್ತಾರೆ.

3) MPC : ಅನ್ವಯವಾಗುವುದಿಲ್ಲ/ ಶಿಕ್ಷಾವಧಿ ಪೂರ್ಣಗೊಂಡಿರುತ್ತದೆ.

4) ವಿತಾವಿಯ ಪ್ರಸಕ್ತ ನಿಯಮಾವಳಿ/ ಸುತ್ತೋಲೆಗಳ ಅನ್ವಯ _____ Schemeನ್ನು
_____ Semester/year ನಲ್ಲಿ ಮಹಾವಿದ್ಯಾಲಯ ತರಗತಿಗಳನ್ನು ನಡೆಸುತ್ತಲಿದೆ.

ದಿನಾಂಕ:

ಪ್ರಾಂಶುಪಾಲರ ಸಹಿ ಮತ್ತು ಸೀಲ್

PROCEDURE FOR CHANGE OF COLLEGE FOR UG COURSES

NORMS:

1. Requests for Change of College will be entrained only at 3rd, 5th and 7th semester (and also 9th semester in case of B.Arch).
2. Change of Branch only at III semester
3. Second shift and SNQ students are not eligible for Change of College/ Change of branch.
4. Requests for change of scheme i.e. VTU to Autonomous or vice versa is considered at 3rd or 5th semester only (i.e. either after completion of II or IV semester).
5. Student joining Autonomous Scheme from VTU scheme in the same college shall submit a declaration letter expressing his/her willingness to join the autonomous system and college should take prior approval from VTU for admitting students to Autonomous Scheme required to pay the fee of Rs. 1,500/-.

6. Requests for migration from other Universities to VTU affiliated and autonomous colleges is considered at 3rd or 5th semester only (i.e. either after completion of II or IV semester).

S. No	Change of college		Requirement	Fees to pay	Procedure to be followed
	From	To			
1	VTU-Non Autonomous College-VTU scheme	VTU-Non Autonomous College-VTU scheme	<ol style="list-style-type: none"> 1. Student shall be eligible to 3rd, 5th and 7th semester (and 9th sem in B.Arch) as applicable. 2. Students applying for change of college with change of branch at 3rd semester, should have passed in all subjects of I and II semesters. 	Change of College fee of Rs. 5,000/- shall be paid to VTU (Rs. 10,000/- if with change of branch at 3 rd semester only).	<ol style="list-style-type: none"> 1. Obtain No objection Certificates from both relieving and joining college 2. Apply to VTU with change of college fee of Rs. 5,000 (Rs. 10,000/- if with change of branch at 3rd semester only). 3. Submit attested copies of Marks cards of previous semesters
2	VTU- Autonomous College	VTU- Autonomous College	<ol style="list-style-type: none"> 1. Equivalence w.r.t. syllabus to be established by the Academic Council of the admitting college as per the rules of the admitting college 2. The student should have passed all the subjects with minimum CGPA of 5.0 in the relieving college. 3. The student must be eligible in all respects to take admission to the 	<ol style="list-style-type: none"> 1. Processing fee for establishing equivalence to be paid to the admitting college 2. Change of College fee of Rs.5,000/- shall be paid to VTU. ** 	<ol style="list-style-type: none"> 1. Apply for syllabus equivalence to the Academic Council of admitting college & obtain its clearance. <p>After obtaining Equivalence Certificate :</p> <ol style="list-style-type: none"> 2. Obtain No objection Certificates from both relieving and joining college 3. Apply to VTU with change of college fee of Rs. 5,000

S. No	Change of college		Requirement	Fees to pay	Procedure to be followed
	From	To			
3	VTU Autonomous college	VTU Non-autonomous college- VTU scheme	<p>next higher semester.</p> <ol style="list-style-type: none"> 1. Equivalence to be established by equivalence committee of VTU 2. Student should have passed all the subjects of all the previous semester/s in autonomous college with minimum CGPA of 5.0. 3. The student must be eligible in all respects to take admission to the next higher semester. 	<ol style="list-style-type: none"> 1. Equivalence fee Rs.10,000/- to be paid to VTU 2. Change of College fee of Rs. 5,000/- shall be paid to VTU ** 	<ol style="list-style-type: none"> 1. Apply to VTU for establishing equivalence with authenticated copy of syllabus of the Autonomous college and previous years degree marks cards After obtaining Equivalence Certificate : 2. Obtain No Objection Certificate from both relieving and joining college 3. Apply to VTU with change of college fee of Rs. 5,000/-
4	VTU Non-autonomous college- VTU scheme	VTU Autonomous college	<ol style="list-style-type: none"> 1. Equivalence w.r.t. syllabus to be established by the Academic Council of the admitting college as per the rules of the admitting college. 2. The student should have passed in all the subjects under VTU Scheme. 	<ol style="list-style-type: none"> 1. Processing fee for establishing equivalence to be paid to the admitting college. 2. Change of College fee of Rs.. 5,000 /- shall be paid to VTU. ** 	<ol style="list-style-type: none"> 1. Apply for syllabus equivalence to the Academic Council of admitting college & obtain its clearance. After obtaining Equivalence Certificate : 2. Obtain No objection Certificates from both relieving and joining college 3. Apply to VTU with change of college fee of Rs.. 5,000/-
5	Other University college	VTU Non-Autonomous college- VTU scheme	<ol style="list-style-type: none"> 1. The candidate must have requisite academic eligibility at 10+2 as per VTU norms. 2. The candidate should have passed all the subjects of the previous semesters 3. Clearance from VTU is mandatory in respect of recognized status of parent University 4. Equivalence w.r.t syllabus to be established by the Equivalence Committee of VTU 5. Conditions stipulated in Circulars VTU/BGM/Aca-OS/Gen-Cirs/2986 dt: 31st 	<ol style="list-style-type: none"> 1. Equivalence fee Rs. 10,000/- to be paid to VTU. 2. Change of College fee of Rs. 5,000/- shall be paid to VTU. ** 	<ol style="list-style-type: none"> 1. Apply to VTU for establishing equivalence with authenticated copy of syllabus of the Parent University, previous years degree marks cards and 10+2 marks card After obtaining Equivalence Certificate : 2. Obtain No Objection Certificate from joining college 3. Obtain Migration from parent University 4. Apply to VTU with change of college fee of Rs.. 5,000/-

S. No	Change of college		Requirement	Fees to pay	Procedure to be followed
	From	To			
6	Other University college	VTU- Autonomous College	<p>July, 2019 shall be satisfied</p> <ol style="list-style-type: none"> The candidate must have requisite academic eligibility at 10+2 as per VTU norms. Clearance from VTU is mandatory in respect of recognized status of parent University Equivalence w.r.t syllabus to be established by the Academic Council of the admitting college as per the rules of the admitting college Student should have passed all the subjects of all the previous semester/s in parent University. Conditions stipulated in Circulars VTU/BGM/Aca-OS/Gen-Cirs/2986 dt: 31st July, 2019 shall be satisfied 	<ol style="list-style-type: none"> Processing fee for establishing equivalence to be paid to the admitting college Clearance fee of Rs..5,000 and Change of College fee of Rs..5,000 shall be paid to VTU. ** 	<ol style="list-style-type: none"> Apply to VTU for obtaining clearance certificate with processing fee of Rs.5,000/- with attested copies of previous year/s degree marks cards and 10+2 marks card. After obtaining Clearance certificate : Obtain No objection Certificate and Equivalence Certificate from admitting college Obtain Migration from parent University Apply to VTU with change of college fee of Rs. 5,000/-

Please Note : ** if change of college with change of branch(only at III semester) is requested then fee of Rs. 10,000/- shall be paid.


REGISTRAR
 VTU, Belgaum