



# Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

"JnanaSangama", Examination Section Ph.D, Belagavi 590 018, Karnataka

Prof. T N SREENIVASA

BE. ME. Ph.D. FIE. CEng.

Registrar (Evaluation)

Phone: 0831 - 2498136

Fax: 0831- 2405461

Ref. No./VTU/Exam/Ph.D./2022-2023/ 471

Date:

20 DEC 2023

## NOTIFICATION

**Sub: Filing of Application form for Coursework Examinations of Ph.D. & M.Sc. (Engg.) by Research, January 2024.**

**Ref: Hon'ble Vice-Chancellor approval dated: 14.12.2023**

By the directions of the Hon'ble Vice-Chancellor, the Coursework examinations of Ph.D. & M.Sc. (Engg.) by Research will be held in the month of February 2024.

In light of the above, online applications are invited for the Coursework Examinations from the Registered Research Scholars having USN **XXX20XXXXX** and **XXX21XXXX** and **Re-registered** Research Scholars of USN **XXX19XXXXX** (as per the notification dt: 1<sup>st</sup> December 2023) who are not completed all the coursework.

Prerequisites for filing examination application form by the **Re-registered research scholars** (who have not emailed the documents earlier) bearing USNs' of **XXX19XXXXX** (as per the notification dt: 1<sup>st</sup> December 2023) batch, who are not completed all the coursework.

### Submission of Documents

(Only for Re-registered Research Scholars of XXX19XXXXX batch)

SL.No.	EVENTS	DATES
01	Copy of the Office Order, Re-registration letter, Coursework results, subjects to be amended, and syllabus copy of subject/s to be attended.	On or before 030.12.2023

- Note:** 1. Email the scanned copy of above said documents to [coursework@vtu.ac.in](mailto:coursework@vtu.ac.in) (Do not send it to any other VTU email ID's)  
2. On fulfilling the above requirements, 2019 batch research scholars will be allowed to submit the examination application form.

### SCHEDULE OF FILING EXAMINATION APPLICATION FORM

SL. NO.	EVENTS	DATES
01	Starting of online submission of examination application form	04. 01.2024
02	Last date for submission without penalty	06. 01.2024
03	Last date for submission with penalty of Rs.500/-	08. 01.2024

### PROCEDURE FOR FILING ONLINE APPLICATIONS

1. The Head of Institute / Principal of Research Centre is to identify a Coordinator for assisting in filing examination application forms by the scholars of your research centres.
2. User ID and password will be provided to the Head of Institute / Principal.
3. The coordinator shall send an email requesting for a User ID and Password to [research@vtu.ac.in](mailto:research@vtu.ac.in) along with name, designation and mobile number and e-mail ID.
4. User ID and password will be provided to the coordinator through e-mail.
5. Visit <http://preexam.vtu.ac.in> and select PhD/M.Sc. (Engg.) Application, Login with the user ID and password provided by VTU.
6. Coordinator can download the user manual for ready reference.

19.12.23

## FEE STRUCTURE

Application fee	Examination Fee	Grade Card Fee	Course Work Completion Certificate Fee
Rs.20/- per student	Rs.1500/- per subject	Rs. 200/- per student	500/ - per student

## EXAMINATION CENTERS

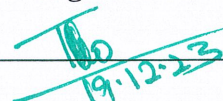
1)Atria Institute of Technology, Bengaluru, 2) Kammavari Sangha Institute of Technology (KSIT), Bengaluru,3) Rajarajeswari College of Engineering (RRCE), Bengaluru, 4) R N S Institute of Technology (RNSIT), Bengaluru , 5)AJ Institute of Engineering and Technology, Mangaluru, 6)VTU Regional Office, Belagavi, 7)VTU Regional Office, Kalaburagi, 8) VTU Regional Office, Mysuru and 9)UBDTCE, Davanagere.

## INSTRUCTIONS TO CANDIDATES

1. Candidates should thoroughly check their details like USN, Coursework Subjects, etc. before applying.
2. Approved copy (approved by the Registrar, VTU) of change of coursework, if any, must be submitted to the office of the undersigned before **02<sup>nd</sup> JAN 2024**.
3. Only research candidates having USN **XXX20XXXXX** and **XXX21XXXX** and **Re-registered** Research Scholars of USN **XXX19XXXXX** are eligible to apply.
4. The fee has to be paid by the candidate at the research centre.
5. Keep ready all the information required for filing examination application form along with the selected course work subjects.
6. Keep ready the soft copy of your photo to upload to examination application form and the size of the same shall not be more than 60 KB.
7. Approach the designated coordinator of your research centre to file the examination application form along with required documents.
8. Take two print copies of application and Hall ticket from the Coordinator and put your signature and get the signature of the Guide and Head of Research Centre.
9. It is the responsibility of the candidate to ascertain the correctness of the application and the hall ticket. In case of any discrepancy, the same must be immediately reported to the Registrar (Evaluation), in writing, forwarded through the guide and head of concerned research centre.

**Important Note:** As per the Ph.D. regulations 2023, the scholars are requested to note the PhD regulation **23PhD6.1** which is as follows.

- The Credit requirement for the Ph.D. coursework is a minimum of 12 credits from four (4) domain-specific courses and 18 credits from six (6) domain-specific courses including "Research and Publication Ethics" and "Research Methodology" courses as per (**Annexure 3**) PhD regulations 2023.
- The research scholars shall complete the required domain-specific courses, "Research and Publication Ethics" and "Research Methodology" courses either online through NPTEL or at their Institutions as recommended by The Research Advisory Committee and approval of the University.
- Each NPTEL Courses having Teaching-Learning for 12-16 weeks shall be considered as 4 credits, 10-12 weeks shall be considered as 3 credits and less than 10 weeks and more than 4 weeks shall be considered as 2 credits for the purpose of credit computation.
- Scholars taking courses through online shall submit NPTEL course completion certificate to the under signed office.
- The Research scholars need not to apply for course work completion certificate separately to the University, as and when the Research scholar's clears all the required course work subject's, the soft copy of the course work completion certificate will be enabled in the Jnanashodha portal or it will be sent to the scholar's registered email id's.

  
19.12.23

## INSTRUCTIONS TO COORDINATORS

1. Only research candidates having USN, **XXX20XXXXX, XXX10XXXXX and Re-registered Research Scholars of XXX19XXXX batch** are eligible to apply
2. Candidates shall approach the coordinator for filing examination application form along with requisite information viz., softcopy of photo, fee receipt; Doctoral Committee approved subjects list / hard copies of the syllabus etc.
3. Coordinators shall collect all the information from the candidate and file the examination application form, after ascertaining the eligibility of the candidate.
4. Provide two print copies of the application and hall ticket (student copy) to the candidate to get the signature of the guide and head of research centre.
5. Collect duly signed two copies of the application and hall ticket (Research Centre Copy and University Copy) from the candidate.
6. Retain one copy with the research centre and submit remaining copies to the office of the Registrar (Evaluation), VTU Belagavi.
7. Enclosures to be submitted:
  - a) One Copy of the examination application
  - b) One Copy of the Hal Ticket
  - c) Online Fee Receipt for the consolidated fee payment**
  - d) Wherever applicable, syllabus for the courses for which the examination application forms is submitted.
8. **Last date for submission of the above documents in hard copy by the research centers is 18<sup>th</sup> JAN 2024 along with the fee paid receipt by the research scholars.**

**Note:** The Coordinators are requested to educate and encourage the research Scholars to take up the online courses through NPTEL to fulfill the course work requirement as per the new Ph.D.Regulations 2023 (**23PhD6.1**)

## DATES OF EXAMINATIONS

1. The Examinations will commence from **10<sup>th</sup> March 2024**.
2. The detailed time-table will be notified shortly.

**The contents of this notification may be brought to the notice of all the concerned.**

Sd/-  
**REGISTRAR (EVALUATION)**

To,

1. **The Principals of Constituent, Affiliated and Autonomous Engineering colleges.**
2. **The Heads of VTU Research centers and RRCs**
3. **Chairpersons of All PG Departments.**

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. To VC, VTU Belagavi, for kind information.
2. The Registrar, VTU Belagavi, for information.
3. Finance Officer, VTU Belagavi, for information.
4. The Incharge Regional Directors of VTU Regional Offices, for information & needful.
5. The Incharge Director, ITISMU with a request to make arrangements to display this circular in the website.
6. The Director, R & D, for information

**REGISTRAR (EVALUATION)**