



ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

"ವಿ ಟಿ ಯು ಅಧಿನಿಯಮ ೧೯೯೪" ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ
ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ



Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

"Jnana Sangama" Belagavi-590018, Karnataka, India

Dr. B.E. Rangswamy. Ph.D

Registrar

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Ref: VTU/BGM/ Aca/2023-24/ 6487

Date : 24 FEB 2024

CIRCULAR

Sub: Change of name of students in University Records- reg..

Ref: 1. This office circular VTU/BGM/Aca-OS/Gen-Cirs/2019-20/5504
dt: 3-10-2019

2. Hon'ble Vice-Chancellor's Approval dated 22-02-2024

With reference to the above, this is to inform that the following documents are required to be submitted for change of name of students in University records.

Documents to be submitted:

1. Application mentioning the intension for changing the name. The application shall include the University Seat Number (USN), clear address for correspondence, e-mail id and contact number
2. Attested copy of SSLC marks-card showing the changed name (original may be produced, if needed)
3. A Fee of Rs. 2,500/- (or as notified by University from time to time) to be paid online through VTU web portal (<https://www.onlinesbi.sbi/sbicollect/payment/listcategory.htm>)

However, for correction in marks cards, the students has to apply separately to the Registrar (Eval.), VTU, Belgaum.

This circular supersedes all the previous notification and circulars in this regard.

Hence, you are requested to bring the this matter to the notice of students and all the concerned.

BY ORDER,

R. Rangswamy
22/02/24
REGISTRAR
(AR)

To,

1. The Principals of All Engineering Colleges (Constituent, Affiliated, Autonomous) under the ambit VTU, Belagavi
2. The Heads of VTU Departments
3. Head of VTU Extension Centres

Copy to:

1. Hon'ble Vice-Chancellor through the Secretary to VC, VTU, Belagavi for kind information
2. The Finance Officer, VTU, Belagavi for kind information
3. The Regional Directors (I/C) of all the Regional Offices of VTU for needful
4. The Director(I/C), ITISMU, VTU, Belagavi- to upload circular on VTU website
5. The Special Officers and Case workers of Academic Section, VTU, Belagavi