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Ref. No.VTU/BGM/Reg(E)/PS/2023-2024/ *129*

Date : 2 8 APR 2023

NOTIFICATION

Sub: Submission of online Exam Application Forms for UG Examinations of Even Sem-2023 to be held during May 2023 by the **ELIGIBLE** students.

Ref.: 1.VTU/BGM/ACA/2022-23/5565, date 30 DEC 2022.

2. VTU/Exam/QPDS/2023-24/020, date 08 APR 2023.

Filling of Online Exam Application Forms for UG examinations to be held during May 2023 by the **ELIGIBLE** students is scheduled as per the dates given below;

➢ **IX and X semester B.Arch.**
➢ **VII and VIII semester B.Plan.**
➢ **VIII semester B.E./B.Tech.**

: SCHEDULE OF EVENTS:

EVENT	DATES
Filing examination application forms by the Colleges	04.05.2023 to 06.05.2023
Filing examination application forms by the Colleges with **Penalty fee of Rs. 500/-**	08.05.2023 to 09.05.2023
Generation of Hall Ticket	08.05.2023
Submission of fees collected from the students by the college to the University	**Will be intimate later**

The Principals of constituent and affiliated engineering colleges are requested to bring the contents of this circular to the notice of all the concerned.

URL for exam application: **https://prexam.vtu.ac.in**

Sd/-
REGISTRAR (EVALUATION)

To, The Principals of Constituent and Affiliated Engineering colleges
Copy to:
1. Hon'ble Vice-Chancellor through the Sec. to VC, VTU Belagavi, for kind information.
2. The Registrar, VTU Belagavi, for information.
3. The Finance Officer, VTU Belagavi, for information.
4. The Incharge Regional Directors of VTU Regional Offices, for information & needful.
5. The Director, ITISMU, VTU Belagavi, for information and needful.

REGISTRAR (EVALUATION)
28.4.23

Encl: 1. Procedure for filing Examination Application form - Annexure I
2. Conduct of Examinations – details for each category of students - Annexure II
3. UG Eligibility chart and Fee Structure – Annexure III.

:PROCEDURE FOR ONLINE FILING OF EXAMINATION APPLICATIONS:

1. User manual for the entire process is displayed in the departmental login/ Student login .

2. URL: **https://prexam.vtu.ac.in** -   for all colleges.

3. Principals of respective institutions shall identify coordinators to enter applications received from the students.

4. The coordinators shall follow the instructions issued in the User Manual available online within the departmental login.

5. In the departmental login, provision for authorizing/de-authorizing students to file their application is provided.

6. Colleges can go through the department login, authorize/de-authorize the students to file their application forms. Once the department authorizes the student for filing the application a system generated password for each student is displayed. The college / department authorities should communicate the password to the authenticated students only. It is very important that the password is passed to the authentic student.

7. In case of student filing examination application forms, he/she can use his/her USN as login id and password obtained from their college/ department.

8. Facility of online filing of application by the students is provided in URL: https://prexam.vtu.ac.in, students are required to login by using their USN as id and password provided by the college.

9. On the first login he/she has to register his/her mobile number and email id and change the password. The students are advised to give mobile number which they use regularly and valid email id, which can be accessed by them.

10. The option for forgotten password is also given.

11. The student has to upload his/her passport size photograph (Max., 40Kb) compulsorily.

12. Student can file his/her application and submit the same. Any number of edits before finalization.

13. After approval of the college, hall ticket will be generated on the given date.

14. In case, the college is filing application, college must obtain the details of student including photo, email id, mobile number etc., and subjects to be applied signed by the student received through email or any other mode and the photo of the student must be uploaded.
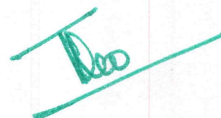
:CONDUCT OF EXAMINATIONS:

1. Students who have completed their course and having backlog subjects :

a. These students can file examination application forms with the prescribed fee as per norms.

b. Both Theory and Practical Examinations will be conducted offline (Pen and Paper) mode.

c. The question paper for these students will be normal choice (as per the applicable scheme) the duration of the examination is three hours.

2. Students Registered under ONE TIME EXIT SCHEME (OTES) appearing for various semester.

Only the Eligible students can file examination application forms with the prescribed fee for their regular semester and backlog subjects.

TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR EVEN SEMESTER 2023 EXAMINATIONS.

B.E./B.TECH./B.PLAN PROGRAMS

Year of Admission	Remarks	Fee
2013	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs. 2000/- per subject with a maximum of Rs. 6000/- per semester, ➢ Marks Card Fee of Rs. 150/- per semester
2014	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs.5000/- per subject with a maximum of Rs.75000/- Marks Card Fee of Rs. 150/- per semester
2015	Within Duration	➢ Application Fee Rs. 30/- per candidate, ➢ Examination Fee Rs. 1500/-. for Regular semester irrespective of number of subjects. ➢ Arrear Examination Fee Rs. 300/- per subject for arrear semester to the maximum of Rs. 1500/- per semester ➢ Marks Card fee Rs. 150/- per semester for Non CBCS students ➢ Marks Card Fee for CBCS students is Rs. 150/- Per candidate
2016		
2017		
2018		
2019		

B.E./B.TECH. LATERAL ENTRY PROGRAMS

Year of Admission	Remarks	Fee
2015	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs.2000/- per subject with a maximum of Rs.6000/- per semester, ➢ Marks Card Fee of Rs. 150/- per semester
2016	The students who have completed the entire course and applying for only backlog papers are eligible to apply.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs.5000/- per subject with a maximum of Rs.75000/- ➢ Marks Card Fee of Rs. 150/- per semester
2017	Within duration	➢ Application Fee Rs. 30/- per candidate, ➢ Examination Fee Rs. 1500/-. for Regular sem. irrespective of number of subjects and ➢ Arrear Examination Fee Rs.300/- per subject for arrear semester to the maximum of Rs.1500/- per semester ➢ Marks Card fee Rs.150/- per semester for Non CBCS students ➢ Marks Card Fee for CBCS students is Rs. 150/- Per candidate
2018		
2019		
2020		

TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR EVEN SEMESTER 2023 EXAMS

B.ARCH. PROGRAM

Year of Admission	Remarks	Fee
2011	1.The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2.OTES students applying for Regular exams are permitted	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs.2000/- per subject with a maximum of Rs.6000/- per semester, ➢ Marks Card Fee of Rs. 150/- per semester
2012	1.The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2.OTES students applying for Regular exams are permitted	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs.5000/- per subject with a maximum of Rs.75000/- ➢ Marks Card Fee of Rs. 150/- per semester
2013 2014 2015 2016 2017 2018	Within duration	➢ Application Fee Rs. 30/- per candidate, ➢ Examination Fee Rs.1500/-. for Regular semester irrespective of number of subjects. ➢ Arrear Examination Fee Rs.300/- per subject for arrear semester to the maximum of Rs.1500/- per semester ➢ Marks Card fee Rs.150/- per semester for Non CBCS students ➢ Marks Card Fee for CBCS students is Rs. 150/- Per candidate

REGISTRAR (EVALUATION