



Visvesvaraya Technological University
"Jnana Sangama", Belagavi - 590 018, Karnataka State, INDIA

Dr. K.E. Prakash, B.E.,M.E.,Ph.D.
Registrar

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Ref. No.: VTU/PS/2015-16/ 303

Date: 15 APR 2015

NOTIFICATION

Sub: Amendment to the existing VTU Statutes on 'Permanent Affiliation of Colleges (Amended) 2011'

Ref: 1) 117th E.C. Meeting Resolution No. 2.1.1 dated 21-2-2015

2) Letter No. GS 06 TUM 2013 dated 30-3-2015 from the Secretary to Governor, Karnataka, Raj Bhavan, Bengaluru

The amendment proposed to the existing VTU Statutes on 'Permanent Affiliation of Colleges (Amended) 2011' is assented by His Excellency the Chancellor of University and communicated to the University, vide letter referred above.

The amended statutes are hereby notified, for information and further implementation, to the affiliation section of VTU, from the academic year 2015-16.

By Order


Registrar

To

The Special Officers of the Academic Section, VTU, Belagavi.

Copy to:

- 1) The Registrar (Eval.), VTU, Belagavi.
- 2) The Secretary to VC, VTU, Belagavi.
- 3) Office Supdt., Academic Section, VTU, Belagavi.
- 4) All the Case Workers of Academic Section (Bengaluru, Belagavi, Mysuru and Kalabaragi Region), VTU, Belagavi.

VISVESVARAYA TECHNOLOGICAL UNIVERSITY, BELAGAVI

Amendment to the existing VTU Statutes on 'Permanent Affiliation of Colleges (Amended) 2011' from the academic year 2015-16.

Clause No.	Existing	Amended
15 (a)	A College shall be entitled to be designated as Permanently Affiliated College, only if it has both Under Graduate and Post Graduate Programmes of study and also at least 80% of its eligible Undergraduate and Post graduate Programmes of Study together qualify for permanent affiliation at any stage, with its not eligible Programmes both Undergraduate and Postgraduate together, being less than 20% of all the Programmes of Study at the College.	<p>A College shall be entitled to be designated as Permanently Affiliated College, only if at least 80% of its eligible:</p> <ul style="list-style-type: none">i) Undergraduate Programmes of study, if the college has only Undergraduate Programmes,ii) Undergraduate & Postgraduate Programmes of study together, if the college has both Undergraduate and Postgraduate Programmes; <p>do qualify for permanent affiliation at any stage.</p> <p>However the college shall apply for temporary affiliation for the non-eligible and not permanently affiliated courses. The VTU shall inspect the non-eligible and not permanent affiliated courses every year.</p>


Registrar

ಕರ್ನಾಟಕ ರಾಜ್ಯಪಾಲರ ಸಚಿವಾಲಯ
KARNATAKA GOVERNOR'S SECRETARIAT

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P.B. No. 5033

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RAJ BHAVAN, BANGALORE

PIN : 560 001

GS-6 TUM 2013

From

The Secretary to Governor,
Raj Bhavan, Bangalore.

To

The Registrar,
Visvesvaraya Technological University,
Jnana Sangama,
Belgaum-590 018.

Date: 27-03-2013

Sir,

Sub: Visvesvaraya Technological University Statutes on
Permanent Affiliation of Colleges(Amended) 2011.

Ref: Your letter No. VTU/PS/2012-13/12560 dated 20-02-2013.

With reference to the above subject, I am directed to forward
herewith two sets of Visvesvaraya Technological University Statutes
on Permanent Affiliation of Colleges (Amended) 2011, duly assented
by His Excellency the Chancellor on 23-03-2013.

Received at the
Office of the Registrar

- 4 APR 2013

Yours faithfully,

(R. KALPANA)

Under Secretary to Governor



Visvesvaraya Technological University
"Jnana Sangama", Belgaum-590 018, Karnataka State

VTU STATUTES ON PERMANENT AFFILIATION OF COLLEGES (AMENDED)- 2011
(Statutes framed under Section 40(6) of VTU Act, 1994)

1. SHORT TITLE AND COMMENCEMENT:

- i. The Statutes shall be called "VTU Statutes On Permanent Affiliation of Colleges (Amended)- 2011".
- ii. These Statutes shall come into force from the date of assent by the Chancellor,

2. DEFINITIONS:

- i. "Act" means Visvesvaraya Technological University Act 1994, with amendments assented by the Chancellor from time to time.
- ii. "Academic Senate" means the Academic Senate of the University.
- iii. "Affiliation" means association of a College and its admission to the privileges of the University.
- iv. "College" means any institution, whether known as such or by any other name, which provides for a programme of study beyond 12 years of schooling for obtaining a Degree conferment from the University to which it is affiliated.
- v. "Commission" means the University Grants Commission.
- vi. "Council" means the All India Council for Technical Education.
- vii. "Executive Council" means the Executive Council of the University.
- viii. "Faculty" means teaching staff of the College, appointed by following the specified rules of the University and/or the Council.
- ix. "Permanent Affiliation" means affiliation of Colleges and/ or Programme(s) of study granted by the University for a period of SIX years at a time.
- x. "Programme or Programme of Study" means a higher education programme for a Degree award by the University, as specified by the Commission or the Council.
- xi. "Registrar" means the Registrar of the University.
- xii. "Student" means a person admitted to and pursuing a specified programme of study.
- xiii. "Temporary Affiliation" means affiliation of Programme(s) of Study at a College granted by the University on an annual basis.
- xiv. "University" means Visvesvaraya Technological University.
- xv. "Vice Chancellor" means the Vice Chancellor of the University.

3. ELIGIBILITY CRITERIA:

The following criteria shall form the basis for identifying the affiliated Colleges for the grant of permanent affiliation by the University:

- i. Recognition of the College by the Commission under Section 2(f) of the UGC Act, 1956;

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Date 13-3-13

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- ii. Under-Graduate and Post-Graduate Programmes at the College temporarily affiliated by the University for a minimum continuous period of five years;
- iii. Academic reputation and good performance of students of the College in the past University examinations and other activities;
- iv. Academic/extension and other achievements by the faculty of the College of a high order;
- v. High quality and standard in the
 - Admission of students,
 - selection of faculty and other staff at the College, subject to meeting the statutory requirements including Scales of Pay.
- vi. Adequacy of the physical and academic infrastructure at the College;
- vii. Acceptable quality, ethical standards and transparency of the College management;
- viii. Sufficiency of financial resources available for development and maintenance of the College;
- ix. Good responsiveness of the College administration to faculty/staff/student needs;
- x. Prior accreditation record for all eligible programmes at the College by an Agency approved by the University;

4. HOW TO APPLY:

In each academic year, the Registrar shall invite applications from eligible Colleges for the grant of permanent affiliation at the level of College and/ or Programme(s) of study with effect from the next academic year, by specifying the application format to be used, fees to be paid and the last date of receipt of applications. These shall be submitted by:

- i. The authorized representative of the Governing Body of the College in the case of non-Government Colleges of Bodies registered under the Societies/Trusts Act or,
- ii. The Officer authorized in this behalf by the State / Central Government in the case of Government Colleges concerned.

5. APPLICATION:

Every such application shall contain the following particulars:

- i. Constitution and membership of the Governing Body;
- ii. Programme(s) of study in respect of which permanent affiliation is sought.
- iii. Previous application(s), if any, in this regard, in the same Programme(s) of study to the University and the result(s) thereof.
- iv. List of Programmes of study in which permanent affiliation has been already obtained from the University.
- v. Built-up space (sq. m.) along with drawings, equipment and furniture installed, branch-wise intake capacity of the College and the number of students for whom provision has been made.
- vi. The detailed statement of assets and liabilities of the College duly certified by a Chartered Accountant. (Applicable in the case of non-Government Colleges only.)
- vii. Hostel accommodation for students (Boys and Girls).
- viii. The total area of land under possession and the extent of play grounds.
- ix. Sanitary arrangements, canteen and other amenities to students.
- x. A statement of expenditure incurred in the last 5 years towards library, equipment and furniture, except faculty and staff salaries.

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6. FACILITIES TO BE AVAILABLE:

The College shall have the following facilities:

- a) Permanent buildings with sufficient accommodation, which can meet the academic requirements. The buildings shall have the following facilities in addition to class rooms:
 - i. Separate teachers' Common Room for male and female faculty members;
 - ii. Departmental offices for each department and Office rooms for all categories of faculty;
 - iii. Separate Common Rooms for male and female students;
 - iv. A well stacked library with separate reading hall and reference section;
 - v. Office room for the Principal;
 - vi. Office room(s) for administrative staff;
 - vii. Record room for maintaining the College records;
 - viii. A seminar hall to accommodate at least 100 persons
- b) A well-equipped auditorium / amphitheatre large enough to accommodate at least 30% of the faculty, staff and students at a time.
- c) A play field with adequate facilities for outdoor games and sports, and indoor sports facilities including a multi- gym.

7. ACADEMIC REQUIREMENTS:

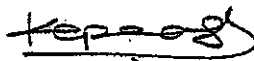
The College shall fulfill the following academic requirements:

- a) The number of faculty members shall be as specified by the University from time to time. There shall be adequate technical and administrative support staff as per the University norms.
- b) Eligibility criteria for the faculty/staff shall be as prescribed by the University from time to time.
- c) The laboratories and workshops shall be well equipped to meet the requirements of the prescribed curriculum.
- d) The pass percentage in the University examinations of its students in the Programme(s) of study concerned shall be consistently higher than that of the University as a whole in the preceding five years.
- e) There shall be sufficient number of text/reference books in the College Library, both in terms of titles and multiple copies for each Course/ Subject as may be prescribed by the Boards of Studies concerned, and also national/ international journals covering the subjects of interest to its faculty and students.

8. ADMINISTRATIVE STANDARDS TO BE SATISFIED:

The College shall fulfill the following administrative standards :

- a) There shall be a Governing Body properly constituted in the case of each non-Government and Government College. The powers and functions of the Governing Body shall be well defined to make its role effective. The total number of members of the Governing Body shall ordinarily be between 11 and 13. There shall be ordinarily two faculty members on the Governing Body (other than the Principal) representing the teachers of the College.



- b) All records or registers as are required to be maintained by the College under University regulations/ Government orders shall be up-to-date. They shall be made available to the University at any time when required for inspection.
- c) The recruitment of faculty shall be as per the University and Council Regulations laid down from time to time. The Principal of the College shall be vested with reasonably adequate powers for the day to day administration including disciplinary action.

9. FINANCIAL REQUIREMENTS:

The College shall satisfy the following financial requirements:

- a) The members of the faculty and non teaching staff shall be regularly and fully paid as per the prescribed scales.
- b) The Governing Body shall arrange to have the College accounts audited by the end of each financial year by a Chartered Accountant. The Annual Accounts and the Audit Report of the College shall be made available to the University and to the Government for inspection wherever applicable. Annual General Body Meeting of the Registered Society/Trust as applicable, shall be convened regularly.

10. GENERAL CONDITIONS TO BE MET:

The College shall satisfy the following General Conditions :

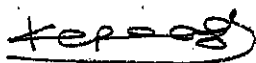
- a) The academic and welfare activities of students belonging to the Backward Classes, Scheduled Caste / Scheduled Tribe, Physically Challenged, Women and Weaker Sections of the Society shall be properly looked into and special attention shall be paid by the Colleges to their problems.
- b) Facilities to the Members of the faculty and non-teaching staff for the improvement of their academic qualifications/experience shall be provided adequately.
- c) Adequate provisions shall be made for the welfare of all categories of staff.
- d) Co-curricular, extra-curricular and extension activities of students shall be properly conducted by the College.

11. FEE FIXATION NORMS TO BE FOLLOWED:

The College Rules fixing tuition and other fees to be paid by the students shall be in conformity with the Rules made by the State Government and/or the University from time to time.

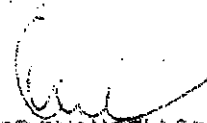
12. HEALTH CENTRE REQUIREMENTS:

A Primary Medical Care Centre shall be established in the College campus to cater to the needs of its students and all categories of its staff. Every College shall have the practice to get the students examined on admission by a competent Medical Officer and where the



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Medical Officer recommends that a student needs any particular treatment the same shall be communicated to the Parent / Guardian of the student. In addition, there shall be a provision for a Professional Health Counselor at each college to meet the needs of faculty, staff and students.

13. MAINTENANCE OF RECORDS:

The following Registers and Records shall be maintained by each College in the format that may be prescribed by the University:

- a) A register of admissions and withdrawals;
- b) A register of attendance of faculty, staff and students;
- c) A register of fees paid showing the dates of payment;
- d) A counterfoil fee Receipt Book;
- e) Account Books showing the financial transactions of the College as separate from those of those of the Society/Trust Management. The accounts shall show all the transactions in full;
- f) A register of scholarships and concessions of all kinds, whether of tuition, boarding or lodging;
- g) A register containing the full home addresses of students;
- h) A register of Marks obtained by each student at the Internal Assessment during the Semester and the Semester-End Examinations;
- i) A counterfoil book of Transfer Certificates issued;
- j) A Service Register as prescribed by the University from time to time for each member of the staff.
- k) A register of members of the staff, showing qualifications, previous experience, salary paid, number of hours of work and classes and the subject taught
- l) A register containing the records of the Training and Placement Centre
- m) An updated record of Alumni of the College;

14. PROCEDURE TO BE FOLLOWED:

On receipt of the application referred to under Statute 4, the Executive Council shall take the following steps:

- a) Direct Local Inquiry to be conducted by a duly constituted Committee by the Vice Chancellor in respect of the matters referred to under Statute Nos. 6-13 and such other matters as may be deemed necessary and relevant.
- b) Make such further inquiry as may appear to it to be necessary.
- c) Thereafter, the matter shall be referred to the Academic Senate for its consideration and recommendation on the application.
- d) The Executive Council shall consider the Report of the Local Inquiry Committee and the Resolution passed by the Academic Senate on the application and shall further record its opinion on the question as to whether Permanent Affiliation shall be granted to the Programmes of Study included in the application either in whole or in part or rejected, after making such further inquiry as may be deemed necessary.
- e) The Registrar shall submit the applications and the proceedings, if any, of the Academic Senate and the Executive Council relating thereto, to the State Government for its consideration and approval before notifying the grant of permanent affiliation to the qualifying Programme(s) of Study.

15. PERMANENTLY AFFILIATED COLLEGE STATUS:

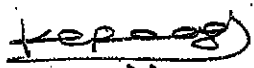
- a) A College shall be entitled to be designated as Permanently Affiliated College, only if it has both Under Graduate and Post Graduate Programmes of study and also at least 80% of its eligible Undergraduate and Postgraduate Programmes of Study together qualify for permanent affiliation at any stage, with its not-eligible Programmes both Undergraduate and Postgraduate together, being less than 20% of all the Programmes of Study at the College.
- b) Such Colleges fulfilling the requirements under a) may apply to the University in the prescribed format together with the fees specified from time to time, seeking the grant of Permanent Affiliation status to them. In addition, all the existing autonomous colleges may apply to the university in the prescribed format together with fees specified from time to time, seeking the grant of permanent affiliation status.
- c) The Academic Senate shall consider such applications and forward its Resolution recommending the names of applicant Colleges fulfilling a) above to the Executive Council for its consideration.
- d) The Executive Council shall then pass a Resolution recommending the names of applicant Colleges qualifying for the Permanently Affiliated College status to the State Government.
- e) The Registrar shall then submit such applications and the proceedings, if any, of the Academic Senate and the Executive Council relating thereto, to the State Government for its consideration and approval before notifying the grant of Permanent Affiliation Status to the qualifying Colleges.
- f) After getting the Permanent Affiliation Status, the College concerned shall report additions made to its Programme(s) of Study, if any, to the University from time to time, pay the prescribed fees and take all necessary steps in respect of its Programme(s) outside permanent affiliation to meet the requirements under Statute 6-13 continuously;

16. WITHDRAWAL FROM AFFILIATION:

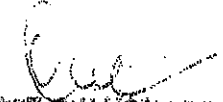
- a) It shall be open to a College, after obtaining the prior approval of the Executive Council to suspend instruction from the beginning of an academic year in any Programme of Study in which the College or Institute is permanently affiliated.
- b) The instruction in the Programme(s) of Study suspended shall not be restarted without obtaining the prior approval of the Executive Council within a fortnight of the last date prescribed for the admission of students.

17. INSPECTION OF COLLEGES:

The University shall arrange to inspect every permanently affiliated Programme of Study (including those not permanently affiliated and the Programme(s) added later) or every permanently affiliated College once at the end of every SIX year period of Permanent Affiliation, by constituting the Inspection Committees for this purpose. The Reports of the Inspection Committees shall be considered by the Academic Senate and the Executive Council for decision to be taken regarding the future of permanent affiliation granted to the Programme(s) of Study or the College(s).


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18. APPLICABILITY OF UNIVERSITY LAWS:

Every permanently affiliated Programme of Study or College shall conform to and be bound by the prevailing Statutes, Ordinances, Regulations and Rules of the University in force.

19. CHANGES EFFECTED TO BE REPORTED:

After the grant of permanent affiliation to the Programme(s) of Study or to the College, all changes effected in the management, faculty/staff and all other changes affecting the terms and conditions of affiliation shall forth-with be reported to the University.

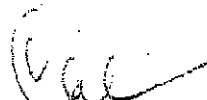
20. CONSEQUENCES OF NOT FULFILLING THE CONDITIONS LAID DOWN:

- a) Notwithstanding anything contained in the preceding Statutes, if a Permanently Affiliated Programme of Study or College fails to fulfill any other conditions laid down in Statute 3, or allegations of a serious nature are made against the College, the permanent affiliation shall be revoked.
- b) Provided that permanent affiliation shall not be revoked unless an opportunity is afforded by the University to the College concerned.
- c) Provided further that on revocation of the permanent affiliation, the concerned College shall seek continuation of affiliation on an annual basis.



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Chancellor