



ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

("ವಿ ಟಿ ಯು ಅಧಿನಿಯಮ ೧೯೯೪" ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ)

Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

"Jnana Sangama" Belagavi-590018, Karnataka, India



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Registrar (Evaluation)

Ref. No.VTU/BGM/Reg(E)/PS/2023-2024/ **985**

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Date : **-2 NOV 2023**

NOTIFICATION

Sub: Submission of online Make-Up Exam Application Forms for I / II semester UG Examinations of 2023 by the **ELIGIBLE** students.

Ref: VTU/BGM/BOS/174EC Comply(5a)/2023-24/3679, date 30 OCT 2023.

Filling of Online Make-Up Exam Application Forms for UG I / II semesters.

➤ **B.E./B.Tech. I / II Semester (2022 Scheme Only)**

Make-Up Examinations of June/July 2023 by the ELIGIBLE students is scheduled as per the dates given below

SCHEDULE OF EVENTS

Events	Start Date	End Date
Filing of Make-Up examination application forms by the Colleges.	20.11.2023	23.11.2023
Generation of Hall Ticket.	24.11.2023 Onwards.	
Submission of fees collected from the students by the college to the University.	Will be intimate later.	

URL for Exam Application: <https://prexam.vtu.ac.in>

The Principals of Constituent, Affiliated Engineering colleges and VTU University Departments are requested to bring the contents of this circular to the notice of all the concerned.

Sd/-

REGISTRAR (EVALUATION)

To,

1. The Principals of Constituent and Affiliated Engineering colleges
2. Chairpersons and Program Coordinators of VTU University Departments.

Copy to:

1. Hon'ble Vice-Chancellor through the Sec. to VC, VTU, Belagavi for kind information.
2. The Registrar, VTU, Belagavi for information.
3. The Finance Officer, VTU, Belagavi for information.
4. The Incharge Regional Directors of VTU Regional Offices, for information & needful.
5. The Director, ITISMU, VTU, Belagavi for information and needful.

REGISTRAR (EVALUATION)

- Encl: 1. Procedure for filing Examination Application form and Instructions - **Annexure I**
2. Fee Structure - **Annexure II.**

PROCEDURE FOR ONLINE FILING OF EXAMINATION APPLICATIONS

1. User manual for the entire process is displayed in the College departmental login.
2. URL : **<https://prexam.vtu.ac.in>**
3. Principals of respective institutions shall identify coordinators to enter applications received from the students.
4. The Coordinators shall follow the instructions issued in the User Manual available online within the departmental login.
5. The college must obtain the details of student including photo, email id, mobile number etc., and subjects to be applied signed by the student received through email or any other mode and the photo of the student must be uploaded.

Instructions to the colleges/students:

- a. The makeup examination facility shall be available to those students who have appeared and failed in the SEE in one or more course in a semester. However, the students passing the makeup examination shall **lose their eligibility** to be considered for the **award of Ranks**.
- b. If a student has satisfactory attendance in a course and has secured a minimum of 40% in CIE but could not appear in SEE for valid and convincing reasons as specified under 220B3.7.1, shall be eligible to appear for the makeup examination, after due recommendation by the Principal/Dean and approval from the University.
- c. The following may be considered as other valid reasons for the semester-end-make-up examination:
 - Serious Illness / personal accident in the case of the student himself.
 - Serious Illness / Accident / Death of Parent /Guardian.
- d. The Makeup examinations for both semesters shall be conducted once a year at the end of the even semester.
- e. Students having "F" grades for courses totalling more than 16 credits in the 1st and 2nd semesters of the first year (who are not eligible to take admission to 3rd semester) are also permitted to appear for the MAKE-UP examination.
- f. The students who are not eligible for SEE due to a shortage of attendance or due to less than 40% marks in CIE are not eligible to take up the makeup examination.
- g. No revaluation provision will be made for students who are taking the Makeup examination.
- h. As per prevailing regulations for B.E./B.Tech., program Make-Up examination is applicable only for 2022 scheme applicable batches **(2022-23 admitted batch only)**.

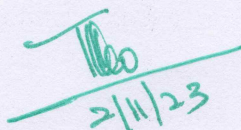


2/11/23

TABLE SHOWING THE FEES FOR APPLYING THE MAKE-UP - 2023 EXAMINATIONS.

B.E. /B.Tech. Program

Scheme	Fees
2022	<ul style="list-style-type: none">➤ Application Fee Rs. 30/- per candidate,➤ Arrear Examination Fee Rs. 300/- per subject for arrear semester to the maximum of Rs. 1500/- per semester➤ Grade Card fee Rs. 150/- per candidate


REGISTRAR (EVALUATION)