



ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ
 "ವಿ ಟಿ ಯು ಅಧಿನಿಯಮ ೧೯೯೪" ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ
Visvesvaraya Technological University
 (State University of Government of Karnataka Established as per the VTU Act, 1994)
 "Jnana Sangama" Belagavi-590018, Karnataka, India



Dr. B.E. Rangaswamy Ph.D
 Registrar

Phone: (0831) 2498100
 Fax : (0831) 2405467

Ref: VTU/BGM/Aca-SA/COC/2025-26/ 3201

Date: 24 SEP 2025

CIRCULAR

Sub : Inviting Applications for Change of College and Change college with Change of branch for 3rd semester UG for the academic year 2025-26 from the students of Affiliated/ Affiliated- Autonomous/ Constituent/ VTU departments / other universities – reg...

- Ref :** 1 Notification : Regulations Governing Change of College Vide No. VTU/BGM/OS-Aca/2020-21/1305 dated 21-7-2020
- 2 Executive Council Resolution No. 2.2.1 dated 3-12-2022 (169th meeting)
- 3 Hon'ble Vice Chancellor's approval dated 22-09-2025 for Notification to invite applications

The interested students may apply for the Change of College / Change of College with change of branch for the academic year 2025-26 for 3rd semester.

1. The procedure and norms for Change of College is as per ref (1)

2. Schedule of Dates for Change of College :

S.No.	Particulars	Date
1	Commencement of application on VTU web portal by students	06-10-2025
2	Last date application by students	13-10-2025

2. **The NOC issued before and after** the last notified date will not be considered by the University.
3. The NOC of the admitting college shall clearly indicate the vacancy in numerical form as per format specified in Regulations.
4. **"Change of College"** is permitted, if the strength in any branch is not falling below 75% of the admissions, at previous year level in the respective branch/ branches". Respective College principals are informed note the same, while issuing NOC to students.
5. **University Fees (All fees are non refundable):**
- d. Registration fees of 600/- in all cases to be paid
- e. All fees to be paid through VTU web portal at <https://prexam.vtu.ac.in/coc/> (Contact for web portal entries(if any) 0831-2498130/2498254)
- f. **The students admitted under SNQ quota are NOT permitted for Change of College**

12

S.No.	Particulars	Fees(Rs)	Documents
1	Change of College - affiliated to affiliated college Note : The student should be eligible to seek admission to 3 rd semester as per norms of vertical progression	8100/- (600+7500)	NOC of both colleges, grades cards/results sheets
2	Change of College from affiliated to autonomous college Note: Student must have cleared all subjects of 1 st and 2 nd semester. Student with backlogs are NOT eligible.	8100/- (600+7500)	NOC of both colleges, grades cards/results sheets, equivalence letter issued by autonomous College
3	a) Migration from other Universities and b) VTU Autonomous Colleges to VTU Non Autonomous Colleges (Affiliated) (Please see the Note 1 & 2: below) Note 1 : Student must have cleared all subjects of 1 st and 2 nd semester. Student with backlogs are NOT eligible. Note 2: The student should satisfy the entry level qualification to BE / B.Tech. programme as per norms of VTU.	8100/- + 10000/- (equivalence) = 18,100/-	NOC of both colleges, grades cards/results sheets, equivalence letter issued by VTU In case the students migrating from other University: NOC from admitting college and clearance from VTU to be uploaded
4	Migration from Other Universities to VTU Autonomous College (Please see the Note 1 & 2: below) Note 1 : Student must have cleared all subjects of 1 st and 2 nd semester. Student with backlogs are NOT eligible . Note 2: The student should satisfy the entry level qualification to BE / B.Tech. programme as per norms of VTU.	8100/-	NOC of both colleges, grades cards/results sheets, Clearance letter issued by VTU and equivalence letter issued by the autonomous college
5.	Change of College with Branch : If any candidate is applying for Change of College with branch: along with the above conditions (1 to 4 above) as applicable, the candidate has to pay the change of branch fees of Rs. 7,500/- also. Further, such candidate should have been passed in all subjects of 1 st and 2 nd semester. Student with backlogs are NOT eligible .		

NOTE 1 : The students who are applying for change of colleges from **VTU Autonomous Colleges and also from Other University to VTU affiliated Colleges** have to send the scanned copies of the following document to email ID - cobcoc@vtu.ac.in

- Application letter for equivalence addressing to Registrar, VTU Belagavi (on plain paper, giving all contact details like email id and mobile no. of candidate)

R

5. Marks cards / grade cards of all previous semesters with subject wise - credits earned, Maximum marks, Minimum marks for passing, and marks scored [CIE and SEE] duly attested by college principal (subject verification of original) along with copy of University regulations.
6. Previous (passed) semester's scheme and syllabus soft copies of leaving University/college.

Scanned copies should be emailed to – cobcoc@vtu.ac.in hard copies should be posted to Registrar, VTU Belagavi

NOTE 2 : The students who are applying for change of colleges from **Other University to VTU Autonomous Colleges** , has to send the scanned copies of the following document to email ID – cobcoc@vtu.ac.in Copy of equivalence issued by the respective autonomous College

2. Marks cards of all previous semesters with subject wise - credits earned, Maximum marks, Minimum marks for passing, and **marks scored** duly attested by college principal (subject verification of original).

Scanned copies should be emailed to – cobcoc@vtu.ac.in and hard copies should be posted to Registrar VTU Belagavi

Further, the Principals of Constituent/ Affiliated / Autonomous Colleges under VTU are hereby requested **not to allow** any student from other Colleges / Universities to seek the admission or to attend classes **without prior approval of VTU, Belagavi.**

BY ORDER,

R 24/09/25 DE
REGISTRAR

(A)

To,

The Principals of All Engineering Colleges (Constituent/ Affiliated-Autonomous/Affiliated/ VTU Departments) to VTU, Belagavi

Copy to:

1. Hon'ble Vice Chancellor through the Secretary to VC, VTU, Belagavi – for kind information
2. The Registrar (Eval.), VTU, Belagavi
3. The Regional Directors(I/C) of all the Regional Offices of VTU – for circulation
4. The Director (I/c), ITISMU, Belagavi – with request to upload the circular on VTU website and also for needful to host the application
5. The Special Officers and case workers (Concerned) of Academic Section, VTU, Belagavi
6. The Circular file at Dispatch section