



## ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

"ವಿ ಬಿ ಯು ಅಧಿನಿಯಮ ೧೯೯೪" ರ ಅಡಿಯಲ್ಲಿ, ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ  
ವಿಶ್ವವಿದ್ಯಾಲಯ

### Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

"Jnana Sangama" Belagavi-590018, Karnataka, India

Dr. B.E. Rangswamy Ph.D

Registrar

Ref: VTU/BGM/Aca-OS/COC/ 2023-24/ 4789

Phone: (0831) 2498100

Fax : (0831) 2405467

Date : 11 DEC 2023

#### CIRCULAR

**Sub :** Inviting Applications for Change of College for 3<sup>rd</sup> semester UG for the academic year 2023-24 from the students of Affiliated/ Affiliated- Autonomous/ Constituent/ VTU departments / other universities - reg...

- Ref :**
- 1 Notification : Regulations Governing Change of College Vide No. VTU/BGM/OS-Aca/2020-21/1305 dated 21-7-2020
  - 2 Executive Council Resolution No. 2.2.1 dated 3-12-2022 (169th meeting)
  - 3 Hon'ble Vice Chancellor's approval dated 7-12-2023 for Notification to invite applications

The interested students may apply for the Change of College for the academic year 2023-24 for 3<sup>rd</sup> semester only.

1. The procedure and norms for Change of College is as per ref (1)

2. Schedule of Dates for Change of College :

S.No.	Particulars	Date
1	Commencement of application on VTU web portal by students	12-12-2023
2	Last date application by students	20-12-2023

2. The NOC issued after the last notified date will not be considered by the University.
3. The NOC of the admitting college shall clearly indicate the vacancy in numerical form as per format specified in Regulations.
4. The Change of College NOC may be issued after completion of Change of Branch at the college level, for 3<sup>rd</sup> semester.
5. "Change of College is permitted, if the strength in any branch is not falling below 75% of the admissions, at first year level in the respective branch/ branches". Respective College principals are informed note the same, while issuing NOC to students.
6. **Change of College with Change of Branch:** The student who has passed in all subjects / courses of I / II semester is only eligible to apply (Ref (2) above) for Change of College with Change of branch.

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Hence, prior to applying, the student shall verify his / her eligibility for the same after the announcement of first year (I and II semester) results.

**7. University Fees (All fees are non refundable):**

- Registration fees of 600/- in all cases to be paid
- All fees to be paid through VTU web portal at <https://prexam.vtu.ac.in/coc/> (Contact for web portal entries(if any) 0831-2498130/2498254)
- Change of College with Change of branch is permitted only at 3<sup>rd</sup> semester level**

S.No.	Particulars	Fees(Rs)	Documents
1	Change of College - affiliated to affiliated college	8100/-(600+7500)	NOC of both colleges, grades cards/results sheets
2	Change of College with branch - affiliated to affiliated college	15,600/- (7500 [coc] + 7500 [cob] + 600)	NOC of both colleges, grades cards/results sheets
3	Change of College from affiliated to autonomous college	8100/-(600+7500)  If Change of College with branch 15,600/- (7500 [coc] + 7500 [cob]+ 600)	NOC of both colleges, grades cards/results sheets, equivalence letter issued by autonomous College
4	Migration from other Universities and VTU Autonomous College to VTU Non Autonomous Colleges(Affiliated) <b>(Please see the Note 1 : below)</b>  <b>Note :</b> Student must have cleared all subjects of previous semester . Student with backlogs are NOT eligible .	8100/- + 10000/- (equivalence) = 18,100/-  If Change of College with Change of Branch 18,100/-+ 7500/- =25,600 /-	NOC of both colleges, grades cards/results sheets, equivalence letter issued by VTU  In case the students migrating from other University: NOC from admitting college and clearance from VTU to be uploaded
5	Migration from Other Universities to VTU Autonomous College <b>(Please see the Note 2 : below)</b> <b>Note :</b> Student must have cleared all subjects of previous semester. Student with backlogs are NOT eligible .	8100/- + 7500/- = 15,600/-  If Change of College with Change of Branch 15,600/- + 7500/- =23,100/-	NOC of both colleges, grades cards/results sheets, Clearance letter issued by VTU

**NOTE 1 :** The students who are applying for change of colleges from **VTU Autonomous Colleges and also from Other University to VTU affiliated Colleges** have to send the scanned copies of the following document to email ID - [sbhalbhavi@vtu.ac.in](mailto:sbhalbhavi@vtu.ac.in)

- Application letter for equivalence addressing to Registrar, VTU Belagavi (on plain paper, giving all contact details like email id and mobile no. of candidate)
- Marks cards / grade cards of all previous semesters with subject wise - credits earned, Maximum marks, Minimum marks for passing, and marks scored duly attested by college principal (subject verification of original).
- Previous (passed) semester's scheme and syllabus soft copies of leaving University/college.

Scanned copies should be emailed to - [sbhalbhavi@vtu.ac.in](mailto:sbhalbhavi@vtu.ac.in) hard copies should be posted to Registrar, VTU Belagavi

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**NOTE 2 :** The students who are applying for change of colleges from **Other University to VTU Autonomous Colleges** , has to send the scanned copies of the following document to email ID - [sbhalbhavi@vtu.ac.in](mailto:sbhalbhavi@vtu.ac.in) Copy of equivalence issued by the respective autonomous College

1. Marks cards of all previous semesters with subject wise - credits earned, Maximum marks, Minimum marks for passing, and **marks scored** duly attested by college principal (subject verification of original).

Scanned copies should be emailed to - [sbhalbhavi@vtu.ac.in](mailto:sbhalbhavi@vtu.ac.in) and hard copies should be posted to Registrar VTU Belagavi

Further, the Principals of Constituent/ Affiliated / Autonomous Colleges under VTU are hereby requested ***not to allow*** any student from other Colleges / Universities to seek the admission or to attend classes ***without prior approval of VTU, Belagavi.***

BY ORDER,

*Ras* 11/12/23  
REGISTRAR  
*(14)*

To,

The Principals of All Engineering Colleges (Constituent/ Affiliated-Autonomous/Affiliated/ VTU Departments) to VTU, Belagavi

**Copy to:**

1. Hon'ble Vice Chancellor through the Secretary to VC, VTU, Belagavi - for kind information
2. The Registrar (Eval.), VTU, Belagavi
3. The Regional Directors(I/C) of all the Regional Offices of VTU - for circulation
4. The Director (I/c), ITISMU, Belagavi - with request to upload the circular on VTU website and also for needful to host the application
5. The Special Officers and case workers (Concerned) of Academic Section, VTU, Belagavi
6. The Circular file at Dispatch section