

**Expression of Interest (EoI) for inviting from Reputed Agencies
for Development of Digital Platform (App) for AICTE Activity
Points Tracking to VTU, Belagavi**



Visvesvaraya Technological University
JnanaSanagam, Belagavi – 590 018

Expression of Interest – 05

Schedule of Event

VTU/BGM/SAP/CW1/EoI-05/2025-26/1647

dtd.15-07-2025

DOCUMENT AVAILABLE FOR DOWNLOAD	15-07-2025 to 22-07-2025 up to 2.30 p.m.
LAST DATE OF RECEIPT OF DOCUMENT	22-07-2025 before 5.30 p.m. at office of the Registrar, VTU, Belagavi
Tender Application fees	Rs.590/- (DD in favor of Finance Officer, VTU, Belagavi)
Earnest money deposit	Rs.10,000/- (DD in favor of Finance Officer, VTU, Belagavi)
AVAILABILITY OF DOCUMENT	http://www.vtu.ac.in
ADDRESS FOR COMMUNICATION	The Registrar Visvesvaraya Technological University, “Jnana Sangama” Belagavi – 590 018
For more details Contact Person	Mrs. Meera - 9448093938

Note: Both the DD's take separately.

Bidder

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1. SCOPE OF WORK

Development of Digital Platform (App) for AICTE Activity Points Tracking:

Key Features Proposed for the APP.

- i. Student Check-in and Check-out: Allows real-time tracking of activity duration.*
- ii. Activity-wise hour calculation: Automatically calculates and records hours based on the type of activity.*
- iii. Photo upload features: Students can upload activity photos as proof, which will be stored securely within the app.*
- iv. Access for faculty and students: Both groups will have controlled access to monitor progress.*
- v. Feedback Mechanism: Students and faculty can submit feedback on the activities.*
- vi. Data Analytics Dashboard: Enables college-wise and department-wise tracking of student participation and completion.*

2. ELIGIBILITY CRITERIA

Through this EOI, the proposals will be evaluated with the proposed solution and the technical & financial capabilities of the bidder,

2.1 Statutory Requirements:

- a) The Bidder should furnish GST Registration Certificate.
- b) The Bidder should be a Private Limited / Partnership firm /LLP
- c) PAN Card Photocopy
- d) IT returns for the past 3 years
- e) GST returns for the Assessment for last 3 years

General Eligibility Criteria

- a) Only a single company fulfilling the eligibility criteria is eligible to bid. Consortium, joint ventures formed for the purpose of this project are not eligible to bid. Note: - The definition of consortium and joint ventures does not include any tie-up with OEMs on company's own account.
- b) Companies should not have been declared ineligible / blacklisted by any State or Central Government. The bidder shall produce a self-certification declaring the same.
- c) Companies should not have filed for bankruptcy/insolvency during the last three years.
- d) Trusts & societies are not eligible to bid for this project.

Bidder

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e) Bidder should enclose full detailed proposal (Technical specification, estimated cost etc.,)

Special Instructions to Bidders

The response submitted by the bidder shall comprise the following documents:

1. Proof of documents for all eligibility criteria should be provided
2. Completed format for Financial Capability as per Annexure - 3

Compliance with Eligibility criteria

The organizations desiring to respond to the EOI will submit their details regarding their meeting the eligibility criteria. The organizations are responsible for submitting all supporting documents that evidence their fulfillment of the eligibility criteria.

The VTU is entitled to ask the bidder to submit any additional supporting documents regarding its meeting the eligibility criteria, which may include letters from past clients, copies of contracts and it will be the responsibility of the bidder to satisfy VTU. The bidder will not take refuge under Non-Disclosure Agreements, Confidentiality agreements for non-submission of documents supporting its claims of fulfilling the eligibility criteria.

Validity of Proposals

Proposals shall remain valid for a period not less than 90 days from the EOI Due Date. VTU reserves the right to reject any proposal, which does not meet this requirement.

Late Application

Applications / responses received after the Application Due Date, as mentioned in schedule of events, shall not be considered and shall be summarily rejected.

Submission of Wrong Information

The VTU will disqualify any bidder at any stage of bid evaluation if it is discovered that the bidder has made wrong claims regarding its fulfillment of the eligibility criteria and the department may black list and initiate a legal action.

In the event of contract being awarded to such a firm making false claims / suppression of truth / misleading claim / wrong claim regarding its fulfillment of the eligibility criteria, the

department shall declare the company in breach of the contract and shall immediately terminate the contract and forfeit the Performance Bank Guarantee submitted by the company. The VTU may black list and initiate a legal action against such company.

Amendment to EOI

1. At any times even working days prior to the deadline for submission of bids, VTU, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
2. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the VTU, at its discretion, may extend the deadline for the submission of bids.

Language

The proposal and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by Bidder with the proposal may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language duly certified appropriately.

The Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the proposal, the English language translation shall prevail.

3. EVALUATION ESTIMATION

Information relating to the examination, clarification and comparison of the EOI / bids and shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful bidder has been announced.

Evaluation of EOI responses

The responses to the EOI including the enclosed documentation shall be evaluated in the following manner:

- a) The documentation furnished by the bidder will be examined prima facie to see if the submissions meet the eligibility criteria as specified in related sections.
- b) Preliminary scrutiny of the response to EOI will be made to determine whether they are complete, whether the documents have been properly signed, and whether the response is generally in order.

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- c) Prior to the detailed evaluation, EOI inviting authority will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these clauses, a substantially responsive bid is one, which conforms to all the terms and conditions of the EOI document.
- d) EOI inviting authority may waive any minor infirmity; nonconformity or irregularity in a response, which does not constitute a material deviation, provided such waiver does not prejudice or affect any bidder.
- e) Procurement procedure will be processed as per KTPP Act.

ANNEXURES

Annexure1 – Statutory Requirements

[On the Letter Head of the Bidder]

Particulars	Details
Basic information of Organization	
Name of firm	
Address of the corporate headquarters	
Date of incorporation	
Address of the Registered Office in India	
GST certificate	
PAN card	
IT returns for the past 5 years	
Any Other relevant information	

Note: - Kindly attach necessary supporting documents

Annexure 2 – Format for Technical Capability

Sl No	Client name	Purchase order Date	Details of the Project Executed

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Annexure-3 – Format for Financial Capability

[On the Letter Head of the Bidder]

Financial Year	Turnover
2022-23	
2023-24	
2024-25	

Note: - Kindly attach necessary supporting documents

Annexure 4

FINANCIAL BID

Date:

Name of the Bidder:

Sl. No.	Description	Price (In INR)
1	Development of Digital Platform (App) for AICTE Activity Points Tracking	
2	GST (at 18%)	
3	Grand Total (Inclusive)	

Signature and Seal of the Bidder:

Bidder should be enclosed full detailed proposal with seal and signature (Technical specification, quantity, estimated cost etc.,)

Bidder

Registrar