



Visvesvaraya Technological University

(State University Government of Karnataka Established as per VTU Act 1994)
"Jnana Sangama", Belagavi - 590 018, Karnataka State

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Ref: VTU/BGM/Aca-OS-Cirs/2021-22/668/1

Date : - 2 JUN 2021

NOTIFICATION

Sub: Regulations Governing the Bachelor of Vocation (B.Voc) Degree - Under National Skill Qualification Framework (NSQF) - Applicable to Departments of VTU, Constituent and Non- Autonomous Colleges - reg..

Ref: Executive Council Resolution. No.2.2.1 dt: 20th October, 2020

Pursuant to the aforesaid Executive Council Resolution, the "**Regulations Governing the Bachelor of Vocation (B.Voc) Degree - Under National Skill Qualification Framework (NSQF) - Applicable to Departments of VTU, Constituent and Non- Autonomous Colleges**" are hereby notified. **Copy enclosed.**

These Regulations are applicable from the year 2021-22 and onwards.

You are hereby directed to bring the same to the notice of all the concerned and to follow them scrupulously.

Encl: as above

BY ORDER

REGISTRAR

To,
The of Principals of All Autonomous Colleges under the ambit of VTU, Belagavi

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi for kind information
2. The Registrar (Evaluation), VTU, Belagavi
3. The Regional Directors (I/C) of all the Regional Offices of VTU for circulation
4. The Computer Network Centre, VTU, Belagavi- to upload on VTU website
5. PS to Registrar, VTU, Belagavi
6. All the concerned Special Officers and Case-workers of Academic Section, VTU, Belagavi

**VISVESVARAYA TECHNOLOGICAL UNIVERSITY
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**Regulations Governing the Bachelor of Vocation (B.Voc.) degree
[Under National Skill Qualification Framework (NSQF)]**

**Regulations applicable to B.Voc. degree programme/s offered at the
Departments of VTU, Constituent College
and
Non-Autonomous Colleges under VTU**

2021/21.
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Preamble

(A) Vocational Education

The development of a country and better-quality life style depends on per capita income, gross domestic product, industrialization, educated and skilled man-power and well-connected communication facilities. The globalization of business and industry has increased the demand of more highly educated and skilled workers; but traditional academic curriculum systems have not enough scope to develop such skills. To fulfil the demand of skilled manpower and to keep them in the streamline, Government of India has increased emphasis on vocational (occupational/ professional/vocational/ job-related) education under National Skill Qualification Framework (NSQF).

Vocational education is not a conventional education, but a trade driven manual or practical activities involving tutorials, contact sessions, self-study, self-practice, role play, brain storming, hands-on training and writing a practical work report.

VTU has taken steps to institute the Vocational programmes in the constituent and affiliated colleges to accelerate the AICTE initiatives under NSQF. This would enable the individuals completing the Vocational education to make a meaningful participation in accelerating India's economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate knowledge. The Vocational programme is a three year programme leading to Bachelors degree B.Voc.

(B) National Skills Qualification Framework (NSQF)

Taking note of the requirement for skill development among students, Government of India, has launched National Skills Qualifications Framework.

The National Skills Qualification Framework organizes qualifications according to a series of levels of knowledge, skills and aptitude. These levels are defined in terms of learning outcomes which the learner must possess regardless of whether they were acquired through formal, non-formal or informal learning. In that sense, the NSQF is a quality assurance framework. It is, therefore, a nationally integrated education and competency based skill framework that will provide for multiple pathways, horizontal as well as vertical, both within vocational education and vocational training and among vocational education, vocational training, general education and technical education, thus linking one level of learning to another higher level. This will enable a person to acquire desired competency levels, transit to the job market and, at an opportune time, return for acquiring additional skills to further upgrade their competencies.

Any AICTE approved Technical Institution which is, affiliated to respective State Technical Educational Boards and/ or Universities and which has produced at least two batches successfully in the relevant branch (Allied domain), is eligible for offering the Vocational Courses. Vocational Education Programme(s) shall be conducted in the existing Infrastructure as per the norms of Council in the AICTE approved Institutions.

(C) Attributes of a Professional

(a) Professional knowledge

Professional knowledge is what a Professional should know about the subject. It can be in terms of

- (i) Depth of knowledge and can be general or specialized,
- (ii) Breadth of knowledge ranging from a single topic to multi-disciplinary area of knowledge,
- (iii) Kinds of knowledge ranging from concrete (tangible) to abstract (intangible), from segmented to cumulative,

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(iv) Complexity of knowledge referring to the combination of kinds, depth and breadth of knowledge

(b) Professional skill

Professional skills are what a Professional should be able to apply. These skills can be,

- (i) Cognitive and creative skills involving the use of intuitive (instinctive), logical and critical thinking,
- (ii) Communication skills involving written, oral, literacy and numeracy skills,
- (iii) Interpersonal skills and generic skills.

(c) Core skill

Core skills refer to basic skills involving dexterity (the ability to perform a difficult action quickly and skilfully with the hands) and the use of methods, materials, tools and instruments used for performing the job, including IT skills needed for that level.

(d) Responsibility

Responsibility aspect pertaining to the,

- (i) Nature of working relationships: Responsible for decision making in complex technical activities, involving unpredictable study/work situations.
- (ii) Level of responsibility for self and others: responsible for development of self and others.
- (iii) Managing change: Exercise management and supervision in the context of predictable and unpredictable work/study changes.
- (iv) Accountability for actions: Responsible for strategic decisions in unpredictable complex situations of work/study.

(D) All India Council for Technical Education (AICTE)

The All India Council for Technical Education (AICTE) has been in existence since November 1945 as a national Level Apex Advisory Body and as a statutory body through an Act of Parliament in 1987 with its mission of developing and promoting quality Technical Education in the Country in a coordinated and integrated manner. The Council's constant endeavor is to encourage a meaningful association between the Technical Education system and research and development activities in a concerted effort aimed at nation building.

Vision of AICTE

"To be a world-class organization leading technological and socio-economic development of the country by enhancing the global competitiveness of technical manpower and by ensuring high quality technical education to all sections of the society."

Mission of AICTE

- (i) A true facilitator and an objective regulator;
- (ii) Transparent governance and accountable approach towards the society;
- (iii) Planned and coordinated development of Technical Education in the country by ensuring world-class standards of Institutions through accreditation;
- (iv) Emphasis on developing high quality Institutions, academic excellence, and innovative research and development programmes;
- (v) Networking with/ or a network of Institutions for optimum resource utilization;
- (vi) Dissemination of knowledge;
- (vii) Technology forecasting and global manpower planning;
- (viii) Promoting industry-Institution interaction for developing new products, services, and patents;
- (ix) Inculcating entrepreneurship;
- (x) Encouraging indigenous technology;
- (xi) Focusing on non-formal education;
- (xii) Providing affordable education to all;

(xiii) Making Technical Education in India globally acceptable.

(E) National Occupation Standards (NOSs)

Ministry of Skill Development and Entrepreneurship, Government of India is responsible for co-ordination of all skill development efforts across the country, removal of disconnect between demand and supply of skilled manpower, building the vocational and technical training framework, skill up-gradation, building of new skills, and innovative thinking not only for existing jobs but also jobs that are to be created. The Ministry aims to skill on a large scale with speed and high standards in order to achieve its vision of a 'Skilled India'.

The Ministry also intends to work with the existing network of skill development centres, universities and other alliances in the field. Further, collaborations with relevant Central Ministries, State governments, international organizations, industry and NGOs have been initiated for multi-level engagement and more impactful implementation of skill development efforts.

National Occupational Standards (NOSs) specify the standard of performance an individual must achieve when carrying out a function in the workplace, together with the knowledge and understanding they need to meet a standard consistently. Each NOS defines one key function in a job role. Example: For a Sales Associate, one of the NOS would be to 'To help customers choose right products'. A set of NOSs [called Qualification Packs (QPs)], aligned to a job role, would be available for every job role in each industry sector. These drive both the creation of curriculum, and assessments. These job roles would be at various proficiency levels, and aligned to the NSQF.

Sector Skill Councils (SSCs) are responsible for the creation of QPs and NOSs. They also create Occupational Standards and Qualification bodies, develop competency framework, conduct Train the Trainer Programs, conduct skill gap studies and Assess and Certify trainees on the curriculum aligned to National Occupational Standards developed by them.

National Occupational Standards describe best practices by bringing together performance criteria, knowledge and skills pertaining to a job role and are finding acceptance in the skilling ecosystem throughout the country.

(F) National Skill Development Corporation (NSDC)

NSDC as Public Private Partnership (PPP) model was set up by Ministry of Finance, Government of India, as part of a national skill development mission to fulfil the growing need in India for skilled manpower across sectors and narrow the existing gap between the demand and supply of skills.

NSDC aims to promote skill development to international standards through significant industry involvement and develop necessary frameworks for standards, curriculum and quality assurance.

Further, the organisation provides funding to enterprises, companies, organizations and private sectors to build appropriate models to enhance, support and coordinate vocational training initiatives for quality assurance, information systems and train the trainer academies either directly or through partnerships.



Definitions Applicable to NSQF

- (i) **Competence:** means the proven ability to use acquired knowledge, skills and personal and social abilities, in discharge of responsibility roles. It is the ability to do a job well.
- (ii) **Credit:** is recognition that a learner has successfully completed a prior course of learning, corresponding to a qualification at a given level.
- (iii) **Knowledge:** means the outcome of the assimilation of information through learning. Knowledge is the body of facts, principles, theories and practices that is related to a field of work or study. Knowledge is described as theoretical and/or factual.
- (iv) **Learner:** refers to an individual undergoing skill development training, whether in a formal or informal setting.
- (v) **Learning Outcomes:** represent what a learner knows, understands and is able to do on completion of a learning process, and which would be expressed in terms of knowledge, skills and competence.;
- (vi) **Qualification:** means a formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards.
- (vii) **Sector:** means a grouping of professional activities on the basis of their main economic function, product, service, or technology
- (viii) **Skills:** means the ability to apply knowledge and use know-how to complete tasks and solve problems. Skills are described as cognitive (involving the use of logical, intuitive and creative thinking) or practical (involving manual dexterity and the use of methods, materials, tools and instruments);
- (ix) **Trainer:** means someone who trains, instructs, teaches or otherwise enables the learner(s) to acquire the appropriate knowledge and skills.
- (x) **Training Provider, Institute, and Institution:** refer to any organisation providing knowledge and skills to learners.
- (xi) **Skill Knowledge Provider (SKP):** Skill knowledge provider means someone who trains, instructs, teaches or otherwise enables the learner(s) to acquire the appropriate knowledge and skills. Skill knowledge provider will be Industries, R & D institutes, training institutes, individual, Universities etc.




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20BVoc1.0	Title, Duration, Credits of the Programme and Definition of Credits and Teaching – Learning hours
20BVoc1.1	Title: The Programme [Level 7 of National Skills Qualifications Framework (NSQF Level 7)] of three years study shall be called the degree of Bachelor of Vocation, abbreviated as B.Voc.
20BVoc1.2	<p>Duration</p> <p>(A) Minimum Duration of B.Voc. and its salient features:</p> <p>(i) The B.Voc. Programme shall be of three academic year duration divided into six semesters.</p> <p>(ii) The B.Voc. shall be a “Single Shift (also called Regular Shift)” Programme where, educational activities of the Institution are conducted between 9 am and 5 pm.</p> <p>(iii) The actual Teaching and Learning days shall be at least for 90 working days in a semester.</p> <p>The total number of teaching days, practical and contact hours shall not include the number of days utilized for the admission/ counselling process, process of examination and examination itself and declaration of results.</p> <p>(iv) The commencement and end of each semester shall be on par with the academic calendar of VTU. The academic events in respect of the programme of study shall be notified by individual institutions offering B.Voc. Programme.</p> <p>(B) Maximum Duration for B.Voc.</p> <p>(i) Students admitted to First year B.Voc. shall complete the Programme within a period of six academic years from the date of first admission, failing which they have to discontinue the Programme.</p> <p>(ii) (1) Students who have not obtained eligibility to III semester even after two academic years from the date of admission to I semester, because of various reasons, shall discontinue the Programme or get readmitted to I semester of I year B.Voc. with a new University Seat Number but retaining the same year of admission.</p> <p>(2) Students who do not get eligibility to III semester even after two academic years from the date of readmission to I semester, shall discontinue the Programme or seek fresh admission.</p>
20BVoc1.3	<p>Credits of the Programme</p> <p>The prescribed credits for the B.Voc. programme shall be 180.</p>
20BVoc1.4	<p>Definition of Credits and Teaching – Learning hours</p> <p>(a) Definition of Credits</p> <p>1 hour Lecture (L) per week per semester =1 Credit 2 hour Tutorial (T) per week per semester =1 Credit 2 hour Practical/Laboratory/Drawing/Fieldwork (P) per week per semester =1 Credit.</p> <p>(b) Teaching – Learning hours</p> <p>(i) Four credit courses shall be designed for 50 hours Teaching- Learning process. (ii) Three credit courses shall be designed for 40 hours Teaching-Learning process. (iii) Two credit courses shall be designed for 25 hours Teaching-Learning process.</p>


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20BVoc2.0	Institutional Eligibility, Academic Eligibility for Admission and Intake (As per the AICTE notifications issued from time to time)
20BVoc2.1	<p>(A) Institutional Eligibility</p> <p>(a) AICTE approved Technical Institutions which are, affiliated to VTU and which have produced at least two batches successfully in the relevant engineering/ technical branch, shall be eligible for offering the Vocational Courses.</p> <p>(b) Institutions approved to run Vocational Courses under NSQF by AICTE shall only be eligible to offer B.Voc. programme. The programme can be conducted in the existing infrastructure which is as per norms of AICTE.</p> <p>(c) The institutions offering B.Voc. Degree Course/s shall have to be in constant dialogue with the industry and respective Sector Skill Council(s) so that they remain updated on the requirements of the workforce for the local economy.</p> <p>(d) The existing resources of the Institution including Faculty, Library, Class Room, Laboratories, Computer Centre, etc. shall be used for offering the Vocational Courses subject to the condition that AICTE approval had been granted for same or allied sector for regular Courses.</p> <p>(e) The Faculty student ratio shall be 1:30.</p> <p>(B) Academic Eligibility to B.Voc. programme</p> <p>(a) Admission to B.Voc. programme without NSQF qualification</p> <p>(i) Passed in Second PUC/10 + 2/Equivalent examination with English as one of the Languages and obtained an aggregate minimum of 45 % of Marks. 40 % for SC, ST, Category – 1, 2A, 2B, 3A and 3B category candidates.</p> <p>(ii) Those candidates, who have passed a qualifying examination other than the PUC II examination of the Pre-University Education Board of Karnataka, have to obtain eligibility certificate from Visvesvaraya Technological University, Belagavi for seeking admission to B.Voc Degree Programme.</p> <p>(iii) With regard to the qualification earned from foreign countries, Equivalence certificate from the University/ Association of Indian Universities is mandatory for admission to B.Voc Programme. In case of any dispute about the equivalence in qualification earned from foreign countries, the decision of the University Equivalence Committee shall be the final in establishing the eligibility of the student.</p> <p>(b) Admission to B.Voc. programme with NSQF Qualification</p> <p>(i) Candidates who have acquired NSQF certification Level 4 (with any specialization) are eligible for admission to first year of B.Voc. provided the specialization of certification Level 4 is same as the B.Voc. specialization</p> <p>(C) Intake</p> <p>An Institution shall be allowed to seek up to 120 seats, with a Division size of 30 each. The minimum numbers of students on roll should be at least 10 to start each vocational program. Institution may choose one specialisation with four (04) Divisions or four (04) specialisations with one Division of each specialisation or such other combination.</p>


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20BVoc3.0	Admission and Fees
20BVoc3.1	<p>(A) Admission</p> <p>(i) Institutions shall publish in their Brochure and Web site the details of B.Voc. Programme and the specialization/s offered and approved intake in respective specialization.</p> <p>(ii) Each Institution shall invite applications, giving advertisement in newspapers and publishing the same in the Institution's Web site.</p> <p>(iii) Each institution, under the supervision of a University Nominee, shall prepare the list of candidates to be admitted on merit basis (aggregate of the II PUC/XII standard marks) from among the applicants as per the reservation policy of Government of Karnataka. The list of selected candidates shall be notified only after the University approval.</p> <p>(iv) The Institution shall upload the candidate's information in AICTE Web-Portal and also display information regarding admitted candidates in their Web site for information to the candidates and other stakeholders.</p> <p>(B) Fees</p> <p>(i) The tuition and other fee for candidates to be admitted for the Vocational Courses shall be regulated by the University.</p> <p>(ii) The Institution shall display the tuition and other Fee charged by the Institution for the approved specialization on their brochure & website.</p>
20BVoc4.0	Courses, Medium of Instruction, Curriculum and Delivery and Course Registration
20BVoc4.1	<p>Courses</p> <p>There shall be the following types of Courses:</p> <p>(a) Educational Component.</p> <p>(b) Laboratories/ Practicals.</p> <p>(c) On-Job-Training (OJT).</p> <p>(d) Project Work.</p> <p>The credits earmarked for each of the above shall be as per the AICTE guidelines adopted in Model Curriculum for B.Voc. [To be read along with 20BVoc4.3 (v), (vi) and (vii).]</p>
20BVoc4.2	<p>Medium of Instruction</p> <p>The medium of instruction shall be English.</p>
20BVoc4.3	<p>Curriculum</p> <p>(i) The specialization/s chosen by the University Departments/ Constituent College/ AICTE approved VTU Institutions for B.Voc. Programme shall be based on the existing/forecasted skill gaps in the industry.</p> <p>(ii) The Institutions approved to offer B.Voc. programme/s, shall select the model curriculum designed and published by AICTE from time to time or shall opt for any other Technical Vocational Course/s with the curriculum approved by the University and the branch (specialization) approved by the Council.</p> <p>(iii) The University through its Board of Studies shall develop the curriculum in consultation with the industry. The model structure (syllabus) for different Course/s proposed by the Council and available in AICTE Web-Portal shall be used as a guideline and the same may be adopted, if necessary, with suitable changes on approval of University Authorities.</p>


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<p>20BVoc4.3</p>	<p>(iv) The curriculum in each of the years of the Programme would be a suitable mix of general education and skill development components. The General Education Component shall have 40% of the total credits and balance 60% credits will be of Skill Component (Laboratories, Project and on-job-training) or as amended by the MHRD/ Ministry from time to time.</p> <p>(v) The curriculum of each semester shall be designed for 30 credits; 18 credits being for the mandatory skill components (3 credits for two laboratories and 15 credits for one on-job-training) and the rest 12 credits for the general education courses.</p> <p>(vi) The credits for the project shall be 06 as per the AICTE model curriculum.</p> <p>(vii) The general education components shall be of university standard to support soft skills, IT skills, and language proficiency and literature for holistic development of students.</p> <p>(viii) For skills component, the University shall adapt the model curriculum developed by the concerned Sector Skill Councils, wherever available, in consultation with the industry. Wherever the curriculum is not available, the same shall be developed in consultation with the relevant Sector Skill Councils and industry to align the curriculum with the National occupational Standards (NOS's) and to promote national and global mobility of the learners, as well as higher acceptability by the industry for employment purposes.</p> <p>(ix) In case NOS is not available for a specific area/ job role, the University shall prepare the curriculum in consultation with industry experts.</p> <p>(x) The industry representatives should be an integral part of the academic bodies of the Institution and they shall work towards aligning the employability skills components of the curriculum with the National Occupation Standards developed by the respective Sector Skill Councils.</p> <p>(xi) The On-Job-Training/hands-on portion of the skills development components of the curriculum shall be transacted (performed) normally in face to face mode, either within the Institution or at a specified industry partner location.</p> <p>(xii) However, if due to the nature of the skill to be learnt, the industry prescribes its acquisition through blended or distance mode, the same may be followed. In nutshell, the emphasis should be on learning outcome and not the input and processes. The general education component of the curriculum shall be transacted in any mode without compromising on quality.</p> <p>(xiii) If an approved Skill knowledge provider (SKP)/ Training Provider (TP) is not located near the vicinity of the Institution, then the Institution shall sign a MoU with the nearby SKP/ Training Provider (TP)/ Industry.</p>
<p>20BVoc4.4</p>	<p>Delivery</p> <p>(i) Institutions shall appoint Teaching Staff, Coordinator and other Technical Supporting Staff and Administrative Staff strictly in accordance with the methods and procedures of the University.</p> <p>(ii) Education component shall be taught by the Institution and the skill component shall be covered by AICTE approved Skill Knowledge Provider (SKP)/ Training Provider approved by National Skill Development Corporation (NSDC)/Industry or Government Agency.</p> <p>(iii) Industry experts or Guest Faculty may be called for supplementing the curriculum as required.</p>
<p>20BVoc4.5</p>	<p>Course Registration</p> <p>Every student shall register for the Courses of a semester (Credits) under the supervision of a Faculty Advisor (also called Mentor, Counsellor, etc.,) in each semester for the Institution to maintain proper record.</p>

20BVoc5.0	Project Work																																							
20BVoc5.1	Project Work: Project work is one of the head of passing. It shall be carried out, preferably, individually or batch wise where the strength of each batch shall not exceed a maximum of two students.																																							
20BVoc5.2	Semester End Examination in Project Work shall be conducted either individually or batch-wise.																																							
20BVoc6.0	Grading System and, Computation of SGPA and CGPA																																							
20BVoc6.1	(i) The Programme shall adopt absolute grading system wherein the marks are converted to grades, and every semester results shall be declared with Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated for every semester, except for the first semester.																																							
	(ii) The grading system with the letter grades and the assigned range of marks under absolute grading system are as given below:																																							
	<table border="1"> <thead> <tr> <th>Level</th> <th>Outstanding</th> <th>Excellent</th> <th>Very Good</th> <th>Good</th> <th>Above Average</th> <th>Average</th> <th>Fail</th> </tr> </thead> <tbody> <tr> <td>Letter Grade</td> <td>S</td> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>E</td> <td>F</td> </tr> <tr> <td>Grade Points</td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>4</td> <td>00</td> </tr> <tr> <td rowspan="2">Percentage of Marks Scored in a Course</td> <td>≥ 90</td> <td><90 ≥80</td> <td>< 80 ≥70</td> <td>< 70 ≥60</td> <td>< 60 ≥ 45</td> <td>< 45 ≥40</td> <td>< 40</td> </tr> <tr> <td>(90 -100)</td> <td>(80 - 89)</td> <td>(70 - 79)</td> <td>(60 - 69)</td> <td>(45 - 59)</td> <td>(40 - 44)</td> <td>(0 - 39)</td> </tr> </tbody> </table>	Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Fail	Letter Grade	S	A	B	C	D	E	F	Grade Points	10	9	8	7	6	4	00	Percentage of Marks Scored in a Course	≥ 90	<90 ≥80	< 80 ≥70	< 70 ≥60	< 60 ≥ 45	< 45 ≥40	< 40	(90 -100)	(80 - 89)	(70 - 79)	(60 - 69)	(45 - 59)	(40 - 44)	(0 - 39)
	Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Fail																																
Letter Grade	S	A	B	C	D	E	F																																	
Grade Points	10	9	8	7	6	4	00																																	
Percentage of Marks Scored in a Course	≥ 90	<90 ≥80	< 80 ≥70	< 70 ≥60	< 60 ≥ 45	< 45 ≥40	< 40																																	
	(90 -100)	(80 - 89)	(70 - 79)	(60 - 69)	(45 - 59)	(40 - 44)	(0 - 39)																																	
(iii) A student obtaining Grade F in a Course shall be considered fail and is required to reappear in the subsequent SEE. Whatever the letter grade secured by the student during his /her reappearance shall be awarded. The number of attempts taken to clear Course/s shall be indicated in the grade card.																																								
20BVoc6.2	Computation of SGPA and CGPA The following expressions shall be used to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) respectively:																																							
	$SGPA = \frac{\sum[\text{Course Credits} \times \text{Grade Points}] \text{ for all the Courses in that Semester}}{\sum[\text{Course Credits}] \text{ for all the Courses in that Semester}}$ $CGPA = \frac{\sum[\text{Course Credits} \times \text{Grade Points}] \text{ for all Courses excluding those with F grades until that Semester}}{\sum[\text{Course Credits}] \text{ for all Courses excluding those with F grades until that semester}}$ The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the grade cards.																																							
20BVoc6.3	Grade Card: Based on the secured letter grades, grade points, SGPA and CGPA, a grade card for each semester and a consolidated grade card indicating the performance in all semesters shall be issued.																																							
20BVoc7.0	Conversions of CGPA into Percentage of marks and its Class Equivalence																																							
20BVoc7.1	Conversion Formula for the conversion of CGPA into percentage is given below. Percentage of marks secured, $P = (\text{CGPA Earned} - 0.75) \times 10$ Illustration for a CGPA of 7.75: $P = (7.75 - 0.75) \times 10 = 70.0 \%$																																							


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20BVoc7.2	<p>Class Equivalence Subsequent to the conversion of final CGPA, after successful completion of the Programme, into percentage of marks (P), a graduating student is reckoned to have passed in</p> <p>(i) First Class with Distinction (FCD) if $P \geq 70\%$ (ii) First Class (FC) if $P \geq 60\%$ but $< 70\%$ and (iii) Second Class (SC) if $P < 60\%$.</p>
20BVoc8.0	<p>Course Maximum Marks, Minimum Continuous Internal Evaluation (CIE) Marks, Continuous Internal Evaluation Procedure, Semester End Examination (SEE) Marks and Passing standards</p>
20BVoc8.1	<p>Course Maximum Marks Each credit course shall have a maximum evaluation marks of 100. The CIE and SEE to constitute the major evaluations prescribed for each Course. The CIE and SEE marks shall be 40 and 60 respectively, to enable each Course to be evaluated for 100 marks, irrespective of its Credits.</p>
20BVoc8.2	<p>Minimum CIE Marks Students shall be eligible to appear for SEE provided they secure the following minimum CIE marks.</p> <p>(i) Minimum CIE marks for all theory Courses shall be 40 % of the maximum marks prescribed for Continuous Internal Evaluation i.e., 16 marks. (ii) Minimum CIE marks for Practical/Project work/Drawing and On-Job-Training shall be 50 % of the maximum marks i.e., 20 marks.</p>
20BVoc8.3	<p>Continuous Internal Evaluation Procedure</p> <p>(a) Theory Courses</p> <p>(i) CIE Marks in each theory Course shall be the sum of marks prescribed for tests and assignments. Marks prescribed for tests shall be 30 and that for assignments 10. (ii) The CIE marks awarded for tests in the theory Course/s shall be based on three tests generally conducted at the end of fifth, tenth and fifteenth week of each semester. Each test shall be conducted for a maximum of 50 marks and the final test marks shall be the average of three tests, proportionately reduced to a maximum of 30 marks. (iii) The remaining 10 marks shall be awarded based on the evaluation of assignments/ unit tests/written quizzes, etc., that support to cover both lower and higher order thinking skills as per Bloom's Revised Taxonomy and Course/programme outcomes. (iv) Final marks awarded shall be the sum of 20BVoc8.3 (a) (ii) and (iii) for a maximum of 40 marks. (v) Candidates shall write the tests, assignments/unit-tests /written quizzes etc., in Blue Books which shall be preserved by the Principal/ Head of the Department/Authorised person for at least six months after the announcement of examination results and shall be made available for verification at the direction of the Registrar (Evaluation).</p> <p>(b) Drawing/Field work Courses</p> <p>(i) The CIE marks awarded for lower semester Drawing Course shall be based on class work for 24 marks (sketching and Computer Aided/manually drafted Drawing) and Two Tests conducted in the same pattern as that of SEE for 16 marks (The marks secured can be taken as best of the two tests). (ii) The CIE marks awarded for higher semester Drawings/ Design Drawings offered by shall be based on the evaluation of the sheets and one test in the ratio 60:40.</p>

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20BVoc8.3	<p>(iii) The CIE marks awarded for field work shall be based on the evaluation of the associated field work and one test in the ratio 60:40.</p> <p>(c) Practical Courses The CIE marks awarded in case of Practical, shall be based on the weekly evaluation of laboratory journals/ reports after the conduction of every experiment/exercise/programme and one practical test in the ratio 60:40.</p> <p>(d) Project Work (i) The CIE marks awarded for project work, shall be based on the evaluation of project Report, Project Presentation skill and, performance in question and answer session in the ratio 50:25:25. The marks awarded for the Project report shall be the same for all the batch mates. (ii) The CIE marks in the case of Project Work shall be awarded by a committee consisting of the Head of the concerned Department and two faculty members of the Department, one of whom shall be the Guide.</p>
20BVoc8.4	<p>Noncompliance of CIE Marks (i) Students failing to secure the minimum CIE marks of any Course/s shall not be eligible for the SEE conducted by the University and they shall be considered as fail in that Course /those Courses. However, they can appear for semester end examinations conducted for other Courses of the same semester and backlog Course/s if any. (ii) Improvement in CIE marks shall not be allowed during the current semester. (iii) Students who have satisfied the attendance requirement but not the CIE requirements shall be permitted to register afresh and appear for SEE after satisfying the CIE requirements in the same Course/s (with or without satisfying the attendance requirement) when offered during subsequent semester/s. (iv) Each appearance to SEE to complete a course shall be treated as an attempt.</p>
20BVoc8.5	<p>CIE marks of those students, who come under 20BVoc8.4 (iii), shall be sent separately to the Registrar (Evaluation).</p>
20BVoc8.6	<p>The final list, incorporating the corrections (if any) of CIE marks awarded to the students shall be displayed on the notice board of the college much before the closure of the semester. The institution shall enter the CIE marks of each semester in the format of the VTU online CIE marks portal and submit a certified hardcopy of the same to the University Examination Section within the stipulated date notified by University. Every page of the CIE marks sheet (hardcopy) shall bear the signatures of the concerned Teacher/Teachers, Head of the Department and Principal.</p>
20BVoc8.7	<p>Any corrections or overwriting of CIE marks shall bear the signature(s) of concerned Teacher(s) and in such cases the Head of the Department shall indicate the number of corrections on every sheet and attest it with his/her signature.</p>
20BVoc8.8	<p>CIE marks shall reach the University before the commencement of examination as per the notification from the office of the Registrar (Evaluation) from time to time. After the submission of CIE marks to the University, any request under any circumstances for change of CIE marks shall not be considered.</p>


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20BVoc8.9	<p>Semester End Examination Marks and Passing standards</p> <p>(a) For all credit Courses the SEE marks shall be 60.</p> <p>(b) University examination for all Courses under SEE shall be conducted for a maximum of 100 Marks.</p> <p>(c) The University examinations in all programmes of study shall be conducted at the end of each semester for all the six semesters.</p> <p>Students having no backlog courses (refer to courses other than the current semester courses that have not yet been completed), may not have more than one examination on the same day and no examinations on consecutive days. However, students having backlog courses may face a situation where they may have</p> <p>(i) two examinations scheduled at the same time of the day.</p> <p>(ii) to take two examinations on the same day, one during the morning session and the other in the afternoon session and</p> <p>(iii) examinations on consecutive days.</p> <p>As changing the examination dates is not an option for the University, the examination timetable shall not be modified/ altered/ adjusted in any of the above three cases. In the first case, the students shall select any one of the clashing courses and in the second and third cases, the students shall manage the examinations as per their decision.</p> <p>(d) For a pass in a theory Course/Drawing, students shall secure a minimum 35 % of the maximum marks prescribed for the University examination and in total 40 % of the maximum marks, i.e., the sum of the CIE and SEE marks prescribed for the Course.</p> <p>(e) For a pass in Practical/ Mini-project / Internship/Technical Seminar/Project work/ On-Job-Training, students shall secure a minimum of 40 % of the maximum marks prescribed in the University examination.</p> <p>(f) Students who satisfy the conditions 20BVoc8.9 (d) and (e), and obtain any grade from S to E in a Course shall be considered to have passed that Course.</p> <p>(g) A student shall be declared fail, if he/she</p> <p>(g.a) Fails to satisfy the conditions 20BVoc8.9 (f).</p> <p>(g.b) Absents to the University examination.</p> <p>(g.c) Is held guilty of examination malpractice and for any other reasons, and declared the performance of any Course/s null and void by the University.</p> <p>(h) If a student secures F grade in any of the Course/s, he/she shall reappear in that Course/s during the subsequent SEE. The CIE marks awarded to the student at first attempt in the concerned Course/s shall be carried forward. Revised CIE marks is considered only in cases under the provision of 20Voc8.4 (iii).</p>
20BVoc8.10	<p>Students who pass a Course of a semester as per 20BVoc8.9 (f) shall not be allowed to appear for any individual Course again, unless they opt for rejection of results of entire semester. However, students who have CGPA less than 5.00 at the end of the programme shall be allowed to appear for Course/s to make up the deficiency in CGPA.</p>
20BVoc8.11	<p>A student may, at his/her desire, can reject the total performance of a semester (including CIE marks) or reject only the result of his/her performance in University examinations of a semester. The rejection shall be permitted only once during the entire Programme of study.</p>

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20BVoc8.12	<p>Students who desire to reject the SEE results of a semester shall reject the total performance (irrespective of the earned Course grades) in all the Courses of the semester either by rejecting or retaining the CIE marks. However, rejection of the performance in project shall not be permitted.</p> <p>(i) Students, who desire to reject the total SEE performance of an odd or even semester including CIE marks, have to repeat that odd or even semester of the prevailing scheme by taking readmission during the subsequent academic year/s. They shall also be governed by 20BVoc12.1 and 12.2.</p> <p>(ii) If the rejection of SEE results excluding CIE marks is of odd semester, students shall be allowed to take admission to the immediate next even semester.</p> <p>(iii) If the rejection of SEE results excluding CIE marks is of even semester, then students shall not be allowed to take admission to the next odd semester as per 20BVoc10.1 (c). In such cases, students shall take admission to the next odd semester of the prevailing scheme during the subsequent academic year/s, after obtaining the eligibility to move to higher semester. They shall also be governed by 20BVoc12.1 and 12.2.</p> <p>(iv) Readmission to odd/even semester as per 20BVoc8.12 (i) and (iii) shall not be considered as fresh admission and therefore students shall continue to have the same University Seat Number, which was allotted earlier. The Course duration [as per 20BVoc1.2] will be counted with reference to old USN.</p> <p>(v) Applications for rejection and approval to reappear for University examinations shall be sent to the Registrar (Evaluation) through the Principal of the College within 30 days from the date of announcement of the results. Late submission of applications shall not be accepted for any reasons.</p> <p>(vi) Application for approval of readmission shall be sent to the Registrar through the Principal of College within 30 days from the date of the announcement of the results. Late submission of application shall not be accepted for any reasons.</p>
20BVoc8.13	Students who opt for rejection of results of University examination shall be eligible for the award of degree and not for the award of ranks.
20BVoc9.0	Attendance Requirement
20BVoc9.1	<p>(a) Each semester shall be considered as a unit for calculation of the attendance and the students have to put in a minimum attendance of 85% in each Course with a provision of condonation of 10% of the attendance by the Vice Chancellor on the specific recommendations of the Principal of the college where the candidate is studying, based on medical grounds, participation in University/State/ National/ International level sports and cultural activities, NSS/NCC/Red Cross activities, Republic/Independence Day Parade, seminars, workshops, paper presentation etc., of significant value. The supporting documents for condoning the shortage of attendance are to be submitted along with the recommendations.</p> <p>(b) The basis for the calculation of attendance shall be the period prescribed in the calendar of events.</p> <p>(c) In case of legitimate late admissions to first year of the programme, the attendance shall be reckoned from the date of admission to the Programme.</p>
20BVoc9.2	The Course Instructor/ Mentor/College shall inform the students as well as their parents /guardians about the attendance status periodically. Students who are facing the shortage of attendance shall be mentored to make up the shortage. Principals shall also notify every month, the list of candidates who are under short of attendance.


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20BVoc9.3	A candidate, who does not satisfy the attendance requirement (in one or more Courses) as mentioned in 20BVoc9.1 shall not be eligible to appear for the SEE of that semester and shall not be permitted to take admission to next higher semester. The candidate shall be required to repeat that semester during the subsequent year.
20BVoc10.0	Vertical Progression (Promotion/ Eligibility to higher semesters)
20BVoc10.1	<p>(a) A student shall be declared fail in a course if the student,</p> <p>(i) Has not satisfied the CIE requirements of any credit Course/s.</p> <p>(ii) Fails to satisfy the conditions 20BVoc8.9 (f).</p> <p>(iii) Absents himself / herself to the semester end examination/s.</p> <p>(iv) Has not registered for the SEE even after satisfying the attendance and CIE requirements.</p> <p>(v) Is held guilty of examination malpractice and for any other reasons, and declared the performance of any Course/s null and void by the University.</p> <p>(b) There shall be no restriction for promotion from an odd semester to the next even semester of any year, provided the student has fulfilled the attendance requirement.</p> <p>(c) Students having not more than four F grades in the two semesters of I year of the Programme shall be eligible to move to II Year.</p> <p>(d) Students having not more than four F grades in the four semesters of I and II year shall be eligible to move to III year.</p>
20BVoc11.0	Award of Degree
20BVoc11.1	<p>(a) Students shall be eligible for the award of B.Voc. degree, provided they have undergone the stipulated coursework of all the six semesters and have earned the prescribed number of credits as per the provision 20BVoc1.3.</p> <p>(b) For the award of degree, a CGPA \geq 5.00 at the end of Programme shall be mandatory.</p>
20BVoc11.2	<p>Noncompliance of CGPA \geq 5.00 at the end of the programme</p> <p>(a) Students who have completed all the courses of the programme but not having a CGPA \geq5.00 at the end of the programme, shall not be eligible for the award of the degree.</p> <p>(b) In cases of 20BVoc11.2 (a), students shall be permitted to appear again for SEE in theory (General Education) course/s [other than Laboratory, project and Skill Component (on-job training) course] of any Semester/s without the rejection of CIE marks for any number of times, subject to the provision of maximum duration of the programme, to make up the CGPA equal to or greater than 5.00 for the award of the Degree.</p> <p>(c) In case, the students earn improved grade/s in all the reappeared course/s, the CGPA shall be calculated considering the improved grade/s. If it is \geq5.00, the students shall become eligible for the award of the degree. If CGPA < 5.00, the students shall follow the procedure laid in 20BVoc11.2 (b).</p> <p>(d) In case, the students earn improved grade/s in some course/s and the same previously earned pass grade/s in the other reappeared course/s, the CGPA shall be calculated considering the improved grade/s. If it is \geq5.00, the students shall become eligible for the award of the degree. If CGPA < 5.00, the students shall follow the procedure laid in 20BVoc11.2 (b).</p>


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<p>20BVoc11.2</p>	<p>(e) In case, the students earn improved grade/s in some courses and fail in the other reappeared course/s, the CGPA shall be calculated by considering the improved grade/s and the previously earned pass grade/s of the reappeared course/s in which the students have failed. If it is ≥ 5.00, the students shall become eligible for the award of the degree. If $CGPA < 5.00$, the students shall follow the procedure laid in 20BVoc11.2 (b).</p> <p>(f) In case, the students fail (i.e., earn F grade) in all the reappeared course/s, pass grade/s of the course/s earned by the students before the reappearance shall be retained. In such cases, the students shall follow the procedure laid in 20BVoc 11.2 (b).</p> <p>(g) Students shall obtain written permission from the Registrar (Evaluation) to reappear in SEE to make up the CGPA equal to or greater than 5.00.</p>
<p>20BVoc11.3</p>	<p>Noncompliance of Skill Component (on-job training) course</p> <p>(a) The Skill Component (on-job training) course shall be considered as a head of passing and shall be considered for the award of degree. Those, who do not take-up/complete the Skill Component (on-job training) course shall be declared fail in that course and they shall have to complete the same during subsequent semester end examination after satisfying the course requirements, subject to 20BVoc 1.2.</p>
<p>20BVoc12.0</p>	<p>Temporary Discontinuation/Break in the Programme</p>
<p>20BVoc12.1</p>	<p>(a) If a candidate, for any reason, temporarily discontinues the Programme or take a break from the Programme during any semester intentionally, he/she shall be permitted to continue the Programme of study by registering to the same semester of the prevailing scheme. The candidate shall attend and complete all the remaining semester/s of the Programme, subject to the provision 20BVoc1.2 and adhering to the regulations of the prevailing scheme. Further, the candidate shall complete additional Course/s, as per the decision of concerned Board of Studies, if any, on establishing the equivalence between the current Scheme of Teaching and Examinations and the scheme to which the candidate was admitted.</p> <p>(b) Candidates who take admission to any semester of the existing scheme from another scheme, as a repeater/fresher because of various reasons, shall attend and complete all the remaining semester/s of the Programme, subject to the provision 20BVoc1.2 and adhering to the regulations of the prevailing scheme. Further, the candidate shall complete additional Course/s, as per the decision of concerned Board of Studies, if any, on establishing the equivalence between the current Scheme of Teaching and Examinations and the scheme to which the candidate was admitted.</p> <p>(c) A Grade card shall be issued to for the additional course/s completed. The Additional Courses shall not be considered for the eligibility criteria prescribed for promotion. However, based on the individual cases, they shall be considered to decide the SGPA and CGPA to admit the student for the award of degree. Such candidate shall not be eligible for the award of rank.</p>
<p>20BVoc12.2</p>	<p>(a) The candidates who have temporarily discontinued the Programme of study or changed the scheme of study from one to another because of various reasons, shall be eligible for the award of degree provided the credits earned is equal to or greater than the credits decided by the University in the individual cases.</p> <p>(b) In case, the credits earned is less than the credits decided by the University in the individual cases, after the completion of all the semesters of the Programme under the prevailing scheme, the candidate shall register for a</p>


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	Course or courses not studied earlier and make up the credits earned equal to or greater than the required for the award of degree.
20BVoc13.0	Award of Prizes, Medals and Ranks
20BVoc13.1	Award of Prizes, Medals For the award of Prizes and Medals to B.Voc. graduates, the conditions stipulated by the Donor shall be considered subject to the provisions of the statutes framed by the University for such awards.
20BVoc13.2	Ranks (a) Ranks shall be considered for the three year B.Voc. Programme/s only. (b) No lateral entry students shall be considered for Ranks. (c) For award of rank in a Specialization/s of B.Voc., the CGPA secured by the students from I to VI semester shall be considered. (d) A student shall be eligible for a rank at the time of award of degree of B.Voc. provided that the student, (i) Has passed all the Courses of I to VI semesters in first attempt only. (ii) Is not a repeater in any semester because of of any reason. (iii) has not been readmitted to any semester. (iv) Has completed all the semesters without any break/discontinuity. (e) The total number of ranks declared shall be 10% of total number of students appeared in VI semester B.Voc., subject to a maximum of 10 ranks in a Specialization. (f) For award of ranks in a Specialization, a minimum of 10 students should have appeared in the VI semester examination. Illustration: (i) If 25 students appeared for the VI semester in a specialization, the number of ranks to be awarded shall be 3. (ii) If 50 students appeared for the VI semester in a specialization, the number of ranks to be awarded shall be 05. (iii) In case of fractional number of ranks, it is rounded off to higher integer only when the first decimal place is greater than or equal to 5. (g) No ranks shall be considered for exits at first year and second year of the B.Voc. programme.-
20BVoc13.3	Ranks shall be awarded based on the merit of the students as determined by the CGPA. If two or more students get the same CGPA, the tie shall be resolved by considering the number of times a student has obtained higher SGPA. If it is not resolved even at this stage, the number of times a student has obtained higher grades like S, A, B etc., shall be taken into account to decide the order of the rank.
20BVoc14.0	Transfers of Students
20BVoc14.1	Transfer of students from one college to another college shall be not be permitted as each specialization of the B.Voc. programme is an individual entity based on the MOU signed between the college and a SKP located at a specific location.
20BVoc15.0	Applicability and Power to Modify
20BVoc15.1	The regulations governing the Degree of B.Voc. of Visvesvaraya Technological University shall be a binding on all concerned and is applicable to VTU departments, VTU constituent college and affiliated non-autonomous colleges under VTU.


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20BVoc15.2	(i) Notwithstanding anything contained in the foregoing, the University shall have the power to issue directions/ orders to address any difficulty. (ii) Nothing in the foregoing may be construed as limiting the power of the University to amend, modify, or repeal any or all of the above.
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