



Visvesvaraya Technological University

Belagavi – 590 018, Karnataka State, INDIA

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CIRCULAR

The Principals of Constituent/Affiliated/Autonomous Engineering colleges are requested to make arrangements to **update the data in respect of SC and ST students who have completed their degree and are eligible for the 19th Annual convocation in the web portal.**

The requisite facility is available at <https://resume.vtu.ac.in> and the colleges shall update the students category by following the steps given in the user manual:

1. URL <https://resume.vtu.ac.in>
2. Under **SC/ST student update option**
3. Select Program and Branch
Follow the instructions given in the user manual for further steps.
4. After completion of updation of take a printout and submit the same to the office of the undersigned with the Principal's signature.

Please note that, the data shall be updated before 10th January 2020 and the printout of the report generated with the signature of the Principal shall be submitted to the office of the undersigned before 15th January 2020.

Sd/-

REGISTRAR (EVALUATION)

To, The Principals of all Engineering colleges.

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. To VC, VTU Belgaum, for kind information.
2. The Registrar, VTU Belgaum, for information.
3. The Special Officers of VTU Regional Offices, for information & needful.

REGISTRAR (EVALUATION)