



ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

("ವಿ ಟಿ ಯು ಅಧಿನಿಯಮ ೧೯೯೪" ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ)

Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

"Jnana Sangama" Belagavi-590018, Karnataka, India

Dr. T.N. Sreenivasa

BE.,ME., PhD.,FIE,CEng.

Registrar (Evaluation)

Phone : (0831) 2498131

Fax : (0831) 2498184

Ref. No.VTU/BGM/Reg(E)/PS/2024-2025/166

Date : -3 MAY 2024

CIRCULAR

Sub: Submission of List of Shortage of Attendance for Even Sem. 2024 – reg.

The Principals of constituent and affiliated Engineering colleges are requested to submit the list of UG students having shortage of attendance through web interface in respect of the Even Semester during May 2024 examinations. After submission of list through web interface, a printout shall be taken and submitted to the office of the undersigned as per the schedule given below:

Schedule:

Semester and Program	Last day of reckoning attendance	Online Submission		Printout Submission
		Starting date	Last date	
VIII Semester:				
B.E./B.Tech.	06.05.2024	07.05.2024	08.05.2024	11.05.2024
B.Arch./B.Plan	20.05.2024	21.05.2024	22.05.2024	23.05.2024

PLEASE NOTE:

The students should possess 85% of attendance considering both online and offline class attendance. During online classes, attendance for the students who have faced *technical glitches and network problems* shall be considered for the award of attendance.

However, there is a provision for condonation of attendance to the extent of 10% on the specific recommendations of the Principal as per regulations.

The CANDIDATES

Having shortage of attendance

Detained due to Malpractice

Coming under NFTC

ARE NOT ELIGIBLE TO ATTEND THE EXAMINATIONS.

The Principals are requested to withhold the admission tickets of such not eligible candidates and NOT to permit them to take examinations.

PROCEDURE FOR ONLINE SUBMISSION OF ATTENDANCE REPORT:

URL: <https://prexam.vtu.ac.in> - for all Regions

Handwritten signature and date:
3.5.24

Follow the instructions issued in the user manual available in the website for the purpose.

:SUBMISSION OF PRINTOUT TO THE OFFICE OF THE UNDERSIGNED:

Take a printout of Shortage of attendance and submit the same to the office of the undersigned with the signature of the student, Faculty, HoD and Principal.
Take a printout of list of students under condonation, attach all the relevant documents like Medical Certificates etc., and submit the same to the office of the undersigned for condonation with the signature of the student, Faculty HoD and Principal.

The contents of this circular must be brought to the notice of all the concerned.

Sd/-
REGISTRAR (EVALUATION)

To,

- 1. The Principals of Constituent and Affiliated Engineering Colleges.**
- 2. Chairpersons and Program Coordinators of VTU University Departments**

Copy FWCs to:

1. Hon'ble Vice-Chancellor, through the Sec. to VC, VTU, Belagavi for information.
2. The Registrar, VTU, Belagavi for information
3. Incharge Regional Directors of VTU Regional Offices for information and needful.
4. Incharge Director, ITISMU, VTU, Belagavi for information and needful.

REGISTRAR (EVALUATION)

R

3.5.24