



Visvesvaraya Technological University
(State University of Government of Karnataka Established as per the VTU Act, 1994)
Belagavi – 590 018, Karnataka State, INDIA

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Registrar (Evaluation)

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Ref. No.VTU/BGM/Exam/Phd/2021-2022/ 1341

Date : - 5 MAR 2022

INSTRUCTIONS TO DEGREE AWARDEES OF PH. D.
ATTENDING 21ST ANNUAL CONVOCATION ON 10TH MARCH 2022

Online Registration:

1. Online and Offline Registration is a MUST
2. For online Registration - Register using URL <https://convocation.vtu.ac.in>
3. While registering, enter only guide name without prefixes like Dr. /Prof./Shri./Smt. etc.,
4. Registration will be opened from **6th March 2022 to 10th March 2022 up to 8.00 a.m.**
5. Printout of Registration slip and Photo Identity (College ID or Government ID) is a MUST to get entry to VTU Campus.
6. For offline registration - Immediately after entering the campus, enroll yourself for the convocation at specified counters

Entry to the Campus

1. Candidates having any symptoms like fever/cold/cough must restrain themselves from attending the convocation.
2. Candidate must produce Double dose Vaccination Certificate OR RTPCR certificate of test conducted not more than 72 hours before the convocation to get entry into the University campus.
3. If coming by vehicle, driver must produce double dose Vaccination Certificate / RTPCR certificate of test conducted not more than 72 hours before the convocation, further the driver must not move out of the vehicle.
4. Wear Mask, maintain social distance and follow the SOPs prescribed.
5. Recipients of degree, must report to VTU Campus between 12.00 Noon and 2.30 p.m. only on 10th March 2022.
6. Recipients of degree are allowed to participate in the convocation only after confirming their participation through online and offline registration.
7. **Dress Code:**

a. MEN: Must wear neat White Dress i.e. Plain White Formal Trouser and Plain White shirt- Please note, shades of white, designs/linings are not permitted.

b. WOMEN: Plain White Saree and Blouse with cream/silver/golden colour border (size of the border should not be more than 2 inch) or Plain White Salwar Kameez / Chudidar.

Please note, shades of white, Designs/linings are not permitted.

Research Scholars violating dress code will not be allowed to receive their degree during the convocation.

8. Only degree recipients will be allowed into the campus and **no accompanists.**
9. University is not providing any other facility other than lunch.

Offline Registration and collection of Stole

1. Offline Registration is a **MUST**.
2. Immediately after entering the campus, enroll yourself for the convocation at specified counters.
3. Enrollment is a prerequisite to enter the convocation premises.
4. The degree recipients may have lunch in the food court designated for them.
5. Collect stole after depositing a refundable security deposit of Rs. 1000/- (**in cash**) from the designated area.

Occupying designated chairs outside the Auditorium

1. Seating arrangements are made outside the Auditorium due to more number of Awardees and to maintain social distancing.
2. Occupy your designated chair outside the auditorium.
3. The entry to the auditorium will be done in staggered manner and awardees must maintain highest discipline.
4. Groupings will be done as per the SOPs issued from the Government.
5. Follow the instructions given from time to time to enter into the convocation premises.
6. Be present in designated area outside the auditorium before 3.00 p.m.
7. **Breach of protocol may attract punishment and disciplinary action.**
8. Proceed to the convocation premises as per the instructions given from time to time.
9. Cross talks, photography, movements, loitering inside the auditorium are not allowed.
10. Maintain highest discipline and silence in the convocation premises.
11. Wear Mask, Maintain Social Distance and follow SOPs
12. Mobile phones must be switch off in the Convocation premises.
13. Follow the instructions given from time to time during convocation ceremony.

Please proceed out of the convocation premises immediately after the receipt of the degree from the dignitaries through the exit adjacent to the stage.

Ray 05/03/22 *BE*
REGISTRAR (EVALUATION)