



Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

Belagavi – 590 018, Karnataka State, INDIA

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Ref. No.VTU/BGM/Reg(E)/PS/2021-2022/ 1340

Date : **-5 MAR 2022**

Dear Candidate,

Hearty Congratulations on your Outstanding Performance in securing the top most position in Bachelor's / Master's Degree.

I am happy to invite you to the **Twenty First Annual Convocation of VTU** scheduled to be held on **10th March 2022 @ 11.30 Noon** at **VTU Campus, "Jnana Sangama" Belagavi**, to receive the Gold Medal /Endowment Medal / Cash Prize / Rank Certificates and the Degree Certificate. Please make necessary arrangements to be present at the campus on this day.

Instructions to Gold Medallists and Prize Winners attending 21st Annual Convocation on 10th March 2022

Online Registration:

1. *Online Registration is a MUST*
2. *Register yourself using URL <https://convocation.vtu.ac.in>*
3. *Registration will be opened from 6th March 2022 to 9th March 2022 up to 3.00 p.m.*
4. *Printout of Registration slip and Photo Identity(College ID or Government ID) is a MUST to get entry to VTU Campus.*

Entry to the Campus:

1. *Candidates having any symptoms like fever/cold/cough must restrain themselves from attending the convocation.*
2. *Candidates/ Accompanist must produce Double dose Vaccination Certificate / RTPCR test conducted not more than 72 hours before the convocation.*
3. *If coming by vehicle, driver must produce double dose Vaccination Certificate / RTPCR test conducted not more than 72 hours before the convocation, further the driver should not move out of vehicle.*
4. *The candidate must report to VTU Campus between 8.00 a.m. and 9.30 a.m. on 10.03.2022*
5. *Gold Medalists and Prize winners are allowed to participate in the convocation only after confirming their participation through online registration.*
6. **DRESS CODE:**
 - a. **BOYS :** *Must wear neat White Dress i.e. Plain White Formal Trouser and Plain White shirt- Please note, shades of white, designs/linings are not permitted.*
 - b. **GIRLS:** *Plain White Saree and Blouse with cream/silver/golden colour border (size of the border should not be more than 2 inch) or Plain White Salwar Kameez / Chudidar. Please note, shades of white, Designs/linings are not permitted.*

Candidates violating dress code will not be allowed to receive their degree during the convocation.

7. *With Gold Medalists and Prize winners only one parent will be allowed inside the convocation premises.*
8. *Parent/Accompanist must sit at the designated place only.*
9. *University is not providing any other facility other than breakfast and lunch.*

Offline Registration and collection of Stole:

1. Immediately after entering the campus, enroll yourself for the convocation at specified counters
2. Enrollment is a prerequisite to enter the convocation premises
3. The degree recipients may have Breakfast and Lunch in the food court designated for them.
4. Collect stole after depositing a refundable security deposit of Rs. 1000/- (in cash) from the designated area.

Occupying designated Chairs in the Auditorium and Receiving degree

1. Report to the Convocation Premises before 10.30 a.m.
2. Occupy the designated chairs only.
3. Breach of protocol may lead to legal punishment and disciplinary action.
4. No cross talks, photography, movements, loitering inside the auditorium are not allowed.
5. Maintain highest discipline and silence in the convocation premises.
6. Wear Mask, Maintain Social Distance and follow SOPs
7. Please switch off your mobile phones in the Convocation premises.
8. Please stand up when the Convocation Procession enters the Premises
9. Must standup when the convocation procession enters the convocation premises and keep standing till the dignitaries occupy their chairs,
10. After the program, standup till convocation procession leaves the premises .
11. Do not leave the convocation premises till the dignitaries leaves after the function.
12. Follow the instructions given from time to time during convocation ceremony.

Raj *05/03/22* *BE*
REGISTRAR (EVALUATION)

To,
All the Gold medallists & Prize Winners