



# Visvesvaraya Technological University

(State University of Government of Karnataka Established as per the VTU Act, 1994)  
"Jnana Sangama", Examination Section Ph.D, Belagavi 590 018, Karnataka

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Ref No : VTU/BGM/Exam\_Ph.D/2026-27/ 516

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## CIRCULAR

The Principals of Constituent, Affiliated and Autonomous/Engineering college, Research Centres Heads and Research Centers supervisors of Ph.D./M.Sc. (Engineering by research) of VTU are hereby **strictly adhere to the following.**

### 1. Submission of Six-Monthly Progress Reports :

Ph.D. Research Scholars are required to submit their six-monthly progress reports along with duly justified supporting documents, covering the period from the **date of registration up to the submission of the Long Synopsis ( Ph.D thesis submission).**

**Note :** The Six-Monthly Progress Report shall be submitted strictly in the prescribed format enclosed herewith.

### 2. Submission of Plagiarism Report :

Research Supervisors are required to submit a front page **summary of the Plagiarism Report**, duly signed by the **Research Scholar, Research Supervisor, Research Centre Head and Head of the Institute.**

The Research Centre Head, Supervisors and Research scholars shall take a note of the above said points. If the long synopsis documents are not received as per the above mentioned instructions, such scholar's documents will not be processed further.

Sd/-

**REGISTRAR (EVALUATION)**

To,

The Principals of Constituent, Affiliated and Autonomous/Engineering college, Heads of Research Centre of VTU.

Copy to:

1. The Hon'ble, Vice-Chancellor, through the Sec. to VC, VTU Belagavi, for information
2. The Registrar, VTU Belagavi, for information and needful.
3. Incharge Regional Directors of VTU Regional Offices, for information.

  
REGISTRAR (EVALUATION)

Encl: Six month progress report format.

**Format for Individual Six Month Progress Report (From : xx/xx/xxxx to xx/xx/xxxx)**

|                                                      |  |
|------------------------------------------------------|--|
| Name of the Scholar                                  |  |
| Date of Provisional Registration as per office order |  |
| University Sear Number                               |  |
| Branch/Discipline/Program                            |  |
| Full Time/Part time Registration                     |  |
| Research Centre                                      |  |
| Name of the Research Supervisor                      |  |
| Name of the Research Co- Supervisor                  |  |
| Title of the Research Work                           |  |
| Date of Presentation                                 |  |

Possible Contents for discussion are listed:

- Introduction
- Literature survey: References.
- Objectives of the work
- Work Carried out so far:
- Results and Discussions:
- Further Work to be carried out
- Number of Papers/Publications out of the research work (presented/submitted), (if any) affix the list of papers/publications)
- Suggestions from doctoral committee, if any need to be included

Contents can be varied as per requirements

|                                           |  |
|-------------------------------------------|--|
| Signature of the Scholars                 |  |
| Signature of the supervisor               |  |
| Signature of the co-supervisor (if any)   |  |
| Signature of the Domain Expert (External) |  |
| Signature of the Domain Expert (Internal) |  |
| Signature of Research Centre Head         |  |
| Signature of Head of the Institute        |  |

\*\* Half year progress report should be submitted to the University along with doctoral committee/RAC proceedings\*\*

*Final* 08/10/26

**Consolidated Format for Six Month Progress Report**

|                                                      |  |
|------------------------------------------------------|--|
| Name of the Scholar                                  |  |
| Date of Provisional Registration as per office order |  |
| University Sear Number                               |  |
| Branch/Discipline/Program                            |  |
| Full Time/Part time Registration                     |  |
| Research Centre                                      |  |
| Name of the Research Supervisor                      |  |
| Name of the Research Co- Supervisor                  |  |
| Title of the Research Work                           |  |
| Date of Presentation                                 |  |

RAC/Doctoral committee has reviewed research work of above Research Scholar on below said dates Research for pursuing his research activity

| Description                       | Date of Conduction |
|-----------------------------------|--------------------|
| First six month Progress report   |                    |
| Second six month Progress report  |                    |
| Third six month Progress report   |                    |
| Fourth six month Progress report  |                    |
| Fifth six month Progress report   |                    |
| Sixth six month Progress report   |                    |
| Seventh six month Progress report |                    |
| Eight six month Progress report   |                    |
| Up to submission of long synopsis |                    |

|                                           |  |
|-------------------------------------------|--|
| Signature of the Scholars                 |  |
| Signature of the supervisor               |  |
| Signature of the co-supervisor (if any)   |  |
| Signature of the Domain Expert (External) |  |
| Signature of the Domain Expert (Internal) |  |
| Signature of Research Centre Head         |  |
| Signature of Head of the Institute        |  |

*Final* 08/10/20