



Visvesvaraya Technological University

"Jnana Sangama", Belgaum-590 018, Karnataka State

A S Deshpande
Registrar

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Circular

The visits of Local Inquiry Committee (LIC) for the academic year 2020-21 would be commencing from 10-2-2020. The institutes are required to note the following points in this regard.

- All the documents to be submitted to the LIC be kept ready as per the checklist published in the University website.
- The presence of the Principal of the college during the LIC visit is mandatory.
- The representative of the Management preferably Chairman / Secretary is required to be present during the entire period of LIC visit.
- Any additional request for change in Intake / Starting of new Courses / Type of Affiliation etc will not be accepted during the visit. However such requests may be considered by the university for a separate visit.
- The date and time of the LIC visit will be intimated to the Colleges by the University. The Members-Convenor of the LIC team would be contacting the Principals of the Institutes just ahead to the Institute's visit.
- All the institutes applying for permanent affiliation are required to fill Self Assessment Form as made available in the University website and hand over to the LIC Teams during their visit.
- LIC report and Research Centre report will be available on the application portal from 6-2-2020. Kindly print these reports (authenticated by Principals and Management representatives) and keep it ready to hand over to the LIC team.
- The University is already initiated the implementation of the teachers approval system from the academic year 2020-21. The details of the teachers on the rolls as on date be submitted to the LIC Team as Annexure 2 (the details are available on the University website).
- All the Institutes are hereby informed to note that all the dues payable to the University need to be cleared prior to the visit of the LIC team. The details in this regard would be shared with the Institutes.
- The faculty members would be counted for STR as well as the cadre ratio only if they have served at least for one preceding semester.
- The records related to AICTE activity points will be verified by LIC.
- The open source software will be considered as legal software. The details of these are to be presented to the LIC team.
- The feedback of the Institutes of LIC visit (Format available on the Website) would be filled by the college authorities and to be submitted to the Registrar within 3 days after the LIC visit.

02.02.2020
Registrar