

## Visvesvaraya Technological University

(State University Government of Karnataka Established as per VTU Act 1994) "Jnana Sangama", Belagavi - 590 018, Karnataka State

Dr. A S. Deshpande B.E., M.Tech., Ph.D. REGISTRAR

Ref: VTU/BGM/Affln-2022-23/2021-22/6271

Phone: (0831) 2498100 Fax: (0831) 2405467

Date: 1 1 MAR 2022

#### : NOTIFICATION:

Sub: Affiliation Notification for Academic year 2022-23 and Ratification of the approvals for the year 2021-22- reg..

Ref: Hon'ble Vice Chancellor's approval dated 4-3-2022

Applications are invited for the affiliation of Existing Engineering College/ Architecture Institutions/ Continuation / Extension of Temporary Affiliation / Permanent Affiliation / Renewal of Permanent Affiliation / Recognition of Fresh and Continuation of Research centre for the Academic year 2022-23.

#### : TEMPORARY AFFILIATION APPLICATION:

#### I] Temporary Affiliation for existing Engineering Colleges:

Application are invited for:

- a) Continuation/Extension of affiliation to the existing B.E./B.Tech./B.Arch./B.Plan/B.Voc./B.Sc./ MCA/ MBA/ M.Tech./ M.Arch./ M.Plan. Programmes.
- b) Affiliation for Existing UG [B.E./B.Tech./B.Arch./B.Plan/ B.Voc.] and PG [MCA/ MBA/ M.Tech./ M.Arch. / M.Plan. programmemes (which are already instituted and recognised by VTU) (*subject to AICTE norms for 2022-23*) \*.
- c) Variation in Intake in existing UG/PG programmes (subject to AICTE / CoA norms 2022-23)\*.
- d) Reduction of Intake in existing UG/PG programmes (subject to AICTE / CoA norms 2022-23)\*.
- e) Closure of existing UG/PG programmes (subject to AICTE norms 2022-23)\*.
- The institutes shall satisfy all requirements of Chapter X of VTU Act 1994/ VTU Statutes of Temporary Affiliation (https://vtu.ac.in/pdf/affiliation/Temporary-Affiliation.pdf) / AICTE/ Council of Architecture/ Government of Karnataka as notified from time to time
- \*: Institutes are required to apply for No Objection Certificate (NOC) from University as well as apply through online affiliation portal. The applications for new programmes / variation in intake/ closure of Programme of Institutes which do not get NOC from University shall not be processed / evaluated during LIC visit and subsequently new programme / increase intake shall not be granted.

Please note that, variation in intake/ adding new programme will be permitted strictly to AICTE norms. Hence, Colleges need to be cautious in this regard. Fees once paid to VTU will not be refunded / adjusted.

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# II] Vocational programmes in existing institutes [ B.Voc.]: The institutes shall satisfy:

- a. The VTU Temporary Affiliation Statutes
- b. The AICTE norms as notified in APH of 2021-22and revised by AICTE from time to time

### II ] UG programme in Kannada Medium:

Institutes can also apply for B.E. Programme in Kannada medium to AICTE. One such programme with an intake of 30 for each Institute will be considered strictly in accordance with prescribed AICTE norms and will be approved by the University based on AICTE approval..

#### III] Following National Building Code (NBC) Guidelines:

Please refer VTU Circulars : VTU/BGM/Aca-OS/Gen-Cirs/ 2019-20/ 8943 and VTU/OS-Aca/2020-21/2326 dt: 18-09-2020. The same applicable for affiliation for the year under consideration.

IV] Important Note: Approval of Apex Bodies (AICTE/ COA) as applicable and Government of Karnataka is mandatory to offer all the programmes

#### : PERMANENT AFFILIATION :

#### : Fresh and Renewal:

Applications are invited from existing colleges for Permanent Affiliation as per the VTU Statutes on Permanent Affiliation of Colleges (Amended) 2011 (visit https://vtu.ac.in/pdf/affiliation/Permanent-Affiliation.pdf).

Compliance of following norms is mandatory for Permanent Affiliation:

- a) College should be recognized under 2(f) of UGC Act, 1956
- b) The programme for which permanent affiliation is sought
  - i) Should be temporarily affiliated by VTU for a minimum continuous period of five years
  - j) should have valid accreditation from NBA (as per Karnataka State Govt. Circular)

#### : RATIFICATION FOR THE ACADEMIC YEAR 2021-22:

Every year University invites application for affiliation for Continuation / Extension of Affiliation, Variation in Intake of existing courses and Starting of New Courses for both UG and PG courses. After LIC visits and approval from the respective bodies of the University, the recommendation will be sent to AICTE and State Government. However, there may be difference in the recommendation of VTU and AICTE / State Government for variation of Intake of existing courses and starting of New Courses (UG and PG for the academic year 2021-22).

Hence, to bring the uniformity in recommendation of AICTE/ State Government/ CoA and VTU, the colleges have to apply for ratification of such approvals which the Institute did not apply to VTU during 2021-22 or applied to VTU, but not recommended, however sanctioned by AICTE & appeared in Govt. Seat Matrix. The Colleges shall apply for ratification with applicable fee on affiliation portal (refer fee structure).

AICTE/ CoA approval letters, as applicable and Govt. Seat Matrix for 2021-22 has to be compulsorily uploaded on affiliation portal.

However, the inspection for these programmes/s shall be made along with regular LIC visit for the academic year 2021-22. It is further informed that, if none of the programmes needs ratification, then ratification statement need not be filled.



#### : CLOSURE OF INSTITUTES:

Applications are also invited for progressive Closure (zero intake for first year and higher semester will continue) and Complete Closure of the Institutes (with transfer of students). Such Colleges must comply the conditions prescribed by the University.

#### : RECOGNITION OF RESEARCH CENTRES:

#### I] Recognition of Fresh Research Centres:

- Starting of New Research Centres either in the Faculty of Engineering or in General Science in Karnataka State from Departments of teaching Institutions affiliated to VTU, Research & Development laboratories attached to Industries and such other laboratories of Research Institutions of National / Govt. Institutions
- **II] Continuation of Recognition**: From the academic year 2022-23, all the research centres will be inspected annually during regular LIC visits.

Separate applications are to be filled for each department for which recognition is sought for Fresh / continuation.

#### A) Affiliation Process:

- 1. The affiliation process for the academic year 2022-23 will be online (please use URL: affiliation.vtu.ac.in for filling of affiliation form and relevant details.
  - (vtu.ac.in 'Academic' -> 'Affiliation process' for all the information /guidelines /fees etc)
- 2. All applicable affiliation fees need to be paid through SBI online (Please visit www.vtu.ac.in)
- 3. The colleges are required to upload the fee paid details in affiliation portal for submission of application.
- 4. Kindly send the UTR / DU number and a attach a copy of receipt to academic.vtu.belagavi@gmail.com.---for Belagavi Region colleges academic.vtu.kalburgi@gmail.com.--- for Kalburgi Region colleges academic.vtu.mysuru@gmail.com.--- for Mysuru Region colleges academic.vtu.bengaluru@gmail.com.-- for Bengaluru Region colleges

#### Kindly visit VTU website www.vtu.ac.in for the following:

- 1. Affiliation Fee Structure
- 2. VTU Statutes (Temporary and Permanent Affiliation)
- 3. Research Centres Norms/Guidelines
- 4. VTU LIC norms

#### NOTE:

As and when the application is submitted electronically, immediately 02 hard copies should be submitted to the University. However, each page of hardcopy shall be attested by the Principal with the seal of the college.

C. New programmemes to be instituted by VTU during 2022-23(UG/PG): refer Annexure /.

2

- D. Present Under Graduate and Post Graduate Programmes offered under VTU is annexed herewith as Annx - II
- E. Affiliation Fee Structure is Annexed herewith as Annx III.
- F. It may please be noted that institution proposing to increase / decrease the intake of any programme or start a new programme must apply now itself. University will not consider any such requests later and NOCs will not be issued.

3) Schedule of Events

S.No	Particulars	<b>Date</b> 14-3-2022	
1	Commencement of filing affiliation application		
2	Online submission of application		
	a) without penalty	30-3-2022	
	b) With penalty of Rs. 25,000/-	05-4-2022	
3	Submission of Scheme and syllabus as per	22-3-2022	
	Annexure I and Application for NOC		

Requests for extension of date for submission will not be entertained after the above notified dates.

> BY ORDER Sd/-REGISTRAR

#### To,

- 1. The Principals of All Engineering Colleges (Affiliated, Autonomous) under VTU, Belagavi
- 2. The Heads of Research Centres

#### Copy to:

- 1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi
- 2. The Finance Officer, VTU, Belagavi
- 2. The Regional Directors (I/C) of all the Regional Offices of VTU
- 3. The Special Officers of Academic Section, VTU, Belagavi
- 4. The Concerned Case-workers of Academic Section, VTU, Belagavi
- 5. The Computer Network Centre, VTU, Belagavi

REGISTRAR

## STARTING OF NEW UG/PG PROGRAMMES UNDER EMERGING /MULTIDISCIPLINARY AREAS

The proposals for starting and instituting for new UG/PG program/s in **Emerging /Multidisciplinary Areas** are invited from the colleges that are planning to start during the ensuing AY 2022-23. AICTE has yet to publish the APH 2022-23, however, the college can refer to APH 2021-22 for the list of programs for UG/PG in the **Emerging /Multidisciplinary Areas**.

If the proposed program/s is not **instituted** under VTU, then the college has to submit the proposal for starting and instituting a new course as per the guideline mentioned below-

- 1. Under Graduate and Post Graduate Programs shall confirm to the Nomenclature approved and listed in Approval Process handbook of AICTE
- 2. College wishes to start a new program with the title not listed in approved nomenclature of AICTE, have to apply to AICTE well in advance for approval of the nomenclature.
- 3. All proposals for the introduction of the new program shall (Detailed Project Report should)include
  - a. History-
    - About College-name and address, Affiliation, Year of Establishment, Type of institute, NAAC status, NIRF ranking
    - 2. Detail about the program being offered,- Course, department, Programme started to date, AICTE approval year with intake, NBA status.
    - 3. Vision and Mission of the Institution
    - 4. Contact Details
  - b. Objective of the New program
  - c. Scope of the new program
  - d. Job opportunities for a new program
  - e. Appropriated survey report for the confirmation of all above points
  - f. Justification shall clearly specify how the existing (similar stream) program are not fulfilling manpower requirement.
  - g. Justification shall clearly specify how the new proposed program will be fulfilling man power requirements. (If colleges are running UG/PG program, the success of such program shall be considered for the award of the new program).
  - h. The proposal should agree with man power requirements as per AICTE norms.
  - A new program shall be proposed after a review of existing similar program/s and shall have not more than the 40% overlap of contents of courses.
  - j. New programs shall be considered preferably in the emerging area or in an interdisciplinary area.
  - k. PG programs shall be awarded to an institution if the corresponding UG program in the department is accredited.
  - l. Infrastructure facility details
  - 4. Proposal should contain **Syllabus**, **Scheme of Teaching and Examination**, as per University template. (please send request email for template/s to sbhvtuso@gmail.com)
  - 5. If College is Autonomous then, Regulation governing the UG/PG program should be enclosed in the proposal.
  - 6. For the UG program I & II semester common syllabus should be enclosed for reference.

A hard copy of the proposal along with the proposed scheme and syllabus may be sent to the undersigned and a soft copy should be emailed to academicsyllabus.vtu@gmail.com

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	Annexure II	Instituted UG Programmes at VTU *
Sl. No.	Board	Programs
1	Aeronautical	01. Aeronautical Engineering
2		02. Aerospace Engineering
3	Architecture (AT)	01. Architecture
4		02. B.Plan
5	Automobile	01. Automobile Engineering
6	Bio-Technology (BT)	01. Biotechnology
7	Chemical Engineering	01. Chemical Engineering
8		02. Petrochem Engineering
9	Civil / Transportation	01. Civil engineering
10		02. Construction Technology & Management
11		03. Mining Engineering
12	Computer Science &	01. Computer Science & Engineering
13		02. Information Science & Engineering
14		03. Artificial Intelligence and Machine Learning
15		4.Artificial Intelligence (AI) and Data Science
16		5.Computer Sience and Design
17		6.Computer Engineering
18		7.Computer Science & Engineering (Artificial Intelligence and
19		8.Computer Science and Business System
20		9.Computer science and Engineering,(Data Science)
21		10.Computer Science& Engg (Internet of Things and Cyber security
22		11.Computer and Communication Engineering
23		12.Computer Science and Engineering (Cyber-Security)
24		13.Computer Science and Engineering (Artificial Intelligence)
25		14.Data Science
26	Electronics and	01. Electronics & Communication Engg
27		02. Electronics & Telecommunication Engg
28		03. Industrial IOT
29	Electronics &	01. Electronics & Instrumentation Engineering
30		02. Biomedical Engineering
31		03. Medical Electronics
32	Electrical &	02. Electrical & Electronics Engineering
33	Industrial &	01. Industrial & Production Engineering
34		02. Industrial Engineering & Management
35		03. Manufacturing Science & Engineering
	Mechanical	01. Mechanical Engineering
37		02. Marine Engineering
38		03. Mechatronics
39		4.Robotics and Automation
40		5.Robotics and Artificial Intelligence
41		6. Automation and Robotics
42		7. Mechanical & Smart Manufacturing
43		8.Agricultural Engg
	Nano Technology	01. Nano Technology
	Silk	01. Silk Technology
46		02. Textile Technology

<sup>\*</sup> Subject to approval/inclusion in AICTE Approval Process (APH) 2022-23

1

	CIL NI		uted PG Programmes at VTU*
↲	Sl. No.	BOARDS	PG Programs
1	<u>I</u>	Aeronautical Engineering	
ŀ	2		2. Aerospace Propulsion Technology
<u>.</u>	3	A 124	3. Defence Technology
2	4	Architecture	1. M.Arch Habitat Design
H	5	<del> </del>	2. M.Arch Urban Design
}	6		3. M.Arch Landscape Architecture
ŀ	7		4. M.Arch Digital Architecture (New)
ŀ	<u>8</u> 9		M.Arch in Construction project Management
}			M.Arch in Construction and Project Management
-	10		M.Arch Interior Design
ŀ	11	<del></del>	M.Arch .Digital Heritage and Conservation
ŀ	12		M.Arch. Sustainable Human Habitat
$\frac{1}{2}$		A.A. T. T. T.	M.Plan (Smart City Planning)
3  4	14 15	Automobile Engineering	1. Automotive Engineering
<b>"</b> }	16	Biotechnology	Biotechnology and Biochemical Engineering
$\perp$	17		2. Industrial Bio Technology
⊢			3. Biochemical Engineering
╟	18 19		4. Biotechnology
╁		<del>                                     </del>	5. Bioinformatics
H	20 21		6. Food Technology
ا.	·	Civil England	7. Food Biotechnology
5	22	Civil Engineering	1. Computer Aided Design of Structures
H	24		2.Civil Engineering (Computer Aided Structural Engg)
$\vdash$	25		3. Construction Technology
+	26		4 Environmental Engineering
$\vdash$	27		5. Geotechnical Engineering
-	28		6. Highway Technology
-	29		7. Infrastructure Construction and Management
$\vdash$	30		8. Structural Engineering
$\vdash$	31		9. Transportation Engineering and Management
$\vdash$	32	<del></del>	10 Transportation Engineering
$\vdash$	33		11 Industrial Structures
$\vdash$	34		12 Health Science and water Engineering
$\vdash$	35		13. Waste Water Management, Health and Safety Engineering
H	36		14. Hydraulics 15 Geo-infomatics
$\vdash$	37		
$\vdash$	38		16. Water and Land Management
H	39		17. Infrastructure Engineering and Management
6	40		18. Water Resource Management
<b>"</b>  -	41		1. Chemical Engineering
$\vdash$	42		2. Polymer Science and Technology
,一	43		3. Biochemical Engineering
$\vdash$	43		1. Computer Engineering
$\vdash$	45		2. Computer Network Engineering
-	45		3. Computer Science and Engineering
+	46		4. Information Technology
$\vdash$			5. Software Engineering
$\Box$	48		6. cyber forensic and information security



Г	49		7. Networking and Internet Engineering
	50		8. Web Technology
	51		9. Artificial Intellegence And Machine Learning
	52		10.Data Science
	53		11. Artificial Intelligence and Data Science
	54		12.Cyber Security
8	55	Electronics and	1. Automotive Electronics
	56		2. Communication Systems
	57		3. Digital Communication & Networking
	58	1	4. Digital Communication Engineering
	59		5. Digital Electronics & Communication
	60		6. Digital Electronics & Communication Systems
	61		7. Digital Electronics
	62		8. Electronics
	63		9. Industrial Electronics
L	64		10. Information and Communication System
	65		11. Radio Frequency and Microwave Engineering
	66		12. Intelligent Systems
	67		13. Signal Processing
L	68		14. VLSI Design and Embedded System
9	69	Electrical& Electronics	1. Power System Engineering
	70		2. Power Electronics
L	71		3. Computer Application In Industrial Drives
	72		4. Power and Energy Systems
L	73	<u> </u>	5. Renewable Energy
Ļ	74		6. Micro Electronics and Control Systems
-	75		7. Energy System Engineering
-	76		Energy System and Management     Energy Science and Technology.
	77	7 1 17 1 1	
10	78	Industrial Production and	Master of Engineering Management     Product Design & Manufacturing
-	79		3. Industrial Engineering
}	80		4. Production Engineering
- }	81		5. Production Management
- 1	82 83		6. Production Engineering & System Technology
-			7. Production Technology
}	84 85		8. Manufacturing Science & Engineering
11	86	Electronics &	Biomedical Signal Processing and Instrumentation
	87	Liectronics &	Biomedical Electronics and Industrial Instrumentation.
12	88	MBA	1. MBA
12	89	MIDIA	2. MBAIM
	90		3.MBA (Innovation Entrepreneurship & Venture Development)
13	91	MCA	Master of Computer Applications
14	92	Mechanical Engineering	1. Computer Aided Engineering
- '	93	7	2. COMPUTATIONAL ANALYSIS IN MECHANICAL SCIENCES
			3. Industrial Automation Engineering
			4. Industrial Automation and Robotics
		W	5. Computer Integrated Manufacturing
			6. Design Engineering
	98		7. Engineering Analysis & Design
	94 95 96 97		<ol> <li>Industrial Automation and Robotics</li> <li>Computer Integrated Manufacturing</li> <li>Design Engineering</li> </ol>



	99		8.	Machine Design
	100		9.	Maintenance Engineering
	101		10.	Material Science & Technology
	102		11.	Tool Engineering
	103		12.	Thermal Power Engineering/Thermal Engineering
	104		13.	Mechatronics
15	105	Nano Technology	1.	Nano Technology
16	106	Textile Technology	1.	Textile Technology

<sup>\*</sup> Subject to approval/inclusion in AICTE Approval Process (APH) 2022-23



## **AFFILIATION FEES FOR ACADEMIC YEAR 2022-23**

Ref: 1. Executive Council Resolution No. 4.1 dated:16-7-2021 ( 156th meeting)

2. Hon'ble Vice Chancellor's approval dated 18-2-2022

Affiliation fees for the academic year 2022-23 is notified as under. It is to be noted that fees once paid will not be refunded or adjusted to any other fees of the University.

UG programmes includes B.E./B.Tech./B.Plan./ B.voc./ B.Sc.

TEMPORARY AFFILIATION FEES STRUCTURE		
S. No.	Particulars	Amount (Rs.)
1	Application Fees	2,000/-
2	Fees for Starting of New Engineering/ Architecture College	5,00,000/-
3	Annual Administrative Fees(including processing fees ) per year	1,00,000/-
4	Continuation of Affiliation (UG programmes) fees per year*	25,000/-per programme  (Minimum of Rs.1,00,000/- upto 04 programmes)
	Extension of Affiliation of UG Programme fees per year *	1,00,000/- per UG programme
5	[to be paid every year till the completion of first batch, applicable to new Programme in existing colleges]	
6	Affiliation Fees for starting new UG programmes in existing colleges	50,000/- per programme
7	Affiliation Fees for starting new PG programme in existing colleges	30,000/- per programme (Minimum of 60,000/- upto 02 programmes) per year
8	Continuation of affiliation Fees for PG (M.Tech./M.Arch./ M.Plan.) programme per year*	10,000/- per programme (Minimum of 20,000/-, upto 02 programmes)
9	Extension of affiliation Fees for PG (M.Tech./M.Arch.M.Plan) programme per year *	10,000/- per programme (Minimum of 20,000/-, upto 02 programmes)
10	Affiliation Fees for starting MBA Programme	2,00,000/-
11	Affiliation Fees for starting MCA Programme	2,00,000/-
12	Continuation of Affiliation Fees for MBA Programme per year*	45,000/-
13	Continuation of Affiliation Fees for MCA Programme per year*	45,000/-
14	Extension of Affiliation of MBA programme per year *	45,000/-
15	Extension of Affiliation of MCA programme per year *	45,000/-
16	Fees for Increase in intake for UG, PG Programmes per year	UG : 45,000/- per programme PG : 20,000/- per programme



	TEMPORARY AFFILIATION FEES STRUCTURE		
S. No.	Particulars	Amount (Rs.)	
17	Re Inspection Fees	1,50,000/-	
18	Fees for approving the Change of Name of an affiliated institutions	2,00,000/-	
19	Fees for approving the Change of Place of an affiliated institutions	2,00,000/-	
20	Fees for approving the Change of Name of Trust an affiliated institutions	2,00,000/-	
21	Ratification processing Fees (for increase in intake/ new programme / any enhancement)	1,00,000/- Apart from respective affiliation Fees	
22	Closure of UG programme	15,000x 3 =45,000/-  (to be paid during application of affiliation / request for closure  NOC/ closure from AICTE/Govt. )	
23	Closure PG programme	10,000/- (Regular continuation fee for higher semester, to be paid during application only)	
24	Fixed Deposit for new Colleges	25,00,000/-	
25	Funds to be Shown by the trust / Society for New College	As prescribed by AICTE	
26	Late Application / modification of affiliation application Fees	2,00,000/- (Application for increase in intake/ new programme/ closure of programme)	
	Closure of College		
27	a) Progressive Closure	Refer closure of programmes (to be paid for UG and PG programmes separately)	
	b) Closure with shifting of all semester students to other colleges	5,00,000/- at time of application	
28	Institution of New Programme (UG/PG) which is not existing in list of instituted programmes of VTU, but is listed under AICTE approved programmes	50,000/-	

**Please Note**: \* Extension as well as Continuation Fees need to be paid till completion of first batch of respective new UG / PG programme. There after only continuation of affiliation fees shall be paid by the institutes.



	PERMANENT AFFILIATION FEES STRUCTURE			
S.No.	Particulars	Fees in Rs.		
1.	Application	2,000/-		
2.	Processing	1,00,000/- per College  (one time during application)		
3.	Annual Administrative Fees	1,00,000/- per college per year		
4.	Permanent Affiliation Fees for UG programme:	5,00,000/- per programme		
5.	Permanent Affiliation Fees for PG programme:	1,75,000/- per programme		
6.	Variation in Intake for UG & PG	20.00		
7.	Starting of new UG and PG programmes			
8.	Affiliation Fees for Temporary Programmes UG (Continuation of Affiliation fees) in Permanently Affiliated Colleges	Refer Temporary affiliation Fees structure		
9.	Affiliation Fees for Temporary Programmes PG (Continuation of Affiliation fees) in Permanently Affiliated Colleges			

	RESEARCH CENTERS FEES STRUCTURE		
S. No.	Particulars	Amount (Rs.)	
1	Application	2,000/- per research centre/ Department	
2	Recongition of Fresh Research Centre	25,000/- per research centre/ Department	
3	Continuation of Recognition	7,500/- per research centre/ Department	

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## **Guidelines for filling Application in Affiliation Software**

- 1. Institute / Research Centers need to apply for affiliation application online on the affiliation portal www.affiliation.vtu.ac.in
- 2. Login id and password are same as used in the previous years.
- 3. For new login id / Forgot user id / password kindly send email mentioning Institute name /Research Centers etc. to following email ids.

Belagavi Region Colleges : academic.vtu.belagavi@gmail.com - 0831-2498116

Kalaburagi Region Colleges: academic.vtu.kalburgi@gmail.com - 0831-2498116

Mysuru Region Colleges : academic.vtu.mysuru@gmail.com - 0831-2498120

Bengaluru Region Colleges : <u>academic.vtu.bengaluru@gmail.com</u> - 0831-2498107/109

and a cc to so.academic.vtu@gmail.com - 0831-2498103

- 4. The previous data filled by institutes is already available on the portal. However, there are some updates / modifications in the portal. Hence, colleges are required to go through various sections / modules & update the relevant data.
- 5. After filling all relevant data, colleges need to fill affiliation application (program intake) and Research Centers applications.
- 6. As per proceedings of special committee for Ph.D. / M.S (Research) meeting held on 14<sup>th</sup> December 2021, institutes need to apply for Research Centers continuation applications every year. Therefore all Research centers irrespective of period of affiliation need to apply for continuation of affiliation from 2022-23 every year.
- 7. The university affiliation fee demand will be visible to colleges in their login.
- 8. Colleges need to verify the demand against fee structure and then pay through online SBI Online payment. Affiliation fees structure is available at <a href="https://www.vtu.ac.in">www.vtu.ac.in</a>
- 9. The fee paid details like transition ids, date etc. should be updated in 'Details of fee paid'. The fee paid receipts should be attached.
- 10. Once above steps are completed please communicate to above email ids / phone lines.
- 11. Only after the submit button is enabled colleges can submit application.
- 12. Colleges need to submit two sets of printed hard copies of their application to the university. The hard copies should have signature of their authorities viz Principal & Chairman / Secretary of the Trust.

