



# ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ

("ವಿ ಟಿ ಯು ಅಧಿನಿಯಮ ೧೯೯೪" ರ ಅಡಿಯಲ್ಲಿ ಕರ್ನಾಟಕ ಸರ್ಕಾರದಿಂದ ಸ್ಥಾಪಿತವಾದ ರಾಜ್ಯ ವಿಶ್ವವಿದ್ಯಾಲಯ)

## Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)

"Jnana Sangama" Belagavi-590018, Karnataka, India



**Dr. Ujwal U. J.** M.Tech., Ph.D.

Phone: (0831) 2498131

**Registrar (Evaluation)**

Ref. No.VTU/BGM/Reg(E)/PS/June-July 26/2025-2026/180 Date: 11 MAY 2026

### CIRCULAR

**Sub: Online Entry of NPTEL / MOOC/ Audit Course details – reg..**

The Principals of Constituent, Affiliated Engineering Colleges and VTU University Departments are requested to instruct the faculty coordinator handling PG Programme classes to upload "**NPTEL/ MOOC/ Audit Course**" certificates in the portal.

#### : Schedule :

Events	Start Date	End Date
Online Entry NPTEL/MOOC/ AUDIT Courses	15-5-2026	30-5-2026

1. Visit URL: <https://prexam.vtu.ac.in/>
2. Click on **NPTEL/MOOC/Audit Course** link.
3. Login using College Department Login Credentials.

#### Instructions to Colleges:

1. The Coordinator must ensure that each student has completed the NPTEL, MOOC or Audit Courses of the stipulated duration as prescribed in the scheme.
2. A hard copy of the Course Completion Certificate for each student must be submitted to the office of the undersigned.
3. The certificate uploaded to the portal must match the hard copy submitted.
4. Any discrepancy may lead to cancellation of the degree. The institute will be held responsible for the same.
5. For technical queries, contact: **0831-2498130/188** or email to us at [prexam@vtu.ac.in](mailto:prexam@vtu.ac.in)

#### Instructions for Uploading Documents:

1. For each student and audit subject, mark 'Satisfactorily Completed Mandatory Non Credit Courses' as YES or NO.
2. The file must be in PDF format only, and the file size must be less than or equal to 1MB.
3. All documents (Certificate/ Completion Letters) must be merged into single PDF file.

*Ujwal U. J.*  
11/05/26

4. If any documents is wrongly uploaded , a reset option is available at the department level before the Principal finalizes the data.
5. The Principals of the College must finalize all entries.
6. Generate Report Button will be enabled after the Principal has finalized the entries.
7. The online Generated report must be submitted along with the hard copy of the Course completion certificate.

The Principals of Constituent, Affiliated Engineering Colleges and VTU University Departments are requested to bring the Contents of this circular to the notice of all the concerned.

Sd/-  
**REGISTRAR (EVALUATION)**

**To,**

1. The Principals of Constituent and Affiliated Engineering Colleges.
2. The Chairpersons and Program Coordinators of VTU University Departments.

**Copy FWCs to:**

1. Hon'ble Vice-Chancellor, through the Sec. to VC, VTU, Belagavi for information.
2. The Registrar, VTU, Belagavi for information.
3. The Finance Officer, VTU, Belagavi for information.
4. Incharge Regional Directors of VTU Regional Offices, for information & needful.
5. Incharge Director, ITISMU, VTU, Belagavi for information and needful.

  
**REGISTRAR (EVALUATION)**

