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 REGISTRAR

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REF: VTU/BGM/897/Internship/2025-26/5311

DATE: 6 JAN 2026

**CIRCULAR**

**Subject:** Students Pursuing Internship in the Ensuing 8th Semester – Regarding.  
**Reference:** VTU/BGM/BoS/Internship/873/2025-26/5035, Dated: 24.12.2025  
 The Hon'ble Vice-Chancellor's approval dated: 06.01.2026

All the students are hereby informed that, as per the internship requirements prescribed in the scheme and syllabus, students are expected to complete an internship of minimum 15 weeks (90 days) (1 semester) duration. For 02 semester duration students are expected to complete minimum of 30 weeks (180 days) duration.

In this regard, the following guidelines are issued for compliance:

1. Students who have secured internships in reputed organizations/institutions such as DRDO, NASA, ISRO, or recognized well known industries, but whose internship duration is less than 15 weeks (90 days), shall necessarily complete the remaining duration as specified below.
2. Such students may opt for any one of the following options to fulfill the remaining internship duration:
  - Enroll in Skill Enhancement Courses approved/recognized by the University platforms to cover the shortfall duration, or
  - Undertake an additional internship for the remaining period in any recognized industry/organization.
3. The combined duration of the internship and the skill enhancement course/additional internship shall together be not less than 15 weeks (90 days).
4. Students are required to submit proper documentary evidence, including:
  - Internship completion certificate(s) clearly indicating the duration, and
  - Certificates/details of skill enhancement courses or additional internship undertaken, as applicable.
5. Failure to complete the minimum prescribed duration of 15 weeks (90 days) in total may result in non-fulfillment of internship requirements, which could affect the award of internship credits.
6. It has also been observed that some companies approach colleges stating that placement will be provided after completion of training. Such internships linked to post-placement assurances are not permitted.
7. Students are required to produce a valid offer letter and a separate post-placement training letter, wherever applicable, before taking up the internship.
8. As per reference [1], the last date for confirming and finalizing the organization for internship will not be extended under any circumstances. Therefore, students are hereby informed to finalize the internship organization at the earliest within the stipulated timeline.

All students are advised to take note of the above and ensure strict compliance with these instructions.

Sd/-  
 Registrar

To,

1. The Principals of all Affiliated Autonomous/Non-Autonomous/Constituent Engineering Colleges under the ambit of the university
2. The Chairpersons/ Programme Coordinator, University Departments at Kalaburagi, Mysuru, and Bengaluru (Muddenhalli)

Copy to:

- The Hon'ble Vice-Chancellor, through the Secretary to the VC, for information
- The Dean, Faculty of Engineering, VTU, for information
- The Registrar(Evaluation), VTU Belagavi for information
- The Director ITI SMU, VTU Belagavi, for information and request to make the arrangement to upload the circular on VTU's web portal
- The Regional Director, VTU Regional Centers for information and share this circular to their region colleges
- The Director, R and D and Global Campus VTU Belagavi for information
- The Special Officer, Mangalore region for information and to share the circular to all colleges again for information
- The coordinator-Internship, VTU Belagavi for information may be this circular be shared in coordinator group.
- Office file

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