

ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೆಳಗಾವಿ

(“ವಿ ಟ ಯು ಅಧಿನಿಯಮ ೧೯೯೪”ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ)

Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

“Jnana Sangama”, Belagavi - 590 018, Karnataka State



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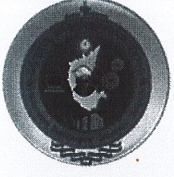
Ref: VTU/BGM/LIB/EMP/Books/2026-27/ 517

Date: 4 MAY 2026

ELIGIBILITY CRITERIA FOR EMPANELMENT

Applications will be invited from reputed Publishers/ Distributors/ Vendors to seek empanelment as authorized vendor(s) for supply of printed books to the VTU Libraries for the financial years 2026-27, 2027-28 & 2028-29. The Publishers/ Distributors/ Vendors seeking for empanelment have to fulfill the following eligibility criteria:

- ❖ The vendor should be a registered member of registered national/ state trade federations like FPBAI, DSBPA, etc. Copy of Registration certificate must be enclosed with the proposal.
- ❖ The vendor should submit Permanent Account No. (PAN) issued by the Income Tax Department.
- ❖ The Distributors/ Vendors must submit their license of Import/Export Code (IEC) certificate issued by Ministry of Commerce, GOI, with the proposal.
- ❖ The vendor should have satisfactorily supplied books to at least any three Government Universities-Central/State in last Financial Year (satisfactory supply certificate along with order copies should be attached).
- ❖ The vendor should have a minimum annual Turnover of Rs. 200 Lakhs (Rupees Two Crore only) in last Financial Year 2025-26 (C.A. certificate should be attached).
- ❖ The vendor should have a minimum average annual turnover of Rs.100 Lakhs (Rupees one Crore only) in the last three (3) consecutive financial years (C.A. Certificate should be attached).
- ❖ The vendor is required to include a Purchase Order with a minimum value of Rs. 10,00,000 (Rupees Ten Lakh) for the supply of printed books to any Central/State Government University. Furthermore, they should attach a Satisfactory Supply Certificate and the purchase order from the previous year.



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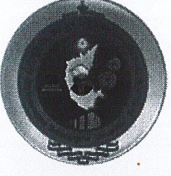
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- ❖ The vendor should enclose ITRs for last 3 Assessment years along with photocopy of audited Balance Sheet duly certified by Chartered Accountant.
- ❖ The vendor should be a distributor/dealer/stockiest/executive/preferred agent of the publishers. Please submit the most recent authority letters issued by the publisher(s).
- ❖ The application is required to be accompanied with a DD of Rs. 10,000/- plus 18% GST (non-refundable) as Application fees in the favor of “Finance Officer, VTU, Belagavi, Karnataka”
- ❖ The vendor should also have to enclose a DD for Rs. 3,00,000/- (Rupees Three Lakh Only) in the form of Security Deposit in favor of “Finance Officer, VTU, Belagavi, Karnataka” which will be returned after satisfactory completion of the supply of books and expiry of the tenure. However, the Security Deposit would be forfeited if the selected bidder(s) fails to supply the ordered books satisfactorily, in the specified time. The Security Deposit of the unqualified bidders would be returned after the empanelment of other qualified firms. Security Deposit money will not entail any interest.

The minimum discount rates shall be applicable as under:

Sl.No.	Category of Books	Minimum Discount Rate
1.	Latest books published editions	20%
	All types of Books (Single Vol. including text books)	
	(i) Paper Back (Indian/Foreign)	
	(ii) Hard Bound (Indian/Foreign)	
	Multi-Volumes and all Reference Sources (Encyclopedia, Dictionary, Directories, Hand-Book , Year Book etc.) (Indian/Foreign)	25%
2.	Books Published more than 5 Years ago/ Not latest	30%
3	Government Publications	10%

Note: In case of Institutional publications/ Non discount titles, sufficient proof should be furnished.



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- ❖ In case of foreign publication Reserve Bank of India (RBI) conversion rate will be applicable of the date of billing.
- ❖ The vendor should not be ever been debarred / blacklisted for doing business from any Government Organization (Please furnish an affidavit raised on non – judicial stamp paper of Rs. 100/- (Rupees hundred only) claiming for not being ever debarred / blacklisted).
- ❖ The University is not bound to accept all the qualified bidders, and reserves the right to accept or reject any or all the proposals without assigning any reasons thereof. The acceptance of the qualified bidders rests with the University on its selection criteria. Decision of Vice- Chancellor of the University on any dispute related to selection of vendor for supply of books shall be final and binding.

Prasad B. Rampure
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