

**Instructions to Degree Awardees of Ph. D, Integrated Dual Degree and M.Sc. (Engg.) by Research for attending 20<sup>th</sup> Annual Convocation on 3<sup>rd</sup> April 2021**

**Due to Covid-19 following instructions are issued for strict compliance**

**Online Registration:**

1. *Online Registration is a MUST*
2. *Register yourself using URL <https://convocation.vtu.ac.in>*
3. *While registering, enter only guide name without prefixes like Dr. /Prof./Shri./Smt. etc.,*
4. *Registration will be opened from 26<sup>th</sup> March 2021 up to 10.00 a.m. of 3<sup>rd</sup> April 2021.*
5. *Printout of Registration slip and Photo Identity is a MUST to get entry to VTU Campus.*

**Entry to the Campus**

1. *Candidates having any symptoms like fever/cold/cough are not allowed to attend the convocation.*
2. *Covid-19 negative Certificate (RT-PCR) of the test conducted less than 72 hours before the date and time of convocation must be submitted to get entry into VTU campus.*
3. *If coming by vehicle, driver must possess Covid-19 negative certificate and he should not move out of vehicle.*
4. *Recipients of Integrated Dual Degree, Ph. D and M.Sc. (Engg) by Research must report to VTU Campus between 12.00 Noon and 3.00 p.m. only.*
5. *Recipients of degree are allowed to participate in the convocation only after confirming their participation through online registration.*
6. *Must wear neat White Dress i.e. White Formal Trouser and White shirt for male and White Saree with any colour border or White formal dress.*
7. *Must bring an Photo identity card*
8. *Only degree recipients will be allowed into the campus and **no accompanists.***
9. *University is not providing any other facility other than lunch.*

**Offline Registration and collection of Stole**

1. *Immediately after entering the campus, enroll yourself for the convocation at specified counters*
2. *Enrollment is a prerequisite to enter the convocation premises*
3. *The degree recipients may have lunch in the food court designated for them.*
4. *Collect stole after depositing a refundable security deposit of Rs. 1000/- from the designated area*

### ***Occupying designated chairs outside the Auditorium***

- 1. Temporary seating arrangements are made outside the Auditorium due to more number of Awardees and to maintain social distancing.*
- 2. Occupy your designated chairs outside the auditorium.*
- 3. Due to Covid – 19 restrictions, the entry to the auditorium will be done in staggered manner and awardees must maintain highest discipline.*
- 4. Groupings will be done as per the SOPs issued from the Government.*
- 5. Follow the instructions given from time to time to enter into the convocation premises.*
- 6. Be present in designated area outside the auditorium before 3.00 p.m.*
- 7. Breach of protocol may attract punishment and disciplinary action.*
- 8. Proceed to the convocation premises as per the instructions given from time to time.*

### ***Occupying designated Chairs in the Auditorium and Receiving degree***

- 1. Occupy the designated chairs only.*
- 2. No cross talks, photography, movements, ;loitering inside the auditorium are allowed.*
- 3. Maintain highest discipline and silence in the convocation premises.*
- 4. Wear Mask, Maintain Social Distance and follow SOPs*
- 5. Please switch off your mobile phones in the Convocation premises.*
- 6. Follow the instructions given from time to time during convocation ceremony.*

***Please proceed out of the convocation premises immediately after the receipt of the degree from the dignitaries through the exit adjacent to the stage.***