



Visvesvaraya Technological University

Belagavi - 590 018, Karnataka State, INDIA

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Ref. No.VTU/BGM/Reg(E)/PS/2018-2019/ 2355

Date : 13 DEC 2019

CIRCULAR

**Sub: Submission of List of Shortage of Attendance for
Odd Sem. 2020 (2019 admitted I Sem. Students
of B.E./B.Tech./B.Arch.) - reg.**

**Ref: No.VTU/BGM/Reg(E)/PS/2018-2019/2231, dated
14.11.2019**

The Principals of affiliated Engineering colleges are requested to submit the list of students admitted during 2019 to I Semester B.E./B.Tech./B.Arch. having shortage of attendance, through web interface. After submission of list through web interface, a printout shall be taken and submitted to the office of the undersigned as per the schedule given below:

Shortage of Attendance Submission

Semester and Program	Last day of reckoning attendance	Online Submission		Printout Submission
		Starting date	Last date	
➤ I B.E./B.Tech. (Lateral Entry 2019 admitted students).	14.12.2019	16.12.2019	19.12.2019	21.12.2019

PLEASE NOTE:

1. The students should possess 85% of attendance. However, there is a provision for condonation of attendance to the extent of 10% on the specific recommendations of the Principal as per regulations.
2. The candidates having shortage of attendance are not eligible to attend the examinations.
3. It is the responsibility of the college to withhold the hall tickets of such candidates.

For procedures and other aspects, kindly refer to the above referred circular.

The contents of this circular must be brought to the notice of all the concerned.

Sd/-

REGISTRAR (EVALUATION)

To, The Principals of Constituent and Affiliated engineering colleges.

Copy FWCs to:

1. Hon'ble Vice-Chancellor, through the Sec. to VC, VTU Belgaum, for information.
2. The Registrar, VTU Belgaum, for information
3. Incharge Regional Directors of VTU Regional Offices, for information and needful.
4. Incharge Director, ITISMU, VTU Belagavi, for information and needful.

REGISTRAR (EVALUATION)