



Visvesvaraya Technological University

(State University Government of Karnataka Established as per VTU Act 1994)
"Jnana Sangama", Belagavi - 590 018, Karnataka State

Dr. A S. Deshpande B.E., M.Tech., Ph.D.
REGISTRAR

Phone : (0831) 2498100
Fax : (0831) 2405467

Ref: VTU/BGM/Aca/COC/2021-22/3267

Date : 29 OCT 2021

CIRCULAR

Sub: Change of College for 3rd and 5th semester UG for the academic year 2021-22 - reg...

**Ref: 1. Notification : Regulations Governing Change of College
Vide No. VTU/BGM/OS-Aca/2020-21/1305 dated 21-7-2020**

**2. Hon'ble Vice Chancellor's approval dated 27-10-2021
for issue of Notification**

With reference to the above, the Regulations Governing Change of College have already been notified vide refe (1) [Notification available at <https://vtu.ac.in/wp-content/uploads/2020/07/1305-1.pdf>] The Principals of all colleges (Constituent, Autonomous, Non- Autonomous) under VTU, Belagavi are requested to follow the same.

Accordingly, the interested students may apply for the Change of College for the year 2021-22 for 3rd and 5th semesters.

1. The procedure and norms for Change of College is as per ref (1)

2. Schedule of Dates for Change of College :

S.No	Particulars	Date
1	Commencement of application on VTU web portal by students	04-11-2021
2	Last date application by students	11-11-2021

2. The No Objection Certificate (NOC)s shall be issued after the date of notification from the University.

3. The NOC issued after the last notified date will not be considered by the University.

4. The NOC of the admitting college shall clearly indicate the vacancy in numerical form as per format specified in Regulations.

5. The Change of College NOC may be issued after completion of Change of Branch at the college level, for 3rd semester.

6. University Fees :

1. The fees of Rs. 5000/- to be paid at the time of applying on VTU web portal at <https://prexam.vtu.ac.in/coc> (Contact for web portal entries(if any) 0831-2498130/2498188/2498133)

2. Change of College, with Change of branch Fees of Rs. 10,000/- to be paid at the time of applying on VTU web portal at <https://prexam.vtu.ac.in/coc> (Contact for web portal entries(if any) 0831-2498130/2498188/2498133)

3. Migration from other Universities and VTU Autonomous College to VTU Non Autonomous Colleges:
 - a) Change of College fees of - Rs. 5,000/- to paid compulsorily
 - b) Syllabus Equivalence fees of Rs. 10,000/- (if already paid, inform the same) **(Please see the Note 1 : below)**
 - c) NOCs issued by both the colleges
4. Migration from Other Universities to VTU Autonomous College :
 - a) Change of College fees of - Rs. 5,000/- to paid compulsorily
 - b) Clearance Certificate fees of Rs. 5,000/-, (if already paid, inform the same) **(Please see the Note 2 : below)**
 - c) NOC issued by admitting college

Fees shall be paid online through VTU web portal (kindly visit www.vtu.ac.in)

NOTE 1 : The students who are applying for change of colleges from **Autonomous to Affiliated** college of VTU and from **Other University to colleges affiliated** to VTU has to send the scanned copies of the following document to email ID - sbhvtuso@gmail.com

1. Application letter for equivalence addressing to REGISTRAR VTU Belagavi (on plain paper, giving all contact details like email id and mobile no. Of candidate)
2. Marks cards of all previous semesters with subject wise - credits earned, Maximum marks, Minimum marks for passing, and **marks scored** duly attested by college principal (subject verification of original).
3. Previous (passed) semester's scheme and syllabus soft copies of leaving University/college.

Scanned copies should be emailed to - sbhvtuso@gmail.com and hard copies should be posted to Registrar VTU Belagavi

NOTE 2 : The students who are applying for change of colleges from **Other University to VTU Autonomous Colleges**, has to send the scanned copies of the following document to email ID - sbhvtuso@gmail.com

1. Copy of equivalence issued by the respective autonomous College
2. Marks cards of all previous semesters with subject wise - credits earned, Maximum marks, Minimum marks for passing, and **marks scored** duly attested by college principal (subject verification of original).

Scanned copies should be emailed to - sbhvtuso@gmail.com and hard copies should be posted to Registrar VTU Belagavi

Further, the Principals of Constituent/ Affiliated / Autonomous Colleges under VTU are hereby requested ***not to allow*** any student from other Colleges / Universities to seek the admission or to attend classes ***without prior approval of VTU, Belagavi.***

BY ORDER,

REGISTRAR,
VTU, BELAGAVI

To,
The Principals of All Engineering Colleges (Constituent/Autonomous/Non Autonomous) to VTU, Belagavi

Copy to:

1. Hon'ble Vice Chancellor through the Secretary to VC, VTU, Belagavi - for kind information
2. The Registrar (Eval.), VTU, Belagavi
3. The Regional Directors(I/C) of all the Regional Offices of VTU
4. The Director, Computer Network Centre, VTU, Belagavi - with request to upload on VTU website
5. The Special Officers (Concerned) of Academic Section, VTU, Belagavi
6. The Concerned Case-workers (Concerned) of Academic Section VTU, Belagavi
7. The Circular file at Dispatch section