



Visvesvaraya Technological University

"Jnana Sangama", Belgaum-590 018, Karnataka State

Anand S Deshpande
Registrar

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Ref: VTU/Aca /2021-22/LIC/ 1027

Date: 18 MAY 2022

Circular

It is decided to conduct offline inspection of the affiliated colleges for grant of temporary /permanent affiliation for the academic year 2022-23. The applications of increase in intake/reduction in intake /starting of new course/Closure of course/ starting of new research centre shall also be considered during visit.

The visits of Local Inquiry Committee (LIC) for the academic year 2022-23 would be commencing tentatively from 23-5-2022. The institutes are required to note the following points in this regard.

- The Principal or his/her nominee of the college will make a brief presentation to the committee about the college, the courses offered and details of intake for temporary /Permanent affiliation.
- All the documents to be submitted (shown) to the LIC be kept ready as per the checklist 1 and Checklist 2 published in the University website and also attached with this circular. The hard copies of the same should be posted to the office of the Registrar VTU Belagavi 590018 within 10 days after LIC visit.
- The presence of the Principal of the college during the LIC visit is mandatory.
- The representative of the Management preferably Chairman / Secretary is required to be present during the entire period of LIC visit.
- No new requests than those already applied by college are considered during the LIC visit.
- The date and time of the LIC visit will be intimated to the Colleges by the University.
- The Members-Convener of the LIC team would be contacting the Principals of the Institutes one day prior to the Institute's visit.
- The faculty members would be counted for STR(Student Teacher Ratio) as well as the cadre ratio only if they have served at least for one preceding semester.
- The records related to AICTE activity points will be verified by LIC.
- The open source software will be considered as legal software. The details of these should be presented to the LIC team.
- The feedback of the Institutes regarding LIC visit (Format available on VTU website) should be submitted to the Registrar within 3 days after the LIC visit.
- The colleges should clear all the dues payable to the university prior to visit.
- The team will be inspecting the skill lab(if applicable).
- The autonomous colleges will be inspected for the compliance of prescribed guidelines of issued by VTU, AICTE and UGC

17/5/22
Registrar

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To,

1. The Principals of all constituent, Affiliated Autonomous / Non-Autonomous Engineering Colleges under the ambit of VTU Belagavi.
2. The chairperson, Department of Mechanical Engineering /Civil Engineering /Computer Science and Engineering and Business Studies of the University.

Copy to.

1. To the Hon'ble Vice-Chancellor through the secretary to VC, VTU Belagavi for information
2. The Registrar (Evaluation), VTU Belagavi for information.
3. The Regional Directors (I/c) of all the regional offices of VTU for circulation.
4. The Director I/c. ITISMU, VTU Belagavi for information and to make arrangements to upload on the VTU web portal.
5. PS to Registrar VTU Belagavi
6. All the concerned Special Officer/s and Caseworker/s of the academic section, VTU, Belagavi



REGISTRAR