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Registrar (Evaluation)

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Ref No / VTU/EXAM.PG / 2025-2026/ 768

Date : **23 AUG 2025**

CIRCULAR

Sub: Online submission of MCA Final Semester project reports– reg.

With reference to the above subject, the following are the details for the **online submission of MCA final semester Project Reports** in our **New Portal (https://thesis.vtu.ac.in/).**

Submission of Project Report :

The students of MCA final Semester are required to submit their **Project Reports** in the form of hard copy as well as soft copy in PDF format to the respective Heads of the departments/Institutions from **25th August 2025 to 10th September 2025**. No Further extension will be given beyond the last date as per regulations 20/22OMC6.14

Two hard copies of the reports (**in Parrot Green coloured cover page**) to be prepared, one copy for student, and another copy to be stored at college and softcopy in **PDF format** should be uploaded by the Head of the department in the thesis portal **(https://thesis.vtu.ac.in/).**

- **Project report to be uploaded through above mentioned portal on or before 10th September 2025 to be eligible for the award of ranks and Degree.**

- **Marks Allocation**

  1) **CIE Marks :** There will be 100 marks for CIE to be entered in IA online Portal.
  2) **SEE Marks :** There will be 60 marks for exam (Average of evaluation of project out of 60 marks, independently by Internal Guide and External Examiner) and 40 marks for Viva-voce (Seminar/question jointly awarded by Internal and External Examiners).
  3) Passing percentage in project work is 50% (50% in Internal Assessment marks, Internal guide valuation, external guide valuation and Viva-voce) as per regulations 22OMC10.3 and 20OMC10.3.

IMPORTANT NOTE

- At the time of uploading the thesis HoD may choose the **senior most faculty (with more than 5 year experience)** as Internal Guide.

- Schedule of Viva-voce date and time of the groups must ensure that exam of 3 groups of 5 students each, with a common external examiner, must be conducted on each day.

- The Viva-voce examination of the candidate shall be conducted by the external examiner and internal examiner/guide as per regulations 22OMC6.10 and 20OMC6.10.

Online uploading of Project reports

Upload the Project report through the portal https://thesis.vtu.ac.in/ on or before 10th September 2025.

Sd/-

REGISTRAR (EVALUATION)

To,

The Principals of Constituent and Affiliated Engineering Colleges offering MCA Program.

The Chairpersons and Program Coordinators of VTU University Departments.

Copy to: The Incharge Regional Directors of VTU Regional Offices, for information and needful.

REGISTRAR (EVALUATION) P.T.O

Plagiarism check has been introduced for the Project Report submitted to the University for the partial fulfillment of Award of Degree of MCA programme.

1. Upload the Project report through the portal https://thesis.vtu.ac.in/ on or before **10th September 2025.**

2. The detailed procedure for submission of the Project report can be found in the presentation "HOW TO SUBMIT THESES (PPT)" in MCA theses.

3. The Project report shall be sent for plagiarism check using **Drilbit plagiarism detection software** as per the Notification **Ref No. VTU/BGM/Exam_Ph.D/2022-2023/65 dated 15 MAY 2023. Maximum Permitted limit for Plagiarism is <10%**

4. Maximum permitted limit for plagiarism is **<=10%** APC (plagiarism **index <=10%).**

5. If the APC report indicates plagiarism index **>10%** for the first time the candidate has to resubmit the Project report along with the penal fees of **Rs. 2,000/-** (Two Thousand only)

6. If the APC report indicates plagiarism index **>10%** for the second time the candidate has to resubmit the Project report along with the penal fees of **Rs. 4,000/-** (Four Thousand only)

The following precaution may be taken before uploading the Project report.

➢ The first pdf should contain scanned signed **Certificate/Company Certificate/ acknowledgement/declaration/ Table of contents** (Only **Report cover page need to be in a pdf format.**)

➢ The Second pdf should contain Main source of the report along with references **(do not use Header/footer in the report). [Text should not be in image format.]**

➢ Report size should be **less than 100MB**.

➢ Maximum number of report **pages 300**.

➢ Thesis file should not be **password protected**.

➢ Certificate should not be in a image format.

➢ Save the pdf file by **candidate name and USN.**

➢ Many colleges are uploading other candidate thesis instead of original student. Such type of mistake is not acceptable.

➢ Mismatch with **Name and USN** are not acceptable.

➢ Submitted thesis cannot be reopened for any changes.

REMUNERATION

- For Project Report Evaluation – **Rs. 300/- Per report**.

- For Viva-Voce – **Rs. 500/- Per batch (05 students)/examiners with Maximum 3 batch per day.**

- Remuneration for Project report Evaluation and TA/DA for the MCA dissertation Viva-Voce shall be claimed from the respective Regional Offices. Send your bill along with order copy. After verifying all related bills in respective regional office, the amount will be remitted to your account through RTGS. The original marks sheets should be sealed in a brown cover **superscripted** as "MCA internal/external evaluation or Viva-voce marks sheets" and **sent to the respective regional office.**

REGISTRAR (EVALUATION)

Visvesvaraya Technological University, Belagavi.

Distribution of marks for internal/external evaluation for project report

NEW 2022 SCHEME TO BE UPLOAD IN STUDY YEAR 2024

Sl.No.	USN	Student Name	Max. MarKs	Marks Awarded
1	XXX22MC001		60.00	00.00
2	XXX22MC002		60.00	00.00
3	XXX23MC001		60.00	00.00
4	XXX23MC002		60.00	00.00
5	XXX23MC003		60.00	00.00

2020 SCHEME TO BE UPLOAD IN STUDY YEAR 2023

Sl. No.	Aspects	Max. Marks
1	Dissertation Evaluation	24
2	Paper Publication	6
	Total	30

Sl.No.	USN	Student Name	1	2	Total (Max. 30)
1	XXX21MC001		00.00	0.00	00.00
2	XXX21MC002		00.00	0.00	00.00
3	XXX21MC003		00.00	0.00	00.00
4	XXX20MC001		00.00	0.00	00.00
5	XXX20MC002		00.00	0.00	00.00

Visvesvaraya Technological University, Belagavi.

NEW SCHEME 2022

VIVA –VOCE MARKS SHEET FOR PROJECT WORK AND QUESTION AND ANSWER SESSION

Sl.No.	USN	Student Name	Thesis Title	Max. Marks	Marks Awarded
1	XXX22MC001			40	00
2	XXX22MC002			40	00
3	XXX23MC001			40	00
4	XXX23MC002			40	00
5	XXX23MC003			40	00

OLD SCHEME 2020

VIVA –VOCE MARKS SHEET FOR INTERNSHIP REPORT

DISTRIBUTION OF MARKS

Sl.No.	USN	Student Name	Thesis Title	Max. Marks	Marks Awarded
1	XXX21MC001			30	00
2	XXX21MC002			30	00
3	XXX21MC003			30	00
4	XXX20MC004			30	00
5	XXX20MC005			30	00

Login Instructions

A. **College Principal**:

1. The college should use Prexam Principal login credentials. (Format: College Code + VTU, Ex: **VXVTU**) to login into the portal.

2. If college has **Forgot** Principal password, write a email to *faculty@vtu.ac.in* from principal official email address.

3. The principal need to change password during first login if **Fresh Password** is issued from the university in **Faculty Portal**. URL: ***https://faculty.vtu.ac.in/***

B. **College Department**:

1. The college should use Prexam Department login credentials. (Format: Region Code + College Code + Branch Code, Ex: **2VXMCA**) to login into the portal.

2. If college has **Forgot** Department password, write a email to *faculty@vtu.ac.in* from principal official email address.

3. The department need to change password during first login if **Fresh Password** is issued from the university in **Faculty Portal**. URL: ***https://faculty.vtu.ac.in/***

C. **Guide**:

   i. **College Faculty**:

   1. The Guide should use Faculty login credentials to login into the portal.

   2. The Faculty ID should be **ACTIVE** and **Approved** by the principal of the college.

   3. If guide has **Forgot** Secret Code, kindly visit ***Forgot Secret Code*** link in faculty portal,

   4. URL: ***https://faculty.vtu.ac.in/***

For any Support Email to:

exampg@vtu.ac.in